

**TOWN BOARD MEETING AGENDA**  
**January 04, 2024**  
**Reorganizational Meeting**

**CALL TO ORDER: 4:01 PM**

**PLEDGE OF ALLEGIANCE:**

**SWEARING IN OFFICERS:**

**Supervisor Edward Wagner, Town Clerk/Tax Collector, Tammy Flaherty,  
Tony Gucciardi, Deputy Supervisor, Michael Vitale, Town Council  
Michael Dello Stritto Town Council. Robert Bruno, Highway Superintendent.**

**APPROVAL OF AGENDA:**

**RESOLUTION 24-001 approval of Town Board Agenda for January 04, 2024**

**Motion by Councilor Gucciardi; Second Councilor Vitale**

**Roll call vote: Councilor Dello Stritto Yes      Councilor Gucciardi Yes  
                  Councilor VeVone Yes            Councilor Vitale Yes  
                  Supervisor Wagner Yes**

**APPROVAL OF MINUTES:**

**RESOLUTION 24-002 approval of Town Board Minutes for Town Board Meeting on  
December 14, 2023**

**Motion by Councilor Vitale; Second Councilor Gucciardi**

**Roll call vote: Councilor Dello Stritto Yes      Councilor Gucciardi Yes  
                  Councilor VeVone Yes            Councilor Vitale Yes  
                  Supervisor Wagner Yes**

**RESOLUTION 24-003 to open the Public Hearing “Local Law Amending the Town of  
Owasco Zoning Law and Map creating the West Lake Art Conservation Center, Inc.  
Planned Development District” submitted by West Lake Art Conservation Center, Inc.**

**Motion by Councilor Gucciardi; Second Councilor Vitale**

**Roll call vote: Councilor Dello Stritto Yes      Councilor Gucciardi Yes  
                  Councilor VeVone Yes            Councilor Vitale Yes  
                  Supervisor Wagner Yes**

**PUBLIC PARTICIPATION:**

Holland Gregg Director of the West Lake Art Conservation Center, Inc. Explained to the audience the plans and goals for the use of the former Lakeside Country Club. They are known worldwide for their restoration of fine art. The facility will entertain small groups by inviting as well as occasionally student interns. It will bring a minimal amount of traffic to the area.

Many of the supporters and conservators spoke in support of the use, the benefits, demand, for the project. The Center has been in Skaneateles for over 40 years and are in need a new building.

**COMMUNICATIONS**

**OLD BUSINESS:**

**NEW BUSINESS:**

**RESOLUTION 24-004 to approve the grouping of RESOLUTIONS 24-005 thru 24-020**

Motion by **Councilor Dello Stritto; Second Councilor VeVone**

Roll call vote: Councilor Dello Stritto	<u>Yes</u>	Councilor Gucciardi	<u>Yes</u>
Councilor VeVone	<u>Yes</u>	Councilor Vitale	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

**RESOLUTION 24-005 to reaffirm the Town of Owasco Credit Card Policy.**

**RESOLUTION 24-006 to reaffirm the Municipal Records Retention Policy.**

**RESOLUTION 24-007 to reaffirm the Town Fund balance policy.**

**RESOLUTION 24-008 re-appoint Tompkins Trust Company as the depository for Town funds for the Town Clerk, Tax Collector, and the Supervisor for 2024.**

**RESOLUTION 24-009** authorizing the Supervisor to invest general funds, special district funds and highway moneys not obligated or required for immediate expenditure, in United States Treasury bills, savings accounts, time deposit or time certificates of deposit through Tompkins Trust Company; said investments to be payable or redeemable at the option of the Supervisor within such times as the proceeds may be needed to meet expenditures for which the moneys were provided.

**RESOLUTION 24-010** establishing reimbursement of expenditures incurred in 2024 as follows: 67 cents per mile as mileage allowance for job-related travel per Internal Revenue Service for 2024.

**RESOLUTION 24-011** requiring all itemized vouchers to be submitted to the Town Clerk's office before 12:00 P.M. of the Tuesday prior to the Board Meeting each month to qualify for audit and payment at the next regular Town Board Meeting.

**RESOLUTION 24-012 establishing salaries and compensation for all elected as set forth in the 2024 budget.**

**The following are the proposed 2024 salaries of certain Town Officers of the Town of Owasco:**

**Town Justice / \$11,025  
Town Clerk/Tax Collector / \$58,384  
Town Board / \$5,824.50  
Supervisor / \$19,911  
Highway Superintendent / \$65,101  
Council Member/Deputy Supervisor / \$6373.50**

**RESOLUTION 24-013 establishing rates of pay for, Zoning Board of Appeals, and Planning Board & Board of Assessment Review for 2024**

