

**A Town Board Meeting of the Town of Owasco was held on December 9, 2021
At 4:00 PM in the Owasco Town Hall with the following members present:**

**PRESENT: Supervisor Edward Wagner
Councilperson Fred Cornelius
Councilperson Gucciardi
Councilperson, Tim Kerstetter
Councilperson Mike Vitale**

ABSENT:

OTHERS PRESENT: Riccardo Galbato, Kathy O'Neil, George Kerstetter, Brad Thuston

CALL TO ORDER: 4:00 PM

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

RESOLUTION 21-173 approval of Town Board Agenda for December 9, 2021

Motion by Councilor Cornelius; Second Councilor Vitale

**Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes**

APPROVAL OF MINUTES:

**RESOLUTION 21- 174 approval of Town Board Minutes for Town Board Meeting held
November 19, 2021**

Motion by Councilor Kerstetter; Second Councilor Vitale

**Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes**

PUBLIC PARTICIPATION:

COMMUNICATIONS Letter from resident Greg Holbein praising the up-keep at the VanEtten Cemetery by town employee Mike Villano.

The Holbeins have many family members buried in the VanEtten Cermentary and are very grateful for the special attention Mike Villano has given to the grounds this past summer.

NEW BUSINESS

Presentation: To Town of Owasco- Councilmen Tim Kerstetter for his 8 years of Dedicated Service to the residents of Owasco.

Ed Wagner -College Retirement Implications for Town Duties.

*** Supervisor Wagner is retiring from his teaching position at Cayuga Community College, due to the fact that it is a different NYS retirement division he will have to get off the towns payroll for a short period. As he has once again won the election for Supervisor on November 2, 2021 he will take the oath of office on January 1, 2022 as the Town Supervisor.**

Amend Covid 19 Town Policy-

***The town is working on a policy with Bond Shoeneck & King PLLC to draft a Covid testing for its unvaccinated employees, in hopes to keep its employees safe and healthy.**

OLD BUSINESS:

***Special Council Andy Leja will address the board and public regarding a request from Michael Coppola & Molly McGowen of 349 Waters Edge.**

They recently purchased the property and would like to renovate the home and to construct a new detached garage/office.

The requested project plan is to construct a bridge that would connect the home to the garage. However the project would require the owner to build the connecting bridge over the towns watermain, for this plan they are seeking the town boards approval to build over the towns watermain.

*** Special Council recommends to not grant the easement, as the water line is actually a water main serving many other properties. The town would not want to set the precedent over a towns utilities. Other concerns he has; years later would a new owner be as accepting to the easement, would the bridge be in good condition to move? For these reasons and to not create a burden to the town, Special Council Andy Leja is not in favor of the town board to enter into the agreement.**

***Climate Smart Community Certification - Bronze**

The town is in the process of gathering the information and data that will be submitted to CNY Regional Planning & Development, who in turn will forward it onto the DEC Climate Smart for Certification.

RESOLUTION 21-175 To approve and authorize the Town Supervisor to sign an Agreement between Michael Coppola and Molly Coppola, property at 349 Waters Edge, Auburn, New York 13021, Tax Map No. 138.01-1-23.1 to permit the construction of a movable center bridge (based on drawings dated 9.23.21 from Holmes-King-Kallquist & Associates, Architects) over an existing Water Easement and Right of Way subject to the following: (1) All necessary approvals from the Town of Owasco Planning Board and Zoning Board of Appeals for the proposed project; (2) Applicant to pay for all legal fees and disbursements of the Town; and (3) Subject to approval of the Town Attorney and the Special Counsel to the Zoning Board of Appeals.

Motion by Councilor Cornelius; Second Councilor Kerstetter

Roll call vote:	Councilor Cornelius <u>Yes</u>	Councilor Gucciardi <u>Yes</u>
	Councilor Kerstetter <u>Yes</u>	Councilor Vitale <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

RESOLUTION 21-176 to reappoint Nancy Taylor to the Board of Assessment Review.

