

A Town Board Meeting of the Town of Owasco was held on December 11, 2019
At 4:00 PM in the Owasco Town Hall with the following members present:

PRESENT: Supervisor Edward Wagner
Councilperson Tony Gucciardi
Councilperson Richard Knaul
Councilperson, Ashley Melendez

ABSENT: Councilperson Tim Kerstetter

OTHERS PRESENT: Riccardo Galbato, Kathy O’Neil, Mike Vitale, Fred Cornelius,
Maryanne White, Megan Warren, Bob Warren, Terry & Aileen Moore, Cindy Lattimore,
Tim Walzack, Robert Bruno.

CALL TO ORDER: 4:00 PM

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

RESOLUTION 19- 189 approval of Town Board Agenda for December 11 2019.

Motion by Councilperson Knaul; Second Councilperson Gucciardi,

Roll call vote: Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
Councilperson Kerstetter	<u>Absent</u>	Councilperson Melendez	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

APPROVAL OF MINUTES:

RESOLUTION 19-190 approval of Town Board Minutes for November 14, 2019.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote: Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
Councilperson Kerstetter	<u>Absent</u>	Councilperson Melendez	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

PUBLIC PARTICIPATION:

COMMUNICATIONS:

NEW BUSINESS:

Supervisor Wagner presented to Councilwomen Ashley Melendez, a plaque in appreciation of her 4 years of service & 8 years of service to Councilmen Richard Knaul. Richard Knaul also had over 30 years of service to our town, including holding the position of Chairman of the Planning Committee.

Town Historian Laurel gave her yearly report, one exciting even happen on this day, Laurel had received an email from a gentlemen in England that had in his possession Dog Tags from an American Veteran. He told her in the email he would like to return them to the family and he had found the name on the town's web page with the list of veterans. Laurel made contract with the family and they will be in possession of the dog tags soon.

OLD BUSINESS:

RESOLUTION: 19-191 To authorize the Town Supervisor to sign Change Order No. 1 with North Country Contractors, LLC for the Town of Owasco Water District Water Quality Improvement Project for the Permanent Granular Activated Carbon Microcystin Treatment System Project Contract No. 1A.

WHEREAS, this Change Order includes the following changes of work items:

Description of Change(s):

1. Several additional items were required and North Country was directed to complete the extra work. This resulted in an increase to the existing Scope of Work and associated costs for the Permanent GAC Pumping System Installation for the purposes of removing potential microcystin contamination from the Town's drinking water.

Reason for Change(s):

1.1 There are 4 different sub items for this, all of which relate to management of the contaminated soils discovered once excavation began. The soils needed to be positioned, separated and protected in accordance with discussions with NYSDEC for later disposal. Excavation was limited and discontinued once the contamination was determined to be beyond the scope of this project. Further cleanup will be managed under a different project. However, disposal of existing excavated soils will be paid under this project with a future CO. (EWO-2a, EWO-2b, EWO-2c, EWO-2d)

1.2 Additional electrical improvements were added while pipe trenches were open such that the next phase of construction will not require re-excavation of the same trench. (EWO-5)

1.3 Upon discovery of contaminated soil, it was agreed with DEC and DOH that the best approach to protect the new underground wet well and buried piping was to excavate all contamination. This change includes the cost of excavating soils back from original site to create a buffer zone. However, excavation was halted and limited to only areas adjacent to the water system once it was discovered that the contamination may extend further into the property. Additional site remediation will be handled under a separate project. (EWO-7)

1.4. A specialty high pressure plug was required to perform the final pressure testing on the buried water lines which was not included in the original bid/approach. (EWO-8)

1.5. Following excavation of the contaminated soil, clean soil was backfilled and the site repaved. (EWO-9)

Compensation(s): Item	Credit	Additional
1.1.a. Lump Sum for Contaminated Soil EWO-2a	\$ 0.00	\$ 1,830.66
1.1b. Lump Sum for Contaminated Soils EWO-2b	\$ 0.00	\$ 590.01
1.1c. Lump Sum for Contaminated Soil EWO-2c	\$0.00	\$2,479.46
1.1d Lump Sum for Contaminated Soil for EWO-2d	\$0.00	\$1,628.57
1.2 Lump Sum (EWO-5)	\$0.00	\$3,732.00
1.3 Lump Sum (EWO-7)	\$0.00	\$9,731.68
1.4 Lump Sum (EWO-8)	\$0.00	\$3,570.00
1.5 Lump Sum (EWO-9)	\$0.00	\$6,376.98
Subtotal	\$0.00	\$ 29,939.36
Total this Change Order		\$ 29,939.36

Contract Summary:		
Current Contract Amount	\$	399,000.00
Total this Change Order	\$	29,939.36
Revised Contract Amount	\$	428,939.36

WHEREAS, the Town Engineer recommends approval of this Change Order.

