

**A Town Board Meeting of the Town of Owasco was held on December 13, 2018,
At 4:00 PM in the Owasco Town Hall with the following members present:**

PRESENT: Supervisor Edward Wagner
Councilperson Tony Gucciardi
Councilperson Richard Knaul
Councilperson, Tim Kerstetter
Councilperson Ashley Melendez (left meeting at 4:37)

OTHERS PRESENT: Riccardo Galbato, Kathy O'Neil

CALL TO ORDER: 4:00 PM

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

RESOLUTION 18-168 to approval of Town Board Agenda for December 13, 2018

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Yes</u>
	Supervisor Wagner	<u>Yes</u>		

APPROVAL OF MINUTES:

RESOLUTION 18-169 to approval of Town Board Minutes for November 8, 2018.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Yes</u>
	Supervisor Wagner	<u>Yes</u>		

PUBLIC PARTICIPATION:

NEW BUSINESS:

*** Fuel Station update - Supervisor Wagner compared using the Speedway Gas Station at the traffic circle vs using our town fuel station. As the cost of using B& L license to oversee the fuel station is very pricey. However the cost to remove the tank (must be removed with in the year) also is high.**

Resolved: We will continue to use the town station in hopes we can get an employee certified/licensed to oversee the station. Supervisor Wagner will also open an account with Speedway for emergency use.

***Professional services for town auditing- The Towns previous Auditors Cuddy & Ward will not be conducting municipal audits anymore. The town has received quotes from various companies with Insero being the best match and price.**

*** GPS cost comparison- Supervisor Wagner compared Cybertrac the GPS system we now use on our town vehicles, to Verizon GPS services.**

Resolved: Cybertrac is still offers the best price & service option.

OLD BUSINESS:

RESOLUTION 18-170 to declare that the Town of Owasco Water Quality Improvement Project for the Permanent Granular Activated Carbon Microcystin Treatment System Project is an Emergency.

WHEREAS, the Town of Owasco owns and operates its own drinking water treatment plant. The Town has operated the water treatment plant for many years and provides potable water supply to approximately 1,573 service connections within the Town and 850 connections in the neighboring Town of Fleming;

WHEREAS, in 2016, harmful algal blooms contaminated the Town's supply of raw water and cyanotoxins were detected in the finished drinking water. These toxins are very harmful to human health and are expected to be present in the Town's water supply during future years.

Moreover, it was observed that the existing water treatment plant technology is not effective at removing the toxins produced by the harmful algal blooms and that additional treatment will be required to protect public health;

WHEREAS, on 7.17.17 by Resolution 17-140, the Town Board declared that the Town of Owasco Water Quality Improvement Project 2017 for the Granular Activated Carbon System 2017 Demonstration Project is an Emergency for purposes of all agreements and contracts in furtherance of this Project;

WHEREAS, on 6.14.18 by Resolution 18-090, the Town Board declared that the Town of Owasco Water Quality Improvement Project 2018 for the 2018 Temporary Granular

Activated Carbon Treatment for Microcystin Project is an Emergency under General Municipal Law and Owasco Town Code 22-5;

WHEREAS, the Town of Owasco Engineer, GHD, has issued an Engineering Report titled Permanent Granular Activated Carbon Microcystin Treatment System Engineering Report Town of Owasco and a Map, Plan and Report - Town of Owasco Permanent Granular Activated Carbon Microcystin Treatment System dated August 31, 2018;

WHEREAS, the Project is described as follows:

"The proposed improvements will include the construction of a new pumping station, a new below ground suction wet well, a new GAC service building, a new underground piping system, a new chlorine system, and various supporting elements.

To implement the permanent GAC upgrade, filtered water will be diverted from the anthracite filter effluent line to a new underground wet well. New pumps will be installed to boost the filtered water from the wet well to the pressurized GAC vessels. After passing through the GAC vessels, the treated water will be directed to the existing underground clearwells where a new chlorine feed system will provide disinfection. The new pumps and Underground suction wet well will be generally located between the existing filter building and clear wells. The GAC vessels will be housed in a new above-grade building to provide protection from the elements and easy maintenance. A plan view of the proposed permanent GAC system is shown in Figure 2.