Motion by Councilor Kerstetter; Second Councilor Vitale

**Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes**

RESOLUTION 21-177 to approve board member Tony Gucciardi & Frederick Cornelius as signing designation to bank accounts.

Motion by Councilor Gucciardi; Second Councilor Vitale

**Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes**

RESOLUTION 21-178 To appoint Jennifer Wojnar & Amy Skardinski and to reaffirm Steven Smith as school crossing guards at a rate of \$25.00 per shift.

Motion by Councilor Cornelius; Second Councilor Gucciardi

**Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes**

RESOLUTION 21-179 Recommended Budget Modifications for December 2021.

Budget Modifications Recommendations
After Closing: November 2021

General Fund

Notes	Acct #	Account Description	(-)	(+)
			Debit	Credit
	A1220.401	SUPERVISOR - YEAR END	\$ 800.00	
	A1220.403	SUPERVISOR - Training	\$ 125.00	
	A1330.400	TAX COLLECTOR - CONTRACTUAL	\$ 150.00	
	A1355.120	ASSESSOR - CLERK	\$ 750.00	
	A1355.410	ASSESSOR - CONTRACTUAL	\$ 278.00	
	A3120.100	CROSSING GUARDS	\$ 400.00	
	A8560.400	SHADE TREES - CONTRACTUAL/REMOVAL	\$ 74.00	
	A599	APPROPRIATED FUND BALANCE	\$ -	
	A1220.400	SUPERVISOR - CONTRACTUAL		\$ 105.00

A1220.402	SUPERVISOR - POSTAGE		\$ 90.00	
A1620.110	BUILDINGS - PERSONNEL - Maint. Laborer		\$ 9.00	
A1920.400	BUILDINGS - MUNICIPAL DUES		\$ 99.00	
A3120.110	CROSSING GUARDS SUBSTITUTE		\$ 400.00	
A5010.400	SUPER OF HIGHWAYS - CONTRACTUAL		\$ 150.00	
A5132.453	GARAGE - TELEPHONE		\$ 635.00	
A7140.110	PLAYGROUND - SUMMER LABOR		\$ 215.00	
A8097.400	PLANNING/SUREVEYS, EQUIP & CAP OUTLAY - CONTRACTUAL		\$ 742.00	
A8560.401	SHADE TREES - PLANTING		\$ 74.00	
A8810.110	CEMETERIES - PERSONAL SERVICES		\$ 58.00	
Totals:		\$ 2,577.00	\$ 2,577.00	###

Highway Fund

Acct #	Account Description	(-) Debit	(+) Credit	
DA5112.414	IMPROVEMENTS COLD MIX	\$ 7,483.00		
DA5130.415	MACHINERY EQUIPMENT REPAIRS	\$ 9,000.00		
DA5140.110	BRUSH & WEEDS PERSONAL SERVICES	\$ 2,000.00		
DA5140.400	BRUSH & WEEDS CONTRACTUAL	\$ 2,800.00		
DA9010.800	STATE RETIREMENT	\$ 3,000.00		
DA9040.800	WORKMEN'S COMPENSATION	\$ 10,000.00		
<i>DA599</i>	<i>Appropriated Fund Balance</i>	<i>\$ -</i>		
DA1420.421	Legal Fees Special Projects		\$ 360.00	
DA5112.413	IMPROVEMENTS STONE		\$ 2,227.00	
DA5112.415	IMPROVEMENTS HOT MIX		\$ 11,340.00	
DA5112.416	IMPROVEMENTS PIPE		\$ 951.00	
DA5130.110	MACHINERY PERSONAL SERVICES		\$ 7,850.00	
DA5130.412	MACHINERY GASOLINE		\$ 1,140.00	
DA5130.414	MACHINERY EQUIPMENT PARTS		\$ 10,415.00	
Totals:		\$ 34,283.00	\$ 34,283.00	###