NOW THEREFORE BE IT RESOLVED that the Town Supervisor is hereby authorized to sign Change Order No. 1 with North Country Contractors, LLC for the Town of Owasco Water District Water Quality Improvement Project for the Permanent Granular Activated Carbon Microcystin Treatment System Project Contract No. 1A.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Absent</u>	Councilperson Melendez	<u>Yes</u>
	Supervisor Wagner	<u>Yes</u>		

RESOLUTION 19-192 To authorize the Town Supervisor to sign Change Order No. 1 with North Country Contractors, LLC for the Temporary Granular Activated Carbon Microcystin Treatment System Pre-Packaged Pump Station at the Owasco Water Plant.

WHEREAS, this Change Order includes the following changes of work items:

Description of Change(s):
 1. Reduction of Purchase Order amount to North Country Contractors, LLC, due to a net reduction in actual costs incurred resulting from a reduced Scope of Work associated with the Temporary Pumping System for the purposes of removing potential microcystin contamination from the Town’s drinking water.

Reason for Change(s):

- 1a. some of the anticipated temporary piping was unnecessary due to alternative configurations. Contractor was instructed not to install the sections of pipe that were not necessary which resulted in a \$2,250 credit.
- 1b. Contractor was requested to assist with extra work associated with the decommissioning of the Temporary System which resulted in an increased cost of \$1,112.30. The net change order is a reduction to the Purchase order of \$1,137.70.

Compensation(s):

Item	Credit	Additional
1a. Reduced aboveground temporary piping	\$ 2,250.00	\$ 0.00 \$ 1,112.30
1b. Assistance associated with frozen valve/piping during decommissioning	\$0.00	\$ 1,112.30
Subtotal	\$ 2,250.00	\$ 1,112.30
Total this Change Order	\$1,137.70	

Contract Summary:

Current Contract Amount	\$ 53,000.00
Total this Change Order	(\$ 1,137.70)
Revised Contract Amount	\$ 51,862.30

WHEREAS, the Town Engineer recommends approval of this Change Order.

NOW THEREFORE BE IT RESOLVED that the Town Supervisor is hereby authorized to sign Change Order No. 1 with North Country Contractors, LLC for the Temporary Granular Activated Carbon Microcystin Treatment System Pre-Packaged Pump Station at the Owasco Water Plant.

Motion by Councilperson Knaul; Second Councilperson Gucciardi,

Roll call vote: Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
Councilperson Kerstetter	<u>Absent</u>	Councilperson Melendez	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

RESOLUTION 19-193 To Authorize the Town Supervisor to sign the Professional Engineering Services Proposal for the Water Treatment Plan 2019 Temporary GAC Treatment System for Microcystin dated 12.10.19 from GHD in the amount of \$16,667.99.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote: Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
Councilperson Kerstetter	<u>Absent</u>	Councilperson Melendez	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

RESOLUTION 19-194 to Authorize the Town Supervisor to sign Amendment No. 1 to the Municipal Cooperation Agreement for Sewer Service to Wholesale Customers with the City of Auburn and the Towns of Sennett, Fleming and Aurelius which, among other things, adopts an updated wholesale sewer unit rate in the amount of \$2.85 per 100 Cubic feet as of January 1, 2020.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

**Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes
Councilperson Kerstetter Absent Councilperson Melendez Yes
Supervisor Wagner Yes**

RESOLUTION 19- 195 This resolution amends Resolution 19-173 to submit a letter to the Greater Tompkins County Municipal Health Insurance Consortium Board of Directors:

WHEREAS, The TOWN OF OWASCO has received notification of the upcoming 2020 review process for the Consortium’s Municipal Cooperative Agreement and upon review of the existing agreement has no proposed modifications to submit for consideration.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

**Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes
Councilperson Kerstetter Absent Councilperson Melendez Yes
Supervisor Wagner Yes**

RESOLUTION 19-196 To authorize and establish an Operation and maintenance line to the Town of Niles water and sewer customers quarterly bill of \$25 for each line.

WHEREAS, the Town of Owasco is responsible for the daily operation and maintenance of the Niles sewer and water districts.

WHEREAS, The Town of Owasco will track all maintenance cost associated with the operation of both districts. Funds not used will be carried over to the following year. In the event cost totals exceed revenue balances addition fees will be charge to the following year’s quarterly bills as needed. Niles and its customers will be provided detail reports of all service work performed.

WHERAS, The Town of Niles has agreed to donate \$2000.00 annually to replace the \$2.00 per quarter charge for the water shed steward fee that was previously approved at November 14, 2019 Town Board Meeting via Resolution 19-182.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

**Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes
Councilperson Kerstetter Absent Councilperson Melendez Yes
Supervisor Wagner Yes**

RESOLUTION 19-197 to approval recommended budget modifications for December 2019.

