

**Town of Owasco Planning Department**  
2 Bristol Avenue  
Auburn, New York 13021  
(315) 253-9021

**Lot Line Change – Resubdivision**

Code of the Town of Owasco Chapter 126.9 – Word Usage; Definitions

**Resubdivision:** *“Revision of all or part of an existing filed plat including consolidation of lots or alteration of approved lot boundaries. If the proposed resubdivision consists solely of the simple alteration of lot lines, then normal subdivision procedures may be waived by the Town Planning Board. If normal subdivision procedures are not waived by the Town Planning Board, the resubdivision shall be deemed to be a major or minor subdivision at the discretion of the Town Planning board in which case the appropriate major or minor subdivision procedures set forth in this chapter shall apply.”*

**RESOLUTION:** In the case of simple alteration of lot lines, normal subdivision procedures may be waived by the Town Planning Board. The applicant must bring an updated, professional survey map for the Chairperson of the Planning Board and the Town of Owasco Code Enforcement Officer to review. The Planning Board gives the Chairperson and the Code Enforcement Officer the authority to determine whether any subdivision regulations need to be applied or if a nonconforming lot is being created. The Planning Board authorizes the Planning Board Chairperson to waive the Subdivision requirements on the requested lot line change after approval by the Code Enforcement Officer. The map will then be signed by the Planning Board Chairperson as approved for filing with the Cayuga County Clerk.

1. Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

2. Name of Owner of Other Lot: \_\_\_\_\_

Address: \_\_\_\_\_

3. Description of proposed project: \_\_\_\_\_

\_\_\_\_\_

4. Tax Map #: \_\_\_\_\_

5. Other Lot Tax Map #: \_\_\_\_\_

Provide four (4) copies and one Mylar of a plat plan that have been sealed and signed by an engineer or surveyor. The Chairman of the Planning Board will sign them as approved.

I, the undersigned owner, hereby request approval by the Town of Owasco Planning Board for this Lot Line Change/Resubdivision.

Signature: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Cell No: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date \_\_\_\_\_

Planning Board Chairperson

\_\_\_\_\_ Date \_\_\_\_\_

Code Enforcement Officer