**Zoning Board:**

**Chairman: \$3,804.60/Annual  
Board: \$96.81/Meeting**

**Planning Board:**

**Chairman: \$4,575.84/Annual  
Board: \$96.81/Meeting**

**Board of Assessment Review Members pay rate at \$25.00 Per hour.**

**RESOLUTION 24-014 appointing the following persons to the designated positions. for 2024**

- **To re-appoint Clerk to the Town Justice, upon advice and consent of the Town Justice: Donna “Vicky” Coraci.**
- **To re-appoint Deputy Town Clerks upon the advice and consent of the Town Clerk:**
- **1<sup>st</sup> Deputy Lori Reed, 2<sup>nd</sup> Clerk Olivia Genkos.**
- **To re-appoint Registrar of Vital Statistics to a term of office concurrent with Town Board: Tammy Flaherty and Deputy Registrar of Vital Statistics: Lori Reed**
- **To re-appoint Lori Reed and Olivia Genkos as Deputy Tax Collector**
- **To re-appoint Building and Code Inspector: J. Patrick Doyle**
- **To re- appoint Andrew Feocco, William Galloway, Brian Colella to Planning Board for term of 7 years starting 1/1/2024-12/31/2030**
- **To re-appoint Secretary to the Planning Board and Zoning Board of Appeals: Lori Reed**
- **To re-appoint Linda Coretti as Water Billing Clerk / Assessor Clerk:**
- **To re-appoint Town Engineer to a term of office concurrent with Town Board: Barton & Loguidice**
- **To re-appoint Town Historian upon the advice and consent of the Town Supervisor: Laurel Auchampaugh**
- **To re-appoint Deputy Supervisor upon the advice and consent of the Town Supervisor: Tony Gucciardi per budget.**
- **To re-appoint Bookkeeper / Budget Officer upon the advice and consent of the Town Supervisor: Darcelle Foster per budget.**
- **To appoint Frederick Cornelius to the Board of Assessment Review (BAR)**
- **To appoint The Citizen as the official newspaper for 2024.**
  
- **To appoint Tony Gucciardi & Jeremy VeVone as authorized check signers in the event the Town Supervisor is unavailable.**

- designating the second Thursday of each month as Town Board meeting night to be held
- at 4:00 P.M. at the Town Hall:
- To re-appoint the following members to the Playground Committee.  
 Chairman: Walt Aikman,  
 Members: Tammy Flaherty, Elisa Keating, Mike Moore, Jason Kelly, Matt Sloan,  
 Sam Vitale, and Tony Gucciardi.

**RESOLUTION 24-015** authorizing Supervisor to submit to the Town Clerk by February 28, 2024, a copy of his Annual Report to the State Comptroller and directing the Town Clerk to cause a notice to be published within ten (10) days after receipt of said report in the official newspaper of the Town that a copy of such report is on file and available for inspection in the Town Clerks Office.

**RESOLUTION 24-016** authorizing the payment of utility bills, town real property tax bills, Justice Court Funds, Applied Business Systems Inc for water and sewer billing and postage prior to audit pursuant to Town Law section 8(2).

**RESOLUTION 24-017** reaffirming and re-adopting resolutions establishing the Procurement policy adopted February 14, 2013 as Local Law No. 2 of 2013, and the investment policy adopted August 19, 2016.

**RESOLUTION 24-018** to designate Councilperson Tony Gucciardi and Councilperson Michael Dello Stritto as Audit Committee for 2024.

**RESOLUTION 24-019** to appoint and authorize Supervisor to sign the contract with Galbato Law Firm Town Attorney Part Time to a term of office concurrent with Town Board: Riccardo Galbato for Litigation /Special projects per contract

**RESOLUTION 24-020** to appoint and authorize Supervisor to sign the contract with Blair Law Firm. as Special Council for Zoning/Planning Matters per contract.

**RESOLUTION 24-021** to approve Resolutions 24-005 thru Resolution 24-020

Motion by Councilor Gucciardi; Second Councilor Vitale

Roll call vote:	Councilor Dello Stritto <u>Yes</u>	Councilor Gucciardi <u>Yes</u>
	Councilor VeVone <u>Yes</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**RESOLUTION 24-022** to appoint Supervisor Edward Wagner as Designee of the town at the Annual Business Session of the Association of Towns meeting held February 24, 2024

Motion by Councilor Vitale; Second Councilor Gucciardi

Roll call vote:	Councilor Dello Stritto <u>Yes</u>	Councilor Gucciardi <u>Yes</u>
	Councilor VeVone <u>Yes</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**RESOLUTION 24-023 to adjourn the Public Hearing to January 11, 2024, “Local Law Amending the Town of Owasco Zoning Law and Map creating the West Lake Art Conservation Center, Inc. Planned Development District” submitted by West Lake Art Conservation Center, Inc.**

**Motion by Councilor Dello Stritto; Second Councilor Vitale**

**Roll call vote: Councilor Dello Stritto Yes      Councilor Gucciardi Yes  
                    Councilor VeVone    Yes      Councilor Vitale    Yes  
                    Supervisor Wagner    Yes**

**RESOLUTION 24- 024 to adjourn to executive session at 4:46 to discuss personnel.**

**Motion by Councilor Dello Stritto; Second Councilor Vitale**

**Roll call vote: Councilor Dello Stritto Yes      Councilor Gucciardi Yes  
                    Councilor VeVone    Yes      Councilor Vitale    Yes  
                    Supervisor Wagner    Yes**

**RESOLUTION 24-025 to return from executive session at 5:04 PM.**

**RESOLUTION 24-026 to adjourn the meeting:**

**Motion by Councilor Gucciardi; Second Councilor VeVone**

**Roll call vote: Councilor Dello Stritto Yes      Councilor Gucciardi Yes  
                    Councilor VeVone    Yes      Councilor Vitale    Yes  
                    Supervisor Wagner    Yes**

**Meeting adjourned at 5:05PM**