		After Closing:	November	2019
Notes	Acct #	Account Description	(-)	(+)
			Debit	Credit
	A1110.400	Justices - Contractual	\$ 750.00	
	A1620.240	Buildings - Computer	\$ 600.00	
	A3010.100	Public Safety - Sidewalk Project Personal	\$ 12,000.00	
	A3010.201	Public Safety - Sidewalk Project	\$ 12,000.00	
	A3120.100	Crossing Guards	\$ 1,326.00	
	A7140.200	Playgrounds Equipment	\$ 3,750.00	
	A7140.430	Improvements & Maint Playground	\$ 3,765.00	
	<i>A599</i>	<i>Appropriated Fund Balance</i>	<i>\$ -</i>	
	A1010.401	Town Board Training		\$ 200.00
	A1355.400	Assessors- Cay Co Shared Services		\$ 5,202.00
	A1420.421	Attorney - Legal Fees Special Projects		\$ 1,528.00
	A3120.110	Crossing Guards - Subs		\$ 1,326.00
	A5010.400	Highway Superintendent - Contractual		\$ 190.00
	A5132.400	Garage - Contractual		\$ 1,775.00
	A5132.453	Garage - Telephone		\$ 150.00
	A6772.430	Programs for the Aging - Scat Van		\$ 500.00
	A8097.400	2019 Wetlands Remediation - Contractual		\$ 8,280.00
	A8160.413	Refuse & Garbage - Diesel Fuel		\$ 40.00
	A8560.400	Shade Trees - Contractual		\$ 1,000.00
	A9060.800	Hospital & Medical Ins		\$ 14,000.00
		Totals:	\$ 34,191.00	\$ 34,191.00

		(-)	(+)
Acct #	Account Description	Debit	Credit
	DA5110.110	General Repairs - Personal Services	\$ 9,000.00
	DA5110.411	General Repairs - Misc	\$ 700.00
	DA5112.414	Improvements - Cold Mix	\$ 9,495.00
	DA5112.415	Improvements - Hot Mix	\$ 6,490.00
	DA5130.213	Machinery - 3/4 Ton Truck	\$ 13,000.00
	DA9010.800	State Retirement	\$ 3,000.00
	DA9040.800	Worker's Comp	\$ 3,000.00
	<i>DA599</i>	<i>Appropriated Fund Balance</i>	<i>\$ -</i>
	DA5112.412	Improvements - Hauling	\$ 513.00
	DA5130.110	Machinery - Personal Services	\$ 6,000.00
	DA5130.200	Machinery - Equipment	\$ 2,517.00
	DA5130.413	Diesel Fuel	\$ 1,685.00
	DA5130.415	Equipment Repairs	\$ 2,695.00
	DA5130.417	Equipment Rental	\$ 5,285.00
	DA5140.110	Brush Pickup - Personal Services	\$ 18,530.00
	DA5142.400	Snow Removal - Sand & Salt	\$ 7,460.00
		Totals:	\$ 44,685.00

		(-)	(+)
Acct #	Account Description	Debit	Credit

SS2-8120.110	Sewage Collection - Personal Services	\$ 70.00	
SS2-8110.405	Sewer Admin - Telephone		\$ 25.00
SS2-8120.451	Sewage Collection - Engineering		\$ 45.00
Totals:		\$ 70.00	\$ 70.00

		(-)	(+)
Acct #	Account Description	Debit	Credit
SS3-8120.200	Equipment	\$ 75.00	
SS3-8110.405	Telephone		\$ 25.00
SS3-9030.800	Social Security		\$ 50.00
Totals:		\$ 75.00	\$ 75.00

		(-)	(+)
Acct #	Account Description	Debit	Credit
A8310.200	Admin - Equipment	\$ 2,000.00	
SW8310.410	Admin - Repairs to Bldg	\$ 1,250.00	
SW8310.413	Water Admin - Diesel Fuel	\$ 250.00	
SW8330.410	Purification - Misc	\$ 2,000.00	
SW83630.421	Purification - Lab Charges Microcystins	\$ 855.00	
SW1420.421	Legal - Special Projects		\$ 1,560.00
SW8310.403	Water Admin - Water Shed Insp		\$ 1,420.00
SW8310.405	Admin - Field Contractual		\$ 1,825.00
SW8330.405	Microcystin - Demo Project		\$ 715.00
SW8330.420	Purification - Lab Charges		\$ 835.00
Totals:		\$ 6,355.00	\$ 6,355.00

Motion by Councilperson Knaul; Second Councilperson Gucciardi,

Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes
Councilperson Kerstetter Absent Councilperson Melendez Yes
Supervisor Wagner Yes

RESOLUTION 19- 198 AUDIT AND PAYMENT OF CLAIMS: authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts, (Water and Sewer Districts), Capital Project and Reserve Fund claims, and ratifying the payment of the prepaid claims as authorized by resolution 16-006 adopted January 4, 2016, all in accordance with the attached abstract of claims.

ABSTRACT #11 2019 Vouch ers # 1002- 1081 in the amount of \$310,630.99 Trust & Agency Voucher # 5103- 5111in the amount of \$ 37,500.93

for a grand total of \$ 348,131.92

Motion by Councilperson Knaul; Second Councilperson Gucciardi,

Roll call vote: Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
Councilperson Kerstetter	<u>Absent</u>	Councilperson Melendez	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

ADJOURNMENT:

RESOLUTION 19-199 to adjourn the meeting:

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote: Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
Councilperson Kerstetter	<u>Absent</u>	Councilperson Melendez	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

Meeting adjourned at 4:28 PM

**Respectfully Submitted,
Tammy M. Flaherty
Town Clerk**