

**A Town Board Meeting of the Town of Owasco was held on April 8, 2021 at 4:00 PM in the Owasco Town Hall with the following members present:**

**PRESENT:** Supervisor Edward Wagner  
Councilperson Gucciardi  
Councilperson Mike Vitale

**ABSENT:** Councilperson Fred Cornelius  
Councilperson, Tim Kerstetter

**OTHERS PRESENT:** Bob Bruno, Walt Aikman  
Via Zoom: Riccardo Galbato, Ally Colvin, Micki Belosi, Mark.

**CALL TO ORDER: 4:00 PM**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF AGENDA:**

**RESOLUTION 21-052 approval of Town Board Agenda for April 8, 2021**

**Motion by Councilor Gucciardi; Second Councilor Vitale**

Roll call vote:	Councilor Cornelius <u>Yes</u>	Councilor Gucciardi <u>Yes</u>
	Councilor Kerstetter <u>Yes</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**APPROVAL OF MINUTES:**

**RESOLUTION 21-053 approval of Town Board Minutes for Town Board Meeting for March 11, 2021 & March 18, 2021.**

**Motion by Councilor Vitale; Second Councilor Gucciardi**

Roll call vote:	Councilor Cornelius <u>Absent</u>	Councilor Gucciardi <u>Yes</u>
	Councilor Kerstetter <u>Absent</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**PUBLIC PARTICIPATION:**

**COMMUNICATIONS: Request from Absolute Dance to rent the town shelter for 2 consecutive days/nights to host their Dance Recital in June 2021.**

**\*Approved as long as the follow the Covid 19 Guidelines**

**NEW BUSINESS**

Presentation of the 2020 Annual Town Audit by Duane Shoen with Inserno CPA.

The town is in good financial shape with their Reserve Funds Account.

Lack of PO's are still an issue.

The Town needs to implement a Fixed Asset Policy.

Town Wide Clean up Day for the Town of Owasco Residents.

\*Approved with little to no cost to the town residents only.

**OLD BUSINESS**

Discuss the shelter rental for 2021:

The shelter will be rentable this summer, last summers Covid guildlines prevented the rental. The rental will be allowed as long as the renter follows the Covid Guildlines that are in place at the time of their reservation. The rentor is responsible to know what the guildlines are for thier event.

Walkable Owasco Grant:

The Grant will end in March of 2022, the Supervisor will move for disucssion to the next town board meeting.

Sewer Meter Update:

The Town with the City of Auburn and other towns have moved forward on the project with the purchase of new meters to assist with a better flo reading.

GAC project update:

The water plants GAC Project is in working condition and has passed the test, the outside of the project is to be completeed in May.

**RESOLUTION 21-054** to accept and approve the 2020 **Annual Town Audit.**

Motion by Councilor Vitale; Second Councilor Gucciardi

Roll call vote:	Councilor Cornelius <u>Absent</u>	Councilor Gucciardi <u>Yes</u>
	Councilor Kerstetter <u>Absent</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**RESOLUTION 21-055** to appoint Fred Cornelius, Luke Carnicelli, Rachel Czyz onto the Town of Owasco Board of Ethics for the remainder of this calendar year with a term to end on December 31, 2021, this is a nonpaying position.

Motion by Councilor Gucciardi; Second Councilor Vitale

Roll call vote:	Councilor Cornelius <u>Absent</u>	Councilor Gucciardi <u>Yes</u>
	Councilor Kerstetter <u>Absent</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**RESOLUTION 21-0 56** at the request of Ronald Podolak to appoint the current atlernate William Galloway to the Towns Planning Board as a permanant member to fullfill the remainng term held by Gary Colella expiring December 31, 2022.

Motion by **Councilor Vitale;** Second **Councilor Gucciardi**

Roll call vote:	Councilor Cornelius <u>Absent</u>	Councilor Gucciardi <u>Yes</u>
	Councilor Kerstetter <u>Absent</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**RESOLUTION 21-057** to appoint Brian Colella to the alternate position on the Towns Planning Board with the term to expire December 31, 2023.

Motion by **Councilor Gucciardi;** Second **Councilor Vitale**

Roll call vote:	Councilor Cornelius <u>Absent</u>	Councilor Gucciardi <u>Yes</u>
	Councilor Kerstetter <u>Absent</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**RESOLUTION 21-058** Request from Chairmen Walt Aikman of the Tree Board Committee, to establish a tree planting reserve account, in recogition of Robert N. Brower the following is presented to the Town Board.

WHEREAS, Robert N. Brower devoted his professional life to the stewardship of the natural resources of the Finger Lakes region; and

WHEREAS, Robert N. Brower led Cayuga County and the State of New York into a new age of geospatial technology, innovation, and enterprise; and

WHEREAS, Robert N. Brower worked tirelessly to foster new conservation partnerships and create new opportunities in environmental protection in the Owasco Lake watershed; and

WHEREAS, Robert N. Brower's leadership can continue to guide and inspire us in managing and protecting the ecosystems in the Owasco Lake watershed; and

WHEREAS, Planting trees and celebrating our community's commitment to the care of beautiful things is consistent with the valuable example of Robert N. Brower;

NOW, THEREFORE, we the Town Board of Owasco, New York, do hereby establish the Owasco Tree Planting Reserve Account, and will forever refer to it in our hearts and our conservation work as the Bob Brower Memorial Tree Planting Fund to support street and park tree planting, ecological restoration, streamside conservation, and watershed protection and management in the Town of Owasco.