The Town's two GAC vessels are approximately 19 feet tall and 10 feet in diameter and are currently supported by a temporary stone foundation. There is a temporary aboveground pipe and valve manifold that allows the vessels to be run in parallel or series and to be backwashed. To protect the vessels and piping manifold from the elements, a new service building will be constructed. The new building will include power, lighting, HVAC, and a foundation to accommodate up to three GAC vessels and supporting electrical equipment. The proposed building will be designed to accommodate potential growth by providing a footprint large enough to install a third future GAC vessel, which could be operated in series with the existing vessels in future years.

The new pumps will be incorporated into the Town's existing treatment system and be synchronized with the Town's existing raw water and high service pumping sequences. There will be three pumps for redundancy, each sized for approximately 800 gpm to match capacity of the raw water pump station.

The addition of a permanent GAC treatment system will require a new sodium hypochlorite feed system and location such that the GAC media is not regularly exposed to chlorinated water. If the GAC is in contact with chlorinated water for prolonged periods or at high concentrations, the media can be damaged and treatment capacity impaired.

Furthermore, the chlorine may be consumed more rapidly when in contact with

the GAC. To avoid these issues, the sodium hypochlorite injection point will be relocated downstream of the GAC vessels but prior to the clearwells.

In addition, the sodium hypochlorite system will be upgraded to improve performance and health and safety conditions for the Town's WTP staff. Since the new injection point will require a much longer run of chemical piping, the chemical pumps will be upgraded and integrated with the existing SCADA system. A bulk storage will be installed in the existing chlorine room which will eliminate the frequent loading/unloading of multiple 55-gallon drums into the WTP each week. Currently, the Town uses approximately 25 gallons of sodium hypochlorite per day, averaging 3.5 drums per week. To accommodate the bulk storage tanks, several building improvements may be required, such as installation of an overhead door and modification/relocation of existing electrical and HVAC Equipment." Map, Plan and Report - Town of Owasco Permanent Granular Activated Carbon Microcystin Treatment System pages 2 and 3;

WHEREAS, General Municipal Law Section 103 (4) states:

"Notwithstanding the provisions of subdivision one of this section, in the case of a public emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting public buildings, public property or the life, health, safety or

property of the inhabitants of a political subdivision or district therein, require immediate action which cannot await competitive bidding or competitive offering, contracts for public work or the purchase of supplies, material or equipment may be let by the appropriate officer, board or agency of a political subdivision or district therein";

WHEREAS, General Municipal Law Section 6-e (1) (i) defines a Public emergency as:

" 'Public emergency' means an epidemic, conflagration, riot, storm, flood or other sudden, unforeseen or unexpected occurrence or condition which requires the immediate expenditure of moneys to protect the public health, safety or welfare of the inhabitants of the municipal corporation";

WHEREAS, Owasco Code Section 22-5 (B) states:

"Emergency purchases pursuant to § 103, Subdivision 4, of the General Municipal Law. Due to the nature of this exception, these goods or services must be purchased immediately, and a delay in order to seek alternate proposals may threaten the life, health, safety and welfare of the residents. This subsection does not preclude alternate proposals if time permits"; and

WHEREAS, the Town's Consulting Engineer, GHD has recommended that the Town of Owasco declare this project an emergency due to potential microcystin toxin contamination of the drinking water supply.