Sewer District 1

Acct #	Account Description	(-) Debit	(+) Credit

SS1-8110.412	SEWER ADMIN Gasoline	\$320.00		
SS1-1420.421	LEGAL Special Projects		\$246.00	
SS1-8110.153	SEWER ADMIN - MOWING		\$74.00	
Totals:		\$320.00	\$320.00	###

Sewer District 2

Acct #	Account Description	(-)	(+)	
		Debit	Credit	
SS2-8110.400	SEWER ADMIN CONTRACTUAL	\$76.00		
SS2-1420.421	LEGAL Special Projects		\$60.00	
SS2-8110.405	SEWER ADMIN TELEPHONE		\$16.00	
Totals:		\$76.00	\$76.00	###

Sewer District 3

Acct #	Account Description	(-)	(+)	
		Debit	Credit	
SS3-8110.412	SEWER ADMIN Gasoline	\$115.00		
SS3-8110.413	SEWER ADMIN DIESEL FUEL	\$55.00		
SS3-8120.411	SEWAGE COLLECTION ENERGY COSTS	\$165.00		
SS3-8120.458	SEWAGE COLLECTION REPAIR/CLEANING	\$400.00		
SS3-599	APPROPRIATED FUND BALANCE	\$4,439.00		
SS3-1420.421	LEGAL Special Projects		\$22.00	
SS3-8110.405	SEWER ADMIN TELEPHONE		\$22.00	
SS3-8120.410	SEWAGE COLLECTION MISCELLANEOUS		\$80.00	
SS3-8130.400	SEWAGE TREATMENT & DISPOSAL CONTRACTUAL		\$5,000.00	
SS3-9030.800	SOCIAL SECURITY		\$50.00	
Totals:		\$5,174.00	\$5,174.00	###

Water District

Acct #	Account Description	(-)	(+)	
		Debit	Credit	
SW8310.120	WATER ADMIN PERSONAL SERVICES	\$8,000.00		
SW8310.200	WATER ADMIN EQUIPMENT	\$4,500.00		
SW8310.400	WATER ADMIN OFFICE CONTRACTUAL	\$750.00		

SW8310.405	WATER ADMIN FIELD CONTRACTUAL	\$ 1,500.00		
SW8310.410	WATER ADMIN REPAIRS TO BUILDING	\$ 1,560.00		
SW8310.154	WATER ADMIN Summer Laborer Mowing		\$ 54.00	
SW8320.410	SOURCE OF SUPPLY, POWER & PUMPING MISCELLANEOUS		\$ 223.00	
SW8330.410	PURIFICATION MISCELLANEOUS		\$ 3,110.00	
SW8330.422	PURIFICATION Carbon Exchange		\$ 675.00	
SW9010.800	STATE RETIREMENT		\$ 3,156.00	
SW9730.700	BAN INTEREST		\$ 9,092.00	
Totals:		\$ 16,310.00	\$ 16,310.00	###

NOTES:
SS3-599 -- Taken from Fund Balance

Motion by Councilor Kerstetter; Second Councilor Vitale

Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes

RESOLUTION 21- 180 AUDIT AND PAYMENT OF CLAIMS: authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts, (Water and Sewer Districts), Capital Project and Reserve Fund claims, and ratifying the payment of the prepaid claims as authorized by resolution 16-006 adopted January 4, 2016, all in accordance with the attached abstract of claims.

ABSTRACT #12 2021 Vouchers # 914-1005 in the amount of **\$236,057.20**

Trust & Agency Voucher #5182-5190 in the amount of **\$21,261.51**

for a grand total of \$257,318.71

Motion by Councilor Cornelius; Second Councilor Vitale

Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes

ADJOURNMENT:

RESOLUTION 21 -183 to adjourn the meeting:

Motion by Councilor Cornelius; Second Councilor Kerstetter

Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes

Meeting adjourned at 4:46 PM

Respectfully submitted,
Tammy M. Flaherty Town Clerk