Motion by **Councilor Gucciardi;** Second **Councilor Vitale**

Roll call vote:	Councilor Cornelius <u>Absent</u>	Councilor Gucciardi <u>Yes</u>
	Councilor Kerstetter <u>Absent</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**RESOLUTION 21-059 THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) PROCESS AMENDMENT FOR THE TOWN OF OWASCO WATER MAIN REPLACEMENT PROJECT**

**WHEREAS**, the Town of Owasco (Town) is proposing the Owasco Water Main Replacement Project (Project); and

**WHEREAS**, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (“SEQRA”) and the implementing regulations at 6NYCRR Part 617 (the “Regulations”), the Town desires to comply with SEQRA and the Regulations with respect to the Project; and

**WHEREAS, on 12.14.17 by Resolution 17-230, incorporated herewith**, pursuant to the State Environmental Quality Review Act (“SEQRA”) and the implementing regulations at 6 NYCRR Part 617, the Town of Owasco previously completed the SEQRA process and passed a Negative Declaration for the proposed Project;

**WHEREAS**, the previously reviewed project scope included water main replacement in the Town of Owasco;

**WHEREAS**, the Project now involves approximately **3,950 linear feet** of additional water main replacement along **Route 38A (Owasco Road) from approximately Adams Avenue to White Bridge Road (referred to as the Town of Owasco for the Owasco Water Main Replacement Project Phase II)**;

**WHEREAS**, the Town of Owasco Town Board, as Lead Agency, has updated the Parts 1, 2, and 3 of the Short Environmental Assessment Form (SEAF) to reflect the change in project scope in support of re-issuing a Determination of Significance;

**WHEREAS**, pursuant to the SEQRA Regulations, the Town of Owasco Town Board, as Lead Agency, considered the significance of the potential environmental impacts of the amended Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, (b) examining the amended SEAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the SEAF, together with other available supporting information, to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the identified areas of environmental concern:

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town of Owasco Town Board has amended Parts 1, 2, and 3 of the SEAF for the Project; and it is further

**RESOLVED**, that the Town of Owasco Town Board has completed a review of the amended SEQRA SEAF documents and confirms that the project is an unlisted Action which has been determined will **NOT** have any significant adverse impact on the environment and issues a **Negative Declaration** as provided in the amended SEAF documents attached hereto and hereby made a part thereof; and it is further

**RESOLVED**, that the Supervisor of the Town of Owasco is hereby authorized to take all actions, serve all notices, and complete all documents in order to give full force and effect to this amended SEQRA process; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

**Motion by Councilor Gucciardi; Second Councilor Vitale**

<b>Roll call vote: Councilor Cornelius <u>Absent</u></b>	<b>Councilor Gucciardi <u>Yes</u></b>
<b>Councilor Kerstetter <u>Absent</u></b>	<b>Councilor Vitale <u>Yes</u></b>
<b>Supervisor Wagner <u>Yes</u></b>	

**RESOLUTION 21-060 A RESOLUTION FOR AUTHORIZATION FOR THE ADVERTISEMENT AND SOLICITATION OF BIDS FOR THE TOWN OF OWASCO, OWASCO WATER DISTRICT IMPROVEMENTS OWASCO WATER MAIN REPLACEMENT PROJECT, PHASE II CONTRACT NO. 1 – GENERAL CONSTRUCTION**

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Owasco Town Board hereby directs the Advertisement For Bids for the Town of Owasco **“Owasco Road Water Main Replacement Project, Phase II Contract No. 1 – General Construction”** and the issuance of bid documents for response to said bids, with a bid opening on **Tuesday, May 4, 2021 at 11:00 am** at which time any responsive bids shall be publically opened and read aloud; and it is further

**RESOLVED** that said bid documentation shall reserve the right to the Town of Owasco to reject all bids and to rebid the project at the Town Board’s sole discretion; and it is further

**RESOLVED** that the Advertisement for Bids will be substantially similar to the text below:

**ADVERTISEMENT FOR BIDS**

**TOWN OF OWASCO  
CAYUGA COUNTY, NEW YORK**

**OWASCO ROAD WATER MAIN REPLACEMENT PHASE II  
CONTRACT NO. 1 – GENERAL CONSTRUCTION**

Sealed, separate Bids for the construction of the Town of Owasco, Owasco Road Water Main Replacement Phase II, Contract No. 1 will be received by the Town of Owasco Town Clerk at the Town Office, 2 Bristol Avenue, Auburn, New York, 13021, until **11:00 A.M.** local time on **Tuesday, May 4, 2021** at which time the Bids received will be publicly opened and read aloud. Separate Bids will be received for the following Contracts:

Contract No. 1 – General Construction: The project generally includes the replacement of approximately 3,950 linear feet of 8-inch water main and associated water service transfers along Owasco Road (NYS Route 38A).