BE IT RESOLVED, that the Town of Owasco Water Quality Improvement Project for the Permanent Granular Activated Carbon Microcystin Treatment System Project is an Emergency is an Emergency under General Municipal Law and Owasco Town Code 22-5.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Absent</u>
	Supervisor Wagner	<u>Yes</u>		

RESOLUTION 18-171 A RESOLUTION FOR AUTHORIZATION FOR THE ADVERTISEMENT AND SOLICITATION OF BIDS FOR THE TOWN OF OWASCO WATER DISTRICT; FOR THE TOWN OF OWASCO WATER QUALITY IMPROVEMENT PROJECT, FOR THE PERMANENT GRANULAR ACTIVATED CARBON MICROCYSTIN TREATMENT SYSTEM PROJECT CONTRACT NO. 1: PRE-PACKAGED PUMP STATION PRE-PROCUREMENT

WHEREAS, the Town of Owasco owns and operates its own drinking water treatment plant. The Town has operated the water treatment plant for many years and provides potable water supply to approximately 1,573 service connections within the Town and 850 connections in the neighboring Town of Fleming;

WHEREAS, in 2016, harmful algal blooms contaminated the Town's supply of raw water and cyanotoxins were detected in the finished drinking water. These toxins are very harmful to human health and are expected to be present in the Town's water supply during future years. Moreover, it was observed that the existing water treatment plant technology is not effective at removing the toxins produced by the harmful algal blooms and that additional treatment will be required to protect public health;

WHEREAS, the Town of Owasco Engineer, GHD, has issued an Engineering Report titled Permanent Granular Activated Carbon Microcystin Treatment System Engineering Report Town of Owasco and a Map, Plan and Report - Town of Owasco Permanent Granular Activated Carbon Microcystin Treatment System;

WHEREAS, the Project is described as follows:

"The proposed improvements will include the construction of a new pumping station, a new below ground suction wet well, a new GAC service building, a new underground piping system, a new chlorine system, and various supporting elements.

To implement the permanent GAC upgrade, filtered water will be diverted from the anthracite filter effluent line to a new underground wet well. New pumps will be installed to boost the filtered water from the wet well to the pressurized GAC vessels. After passing

through the GAC vessels, the treated water will be directed to the existing underground clearwells where a new chlorine feed system will provide disinfection. The new pumps and underground suction wet well will be generally located between the existing filter building and clearwells. The GAC vessels will be housed in a new above-grade building to provide protection from the elements and easy maintenance. A plan view of the proposed permanent GAC system is shown in Figure 2.

The Town's two GAC vessels are approximately 19 feet tall and 10 feet in diameter and are currently supported by a temporary stone foundation. There is a temporary aboveground pipe and valve manifold that allows the vessels to be run in parallel or series and to be backwashed. To protect the vessels and piping manifold from the elements, a new service building will be constructed. The new building will include power, lighting, HVAC, and a foundation to accommodate up to three GAC vessels and supporting electrical equipment. The proposed building will be designed to accommodate potential growth by providing a footprint large enough to install a third future GAC vessel, which could be operated in series with the existing vessels in future years.

The new pumps will be incorporated into the Town's existing treatment system and be synchronized with the Town's existing raw water and high service pumping sequences. There will be three pumps for redundancy, each sized for approximately 800 gpm to match capacity of the raw water pump station.

The addition of a permanent GAC treatment system will require a new sodium hypochlorite feed system and location such that the GAC media is not regularly exposed to chlorinated water. If the GAC is in contact with chlorinated water for prolonged periods or at high concentrations, the media can be damaged and treatment capacity impaired.

Furthermore, the chlorine may be consumed more rapidly when in contact with the GAC. To avoid these issues, the sodium hypochlorite injection point will be relocated downstream of the GAC vessels but prior to the clearwells.

