

TOWN BOARD MEETING MINUTES
February 27, 2018

Town Board Special Meeting of the Town of Owasco was held on February 27, 2018
At 3:00 PM in the Owasco Town Hall with the following members present:

PRESENT: **Supervisor Edward Wagner,**
 Councilperson Richard Knaul
 Councilperson, Tim Kerstetter

ABSENT: **Councilperson Ashley Melendez**
 Councilperson Tony Gucciardi

OTHERS PRESENT:

CALL TO ORDER: 3 :00 PM

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

RESOLUTION 18-035 approval of Town Board Agenda for March 7, 2018

Motion by Councilperson Kerstetter; Second Councilperson Knaul

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|------------------------|---------------------------------|-------------------|--------------------------------|----------------------|
| Roll call vote: | Councilperson Knaul | <u>Yes</u> | Councilperson Gucciardi | <u>Absent</u> |
| | Councilperson Kerstetter | <u>Yes</u> | Councilperson Melendez | <u>Absent</u> |
| | Supervisor Wagner | <u>Yes</u> | | |

PUBLIC PARTICIPATION:

NEW BUSINESS:

COMMUNICATIONS:

**RESOLUTION 18- 036 A RESOLUTION AUTHORIZING THE AWARD OF BASE BID
FOR THE TOWN OF OWASCO, OWASCO WATER DISTRICT IMPROVEMENTS
OWASCO WATER MAIN REPLACEMENT PROJECT, CONTRACT NO. 1 –
GENERAL CONSTRUCTION**

WHEREAS, the Town of Owasco (Town) owns and operates a water system to meet the water demands within the Town and surrounding areas;

WHEREAS, various water system infrastructure is showing deficiencies and/or the infrastructure is approaching the end of its useful life;

WHEREAS, the Town of Owasco (Town) is proposing the Owasco Water Main Replacement Project (Project), located in the Town of Owasco, Cayuga County, New York, to address the deficiencies in the Town water system;

WHEREAS, the proposed project will replace existing water mains along Route 38A, Melrose Road, Oakridge Road, and Archie Street and specifically will include the following:

- Replace approximately 4,250 feet of water main along Route 38A from Havens Avenue to Adams Avenue with 8” PVC water main;
- Replace approximately 3,800 feet of water main along Oakridge Road between Route 38A and Stryker Ave with 12” PVC water main;
- Replace approximately 900 feet of water main along Route 38A between White Bridge Road and Emerson Park with 8” PVC water main;
- Replace approximately 3,650 feet of water main along Melrose Road from Route 38A to just past Second Avenue with 8” PVC water main; and
- Replace approximately 250 feet of water main along Archie Street near Melrose Road with 8” PVC water main;

WHEREAS, by **Resolution 17-203** adopted by the Town on 11.9.17 the Town Board declared its intent to assume the role of “Lead Agency” for purposes of conducting a SEQRA review of the Project and said Resolution stated, in part:

“**RESOLVED**, that the Supervisor of the Town of Owasco hereby is authorized to sign Part 1 of the Short Environmental Assessment Form; and it is

FURTHER RESOLVED, that the Town of Owasco Supervisor and the Town Board will circulate said Part 1 of the Short Environmental Assessment Form to the following list of “Interested and Involved Agencies” (**New York State Department of Environmental Conservation, New York State Department of Transportation, New York State Historic Preservation Office (SHPO), Cayuga County Health Department, Cayuga County Highway Department, City of Auburn Municipal Utilities, Town of Owasco Water Department, and Town of Owasco Highway Department**) under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under the SEQRA/SERP;”

WHEREAS, on November 2, 2017 a Notice of Public Hearing was published in The Citizen to consider adoption of the **Town of Owasco Water Main Replacement Project, Phase 1, Map and Plan dated November 2017** in accordance with Town Law Section 202-b Increase or Improvements of Facilities. The Notice of Public Hearing stated:

“**PLEASE TAKE NOTICE** that a public hearing will be held by the Town Board of the Town of Owasco on Thursday November 9, 2017 at 4:00 p.m. at the Owasco Town Hall, 2 Bristol Avenue, Auburn, New York 13021 to consider adoption of the **Town of Owasco Water Main Replacement Project, Phase 1, Map and Plan dated November 2017** in accordance with Town Law Section 202-b Increase or Improvements of Facilities.