Bidders, at their option, may submit a separate and independent Bid for any or all of the separate schedules of work contemplated under this Advertisement for which they are properly licensed to perform. All segments will be awarded separately, per the divisions of Work as described herein.

The Issuing Office for the Bidding Documents is: **Barton & Loguidice, D.P.C., 443 Electronics Parkway, Liverpool, NY 13088.**

Bidding Documents may be viewed and ordered online by registering with the Issuing Office at [www.bartonandloguidiceplanroom.com](http://www.bartonandloguidiceplanroom.com). Following registration, complete sets of Bidding Documents may be downloaded from the Issuing Office’s website as “zipped” portable document format (PDF) files. The Issuing Office charges a non-refundable fee of \$49.00 (Forty Nine Dollars) to download documents. The date that the Bidding Documents are downloaded will be considered the Bidder’s date of receipt of the Bidding Documents. Partial sets of the Bidding Documents will not be available from the Issuing Office.

Each Bid must be submitted on the prescribed Bid Form and accompanied by Bid security, as prescribed in the Instructions to Bidders. The Successful Bidder will be required to furnish the additional bond(s) prescribed in the Bidding Documents. In order to perform public work, the

Successful Bidder and Subcontractors prior to contract award shall hold or obtain such license as required by State statutes, and Federal and local Laws and Regulations. Bids will not be accepted from Bidders that have been barred from competing on public works under General Municipal Law 5A-103-b.

Purchases made by the Town of Owasco are not subject to any Federal, State or local sales tax. Bidders shall not include in their bid sales and compensating use taxes on the cost of materials. Exemption certificates will be executed upon request.

For information concerning the proposed Work, contact Matthew Zarbo, Barton & Loguidice, D.P.C., 443 Electronics Parkway, Liverpool, New York, 13088, Office Phone: (315) 457-5200, [mzarbo@bartonandloguidice.com](mailto:mzarbo@bartonandloguidice.com).

**The Owner's right is reserved to reject all Bids and to rebid the project at the Owner's (Owasco Town Board) sole discretion.**

Dated this 9th day of April, 2021.

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Town of Owasco Tammy Flaherty

**Motion by Councilor Vitale; Second Councilor Gucciardi**

Roll call vote:	Councilor Cornelius <u>Absent</u>	Councilor Gucciardi <u>Yes</u>
	Councilor Kerstetter <u>Absent</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**RESOLUTION 21-061 To Authorize the Town Supervisor to sign Grants of Right-of-Way and Easements (Water) granted by property owners to the Town of Owasco for the Owasco Water Main Replacement Project Phase II. The Grants of Right-of-Way and Easements will be in substantially the same form as those the Town has used in the past for the Water Project.**

**Motion by Councilor Gucciardi; Second Councilor Vitale**

Roll call vote:	Councilor Cornelius <u>Absent</u>	Councilor Gucciardi <u>Yes</u>
	Councilor Kerstetter <u>Absent</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**RESOLUTION 21-062 AUDIT AND PAYMENT OF CLAIMS: authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts, (Water and Sewer Districts), Capital Project and Reserve Fund claims, and ratifying the payment of the prepaid claims as authorized by resolution 16-006 adopted January 4, 2016, all in accordance with the attached abstract of claims.**

**ABSTRACT #4 2021 Vouchers #271-350 in the amount of \$407,197.26**

**Trust & Agency Voucher #5113-5119 in the amount of \$21,396.46**

**for a grand total of \$428,593.72**

Roll call vote:	Councilor Cornelius <u>Absent</u>	Councilor Gucciardi <u>Yes</u>
	Councilor Kerstetter <u>Absent</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

**RESOLUTION 21-063 to adjourn to executive session at 4:50 to discuss personnel issues.**

**Motion by Councilor Vitale; Second Councilor Gucciardi**

<b>Roll call vote:</b>	<b>Councilor Cornelius <u>Absent</u></b>	<b>Councilor Gucciardi <u>Yes</u></b>
	<b>Councilor Kerstetter <u>Absent</u></b>	<b>Councilor Vitale <u>Yes</u></b>
	<b>Supervisor Wagner <u>Yes</u></b>	

**RESOLUTION 21-064 to return from executive session at 4:52 PM.**

**ADJOURNMENT:**

**RESOLUTION 21-065 to adjourn the meeting:**

**Motion by Councilor Vitale; Second Councilor Gucciardi**

<b>Roll call vote:</b>	<b>Councilor Cornelius <u>Absent</u></b>	<b>Councilor Gucciardi <u>Yes</u></b>
	<b>Councilor Kerstetter <u>Absent</u></b>	<b>Councilor Vitale <u>Yes</u></b>
	<b>Supervisor Wagner <u>Yes</u></b>	

**Meeting adjourned at 4:53 PM**