In addition, the sodium hypochlorite system will be upgraded to improve performance and health and safety conditions for the Town's WTP staff. Since the new injection point will require a much longer run of chemical piping, the chemical pumps will be upgraded and integrated with the existing SCADA system. A bulk storage will be installed in the existing chlorine room which will eliminate the frequent loading/unloading of multiple 55-gallon drums into the WTP each week. Currently, the Town uses approximately 25 gallons of sodium hypochlorite per day, averaging 3.5 drums per week. To accommodate the bulk storage tanks, several building improvements may be required, such as installation of an overhead door and modification/relocation of existing electrical and HVAC

equipment." Map, Plan and Report - Town of Owasco Permanent Granular Activated Carbon Microcystin Treatment System pages 2 and 3;

WHEREAS, on 8.9.18 by Resolution 18-112 the Owasco Town Board declared itself Lead Agency for the purpose of conducting the environmental review of said proposed action;

WHEREAS, on 8.9.18 by Resolution 18-112 the Owasco Town Board has determined that the proposed action for the Town of Owasco Water Quality Improvement Project 2018 for the 2018 Permanent Granular Activated Carbon Treatment for Microcystin Project is a Type II Action under the State Environmental Quality Review (SEQR) Regulations;

WHEREAS, the proposed project does not require review by the Cayuga County Planning Board pursuant to General Municipal Law 239-1, m & n;

WHEREAS, by letter dated 7.12.18 the Town Engineer, GHD, advised New York State Office of Parks, Recreation and Historic Preservation (SHPO) and requested SHPO to initiate a review for potential impacts on historic properties and resources for the proposed construction of a permanent treatment system at the existing Town Water Treatment Plant;

WHEREAS, by letter dated 7.13.18 from Michael F. Lynch, P.E., AIA, Director, Division for Historic Preservation of SHPO stated that "Based upon this review, the New York SHPO has determined that no historic properties will be affected by this undertaking";

WHEREAS, on 8.9.18 by Resolution 18-112 the Owasco Town Board hereby determines that the action under SEQRA does not involve any other agencies apart from the Owasco Town Board itself;

WHEREAS, on 8.9.18 by Resolution 18-112 the Owasco Town Board determined that the proposed action for the Town of Owasco Water Quality Improvement Project for the Permanent Granular Activated Carbon Microcystin Treatment System Project is a Type II action under SEQRA and as such is not subject to review pursuant to 6 NYCRR 617.5 and does/will not have a significant adverse impact on the environment and issues a Negative Declaration;

WHEREAS, a Notice of Public Hearing was duly published in the The Citizen on 8.12.18 which stated:

"The Town Board of the Town of Owasco (the "Town") proposes to undertake the acquisition and construction of improvements for the Town of Owasco Water District for the Town of Owasco Water Quality Improvement Project for the Permanent Granular Activated Carbon Microcystin Treatment System Project, including the construction of a permanent granular activated carbon microcystin treatment system for the treatment of microcystin and other potential cyanotoxins, together with original furnishings, equipment, machinery or apparatus required **in** connection therewith (the "Project"), as described in the Engineering Report prepared by the Town of Owasco Engineer, GHD, which is on file in the Town Clerk's office.

The total estimated maximum cost of the Project is \$2,260,000 funded with proceeds of obligations to be issued by the Town, the debt service on which will be paid from real property taxes and assessments levied on properties in the Town of Owasco Water District.

The Town Board will hold a Public Hearing to hear all persons interested in the Project, as required by Town Law Section 202-b, which public hearing shall be held at Town of Owasco Town Hall, 2 Bristol Avenue, Auburn, New York on August 23, 2018 at 1 p.m.;

WHEREAS, a Notice of Public Hearing was duly published in the The Citizen on 8.24.18 which stated:

"The Town Board of the Town of Owasco (the "Town") proposes to undertake the acquisition and construction of improvements for the Town of Owasco Water District for the Town of Owasco Water Quality Improvement Project for the Permanent Granular Activated Carbon Microcystin Treatment System Project, including the construction of a permanent granular activated carbon microcystin treatment system for the treatment of microcystin and other potential cyanotoxins, together with original furnishings, equipment, machinery or apparatus required **in** connection

therewith (the "Project"), as described in the Engineering Report prepared by the Town of Owasco Engineer, GHD, which is on file in the Town Clerk's office.

The total estimated maximum cost of the Project is \$3,500,000.00 funded with proceeds of obligations to be issued by the Town, the debt service on which will be paid from real property taxes and assessments levied on properties in the Town of Owasco Water District.

