

**Owasco Grievance Day for 2020 is scheduled for Wednesday, May 27<sup>th</sup> 4-8pm. This year we are faced with some special issues brought about by the global pandemic of Covid-19. We are taking the following steps to attempt to ensure the safety and health of all involved and at the same time protect the rights of property owners under the Real Property Tax Law.**

1. The public will be permitted into the Town Hall. Social distancing will be practiced. Please call Linda Coretti at 315-253-9021 Ext 318 to make an appointment for grievance day.
2. However, in an effort to help with social distancing we would like to request all RP-524 applications, along with supporting documentation be submitted via mail or email no later than Monday May 25<sup>th</sup> so that copies can be made and distributed to each BAR member ahead of time so that paper is not being handed back and forth at the meeting.
3. **NOTE:** If you do not wish to have an in person hearing with the BAR and would just like to submit your grievance for review – please note that on the grievance application.
4. ALL APPLICATIONS MUST BE RECEIVED NO LATER THAN 8PM on May 27<sup>th</sup>.
5. All properly completed RP-524 forms (Grievance Forms) must be SIGNED by the property owner (part five of the form). All supporting documents and information that the Board of Assessment Review is to consider must be included with your RP-524 form. Property owners will be notified by US POSTAL MAIL of decisions made by the Board of Assessment Review no later than June 30.
6. The RP-524 form can be found at:  
[https://www.tax.ny.gov/pdf/current\\_forms/orpts/rp524\\_fill\\_in.pdf](https://www.tax.ny.gov/pdf/current_forms/orpts/rp524_fill_in.pdf)

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Contact the Assessor Tammy Schramm via email at [tschramm@cayugacounty.us](mailto:tschramm@cayugacounty.us) or via phone at 315-253-1092 for further assistance