The Town Board will hold a Public Hearing to hear all persons interested in the Project, as required by Town Law Section 202-b, which public hearing shall be held at Town of Owasco Town Hall, 2 Bristol Avenue, Auburn, New York on September 5, 2018 at 4 p.m.;

WHEREAS, a Public Hearing was held on 8.23.18 and adjourned and continued on 9.5.18;

WHEREAS, on 9.5.18 by Resolution 18-124 the Town Board closed the Public Hearing;

WHEREAS, on 9.5.18 by Resolution 18-125 the Town Board adopted a Bond Resolution for this project authorizing the issuance of \$3,500,000 Serial Bonds to Finance the cost of Town of Owasco Water District Improvements;

WHEREAS, on 9.5.18 by Resolution 18-127 the Town Board authorized the Town Engineer GHD and Town Supervisor to submit and sign (1) the New York State Environmental Facilities Corporation New York State Revolving Funds Financing Application (Municipal) (DWSRF Financing Application) and (2) the Grant Application New York State Water Infrastructure Improvement Act (WIIA) & New York State Intermunicipal Water Infrastructure Grants Program (IMG) Drinking Water (WIIA Grant Application) and any other accompanying documents regarding the Town of Owasco Water District for the Town of Owasco Water Quality Improvement Project for the Permanent Granular Activated Carbon Microcystin Treatment System Project;

WHEREAS, on 9.5.18 by Resolution 18-128 the Town Board approved the Permanent Granular Activated Carbon Microcystin Treatment System Engineering Report Town of Owasco from GHD and the Map, Plan and Report - Town of Owasco Permanent Granular Activated Carbon Microcystin Treatment System from GHD pursuant to Town Law Section 202-b and acquire and construct Water Improvements as set forth therein at a maximum amount to be expended of \$3,500,000.00 and specifically said Resolution stated:

"RESOLVED, that the proposed improvements will include the construction of a new pumping station, a new below ground suction wet well, a new GAC service building, a new underground piping system, a new chlorine system, and various supporting elements.

The maximum amount to be expended by Owasco Water District would be \$3,500,000.00. The estimated increases in annual user costs for the typical property in the Owasco Water District based on the proposed improvements is \$104.23 per year for 30 years or if the Town receives a \$1,800,000.00 grant, \$41.69 per year for 30 years.

FURTHER RESOLVED, that the Town Board approves the Permanent Granular Activated Carbon Microcystin Treatment System Engineering Report Town of Owasco from GHD and the Map, Plan and Report- Town of Owasco Permanent Granular Activated Carbon Microcystin Treatment System from GHD pursuant to Town Law Section 202-b and acquires and constructs Water Improvements as set forth therein at a maximum amount to be expended of \$3,500,000.00.

FURTHER RESOLVED, that the Town Board determines that it is in the public interest to acquire or construct the proposed Water District Improvements;" and

WHEREAS, on this date by Resolution 18- 090, the Town Board declared the Town of Owasco Water Quality Improvement Project for the Permanent Granular Activated Carbon Microcystin Treatment System Project is an Emergency is an Emergency under General Municipal Law and Owasco Town Code 22-5.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Owasco Town Board hereby directs the Advertisement For Bids for the **Town of Owasco Water District for the Town of Owasco Water Quality Improvement Project for the Permanent Granular Activated Carbon Microcystin Treatment System Project Contract No. 1 Pre-Packaged Pump Station Pre-Procurement** and the issuance of bid documents for response to said bids, with a bidder return date of **January 17, 2019 at 11:30 a.m.** and bid opening on **January 17, 2019 at 11:30**

a.m. at which time any responsive bids shall be publicly opened and read aloud; and it is

FURTHER RESOLVED that said bid documentation shall reserve the right to the Town of Owasco to reject all bids and to rebid the project at the Town Board's sole discretion; and it is

FURTHER RESOLVED that the Advertisement for Bids will be substantially similar to the text below:

CONTRACT DOCUMENTS FOR GOODS AND SPECIAL SERVICES
TOWN OF OWASCO
CAYUGA COUNTY, NEW YORK
WATER TREATMENT PLANT
PERMANENT GRANULAR ACTIVATED CARBON TREATMENT SYSTEM
CONTRACT NO. 1: PRE-PACKAGED PUMP STATION PRE-PROCUREMENT

NOTICE TO BIDDERS

Sealed bids for the **Water Treatment Plant Permanent Granular Activated Carbon Treatment System, Contract No. 1: Pre-packaged Pump Station Pre-procurement**, for the

Town of Owasco will be received at the Town Hall, 2 Bristol Avenue, Auburn, New York 13021, until 11:30 a.m. local time, on Thursday, January 17, 2019, and then at said time publicly opened.

The Contract generally consists of a firm fixed cost for furnishing and delivery of the specified Pre-packaged Pump Station Goods and Special Services (Goods) in accordance with the Contract Documents heretofore prepared by GHD Consulting Services Inc.

There will be a non-mandatory pre-bid meeting on Tuesday, January 8, 2019 at 9:00 a.m. at the Water Treatment Plant located at 6346 East Lake Road, Auburn, NY 13021. All prospective bidders are strongly encouraged to attend.

Funding of this Project includes New York State Environmental Facilities Corporation provisions.

Copies of the Contract Documents for Goods and Special Services may be examined at the offices of GHD Consulting Services Inc., 285 Delaware Avenue, Suite 500, Buffalo, NY 14202.

The Contract Documents for Goods and Special Services may be obtained from GHD Consulting Services Inc., 285 Delaware Avenue, Suite 500, Buffalo, New York 14202 upon deposit of the sum of fifty dollars (\$50.00) per set. Payment shall be in the form of two (2) checks, each for one-half of the total deposit (\$25.00 each). Checks shall be payable to the Town of Owasco. One half of the full amount of deposit for one set of Contract Documents will be refunded to any Bidder who has duly submitted a Bid accompanied by the bid security required by this advertisement and who returns the Contract Documents complete and in good condition within thirty (30) days following the Award of Contract or the rejection of bids. If only one check for the full deposit amount is submitted, no amount of the deposit will be refunded. The full amount of deposit for one set of Contract Documents will be refunded to the Successful Bidder upon the execution of the Contract Documents.

Upon request, the Contract Documents will be mailed after GHD Consulting Services Inc. has received the document fee plus a separate non-refundable mailing and handling charge of twenty-five dollars (\$25.00) per set. The Contract Documents will be mailed, and the mailing date will be considered the Bidder's date of receipt. Checks for mailing and handling charges shall be made payable to GHD Consulting Services Inc.

All questions shall be submitted in writing to Jeff Rosman at atjeffrey.rosman@ghd.com. The cutoff date for questions is identified in the Instructions to Bidders.

Bidder shall review and acknowledge all Addenda on the Bid Form.

The Owner reserves the right to waive any informality or to reject any or all bids.

Each bidder must deposit with his bid, security in the amount, form and subject to the conditions provided in the Instructions to Bidders.

The Owner is exempt from the payment of sales and compensating use taxes of the State of New York and of cities and counties on all materials, equipment and supplies sold to the Owner pursuant to this Contract. These taxes are not to be included in the Bid.

No bidder may withdraw his bid within forty-five (45) calendar days after the actual date of opening thereof.

Date: December 14, 2018

TOWN OF OWASCO

ENGINEER:

GHD Consulting Services Inc. 285
Delaware Avenue, Suite 500
Buffalo, New York 14202

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Absent</u>
	Supervisor Wagner	<u>Yes</u>		

RESOLUTION 18-172 to authorize Supervisor Wagner to sign a year letter for auditing services with Insero CPS's in the amount of \$9500.00 per year.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Absent</u>
	Supervisor Wagner	<u>Yes</u>		

RESOLUTION 18- 173 to authorize Supervisor Wagner to transfer money from the Water District Fund to the Water Capital Projects Fund, not to exceed \$500,000.00.

Motion by Councilperson Knaul; Second Councilperson Gucciardi,

Roll call vote: Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Absent</u>
Supervisor Wagner	<u>Yes</u>		

RESOLUTION 18-174 to authorize the Town Supervisor to sign Change Order No. 2 for the Owasco Water Main Replacement Project Contract No. 1

WHEREAS, this Change Order includes the following additional work items:

The Owasco Water Main Replacement project was constructed utilizing unit price bid items where the Contractor received payment based on actual installed quantities. This change order adjusts the estimated contract quantities to the actual installed quantities. This change order will result in a contract price increase of \$28,500.02 as the contractor installed more material/piping than originally estimated. The cause of the price increase can be mostly attributed to the following:

- Additional lengths of HDPE piping were installed, particularly along Melrose Road to reduce ground disturbance.
- Additional lengths of PEX lateral piping were installed, particularly along Route 38a where services were extended past the limits of the right of way.
- Additional quantities of stone lining were installed due to issues with locating sewer laterals along Route 38a.

There is more information on the spreadsheet attached to the actual change order form for more information.

Change Order Cost: This change order has a cost increase of \$28,500.02.

Time Extension: The original contract completion date was July 21, 2018. A 129 day time extension will be provided through the execution of this Change Order bringing the contract completion date to November 27, 2018 (the date of substantial completion).

Revised Contract Amount:

Original Contract No. 1 Amount: Contract No. 1 -
Change Order No. 1:
Contract No. 1 - Change Order No. 2: (THIS CHANGE ORDER)

Revised Contract No. 1 Amount:

\$1,413,025.00
\$461,258.75
\$28,500.02

\$1,902,783.77

WHEREAS, upon recommendation of the Town Engineer, Clerk of the Works and the Town Board Liaison

NOW THEREFORE BE IT RESOLVED that the Town Supervisor is hereby authorized to sign Change Order No. **2** for the **Owasco Water Main Replacement Project Contract No.1** and hereby consents to the Town Engineer signing same **Change Order No. 2.**

Motion by Councilperson Gucciardi; Second Councilperson Knaul

**Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes
Councilperson Kerstetter Yes Councilperson Melendez Absent
Supervisor Wagner Yes**

RESOLUTION 18-175 to approve Budget Modifications for December 2018.

Budget Modifications Recommendations

After Closing: November 2018

Acct#	Account Description	(-)	(+)
		Debit	Credit
Notes			
A1355.430	Assessors - Legal Fees	\$ 827.00	
A3120.100	Crossing Guards	\$ 1,430.00	
A7140.100	Playgrounds - Playground Directors	\$ 200.00	
A7140.130	Playground Maint	\$ 300.00	
A7140.400	Playgrounds - Supplies	\$ 100.00	
A7140.401	Supplies Shelter & Bathroom	\$ 100.00	
A7140.411	Playgrounds - Misc Summer Program	\$ 221.00	
A8010.110	Zoning - Personal Services	\$ 1,000.00	
A8010.451	Zoning - Engineering	\$ 450.00	
A5132.400	Garage - Contractual	\$ 500.00	
A599	Appropriated Fund Balance	\$ -	
A3120.110	Crossing Guards - Subs		\$ 1,430.00
A7140.430	Playgrounds - Improvements		\$ 450.00
A7140.432	Shelters & Bathrooms - Improvements		\$ 471.00
A8010.421	Zoning - Legal Fees		\$ 246.00
A8020.421	Planning - Legal Fees		\$ 749.00

		(-)	{ +)
Acct#	Account Description	Debit	Credit

DA5112.415	Improvements - Hot Mix	\$ 49,501.50	
DA9060.800	Hospital & Medical Ins	\$ 10,000.00	
DA599	Appropriated Fund Balance	\$ -	
DA1420.421	Attorney - Legal Fees Special Projects		\$ 1,471.00
DA5112.412	Improvements - Hauling		\$ 293.00
DA5112.413	Improvements - Stone		\$ 2,574.00
DA5112.416	Improvements - Pipe		\$ 849.00
DA5130.213	Machinery - 3/4 Ton Truck		\$ 38,633.50
DA5130.414	Equipment Parts		\$ 9,590.00
DA5130.417	Equipment Rental		\$ 1,187.00
DA5142.400	Snow Removal - Sand & Salt		\$ 4,904.00
Totals:		\$ 59,501.50	\$ 59,501.50

		(-)	(+)
Acct#	Account Description	Debit	Credit
SSI- 8130.400	Treatment & Disposal - Contractual	\$ 2,715.00	
551- 8120.111	Sewage Collection - Fleming Sewer Insp		\$ 264.00
SSI- 8120.410	Sewage Colletion - Misc		\$ 2,051.00
551- 9060.800	Hospital & Med Ins		\$ 400.00
Totals:		\$ 2,715.00	\$ 2,715.00

		(-)	(+)
Acct#	Account Description	Debit	Credit
SS2- 8130.400	Contractual	\$ 365.00	
552- 8110.151	Sewer Admin - Clerk Special Project		\$ 270.00
SS2- 9060.800	Hospital & Med Ins		\$ 95.00
Totals:		\$ 365.00	\$ 365.00

		(-)	(+)
Acct#	Account Description	Debit	Credit

SS3- 8130.400	Contractua I	\$ 1,126.00	
SS3- 8110.151	Sewer Admin - Clerk Special Project		\$ 765.00
SS3- 8120.410	Sewage Collection - Misc		\$ 167.00
SS3- 8120.460	Sewage Collection - Grinder Pump REPLACE		\$ 114.00
SS3- 9060.800	Hospital & Med Ins		\$ 80.00
Totals:		\$ 1,126.00	\$ 1,126.00

		(-)	(+)
Acct#	Account Description	Debit	Credit
SW8310.200	Admin - Equipment	\$ 1,000.00	
SW8310.400	Admin - Office Contractual	\$ 1,000.00	
SW8330.420	Purification - Lab Charges	\$ 500.00	
SW8340.410	Trans & Distribution - Contractual	\$ 6,899.00	
SW8340.458	Water Line Repairs	\$ 5,000.00	
SW8397.200	Water Equipment & Capital Outlay	\$ 6,996.00	
SW8310.120	Personal Services		\$ 10,775.00
SW8310.405	Admin - Field Contractual		\$ 550.00
SW8330.406	Purification - Microcystin PERMANENT		\$ 6,996.00
SW- 9060.800	Hospital & Med Ins		\$ 3,074.00
Totals:		\$ 21,395.00	\$ 21,395.00

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes
Councilperson Kerstetter Yes Councilperson Melendez Absent
Supervisor Wagner Yes

RESOLUTION 18-176 AUDIT AND PAYMENT OF CLAIMS: authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts, (Water and Sewer Districts), Capital Project and Reserve Fund claims, and ratifying the payment of the prepaid claims as authorized by resolution 16-006 adopted January 4, 2016, all in accordance with the attached abstract of claims.

**ABSTRACT #12 2018 Vouchers # 950-1042 in the amount of \$606,796.73
Trust & Agency Voucher # 5482-5491 in the amount of \$21,816.79
for a grand total of \$628,613.52**

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote:
Councilperson Knaul Yes Councilperson Gucciardi Yes Councilperson
Kerstetter Yes Councilperson Melendez Absent
Supervisor Wagner Yes

ADJOURNMENT:

RESOLUTION 18-177 to adjourn the meeting:

Motion by Councilperson Knaul; Second Councilperson Kerstetter

Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes
Councilperson Kerstetter Yes Councilperson Melendez Absent
Supervisor Wagner Yes

Meeting adjourned at 5:11 PM