Several water mains located in the Town of Owasco are undersized or reaching the end of their useful lives. Based on hydraulic review of the water system and discussion with the Owasco water operator it is proposed for the following sections of water mains to be replaced:

- Replace approximately 4,250 feet of water along Route 38A from Havens Avenue to Adams Avenue with 8” PVC water main;

- **Replace approximately 3,800 of water main along Oakridge Road between Route 38A and Stryker Ave with 12” PVC water main;**
- **Replace approximately 900 feet of water main along Route 38A between White Bridge Road Emerson Park with 8” PVC water main;**
- **Replace approximately 3,650 feet of water main along Melrose Road from Route 38A to just past 2nd Avenue with 8” PVC water main;**
- **Replace approximately 250 feet of water main along Archie Street near Melrose Road with 8” PVC water main.**

The maximum amount to be expended by Owasco Water District would be \$1,999,000.00

The estimated increases in annual user costs for the typical property in the Owasco Water District based on the proposed improvements is \$68.48 per year for 25 years”;

WHEREAS, on 11.9.17, a Public Hearing was held and closed regarding the adoption of the **Town of Owasco Water Main Replacement Project, Phase 1, Map and Plan dated November 2017;**

WHEREAS, the Project is classified as “Unlisted” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4;

WHEREAS, by **Resolution 17-204** adopted by the Town on 11.9.17, the Town Board approved the **Owasco Water District Improvements – Water Main Replacements, Phase 1, Map and Plan dated November 2017** pursuant to Town Law Section 202-b to acquire and construct Water Improvements as set forth therein at a maximum amount to be expended of **\$1,999,000.00;**

WHEREAS, on 11.15.17 the Town sent a letter and Part 1 of a Short Environmental Assessment Form (SEAF) to the potentially “Interested” and “Involved Agencies” (as this term is defined in the SEQRA Regulations found at 6 NYCRR Part 617), listed in Resolution 17-203 indicating the Town’s desire to serve as the “Lead Agency” (as this quoted term is defined in the SEQRA Regulations) and to complete a coordinated review of the Project (in accordance with 6 NYCRR Part 617.6);

WHEREAS, responses from Interested and Involved Agencies were requested, and each of the potentially Interested and Involved Agencies has agreed to, or raised no objections to, the Town of Owasco Town Board serving as Lead Agency for the Project;

WHEREAS, by **Resolution 17-230** adopted by the Town on 12.14.17 the Town Board determined that the proposed Owasco Water Main Replacement Project is an Unlisted Action and will not have a significant adverse impact on the environment and issued a Negative Declaration pursuant to SEQRA;

WHEREAS, on 12.14.17 by **Resolution 17-231** the Town Board passed a Bond Resolution authorizing the issuance of \$1,999,000.00 Serial Bonds to finance the cost of the Town of Owasco Water District Improvements;

WHEREAS, on 2.8.18 by Resolution 18-032, the Town Board authorized the advertisement and solicitation of Bids for the **Owasco Water Main Replacement Project, Contract No. 1 – General Construction**;

WHEREAS, on 2.11.18 the Advertisement of Bids was published in The Citizen;

WHEREAS, pursuant to New York State Municipal Law, bids for the project were received, publicly opened and read aloud on this date, 2.27.18 at the Town of Owasco Town Hall, 2 Bristol Avenue, Auburn NY 13021; and

WHEREAS, the Town Engineer, Barton & Loguidice, D.P.C., analyzed the bids received by Tabulation of Bids Received dated 2.27.18, and by letter dated 2.27.18, and has recommended award of the Base Bid ONLY for the **Owasco Water Main Replacement Project, Contract No. 1 – General Construction**.

NOW, THEREFORE, BE IT RESOLVED, that based on the recommendation of Barton & Loguidice, D.P.C., the Owasco Town Board hereby awards the Contract for the **Owasco Water Main Replacement Project, Contract No. 1 – General Construction to R. B. Robinson Contracting Inc. in the amount of \$1,413,025.00 for the Base Bid. This Resolution is subject to written approval of the Town Engineer on obtaining satisfactory references that demonstrate R. B. Robinson Contracting Inc. has successfully completed projects of similar size and scope and Town Attorney approval.**

Motion by Councilperson Kerstetter; Second Councilperson Knaul

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|-----------------|--------------------------|------------|-------------------------|---------------|
| Roll call vote: | Councilperson Knaul | <u>Yes</u> | Councilperson Gucciardi | <u>Absent</u> |
| | Councilperson Kerstetter | <u>Yes</u> | Councilperson Melendez | <u>Absent</u> |
| | Supervisor Wagner | <u>Yes</u> | | |

RESOLUTION 18-037 AUTHORIZATION FOR THE ADVERTISEMENT AND SOLICITATION OF BIDS AND/OR REQUEST FOR PROPOSALS FOR THE TOWN OF OWASCO WATER DISTRICT IMPROVEMENTS CONTRACT NO. 1, OWASCO WATER DISTRICT WATER STORAGE TANK DISMANTLE AND REMOVAL

WHEREAS, on 10.26.17 by Resolution 17-194 the Owasco Town Board passed authorized for the advertisement and solicitation of Bids and/or request for proposals for the Town of Owasco, Owasco Water District, to Dismantle and Remove the approximate 500,000 gallon water tank located at 140 Melrose Road (Tax Map No. **123.08-1-2**) **in the Town of Owasco**;

WHEREAS, on 2.09.18 the Advertisement of Bids was published in the Citizen;

WHEREAS, no bids were received on 2.26.18 at 1:00 pm at the Owasco Town Hall; and

NOW, THEREFORE, BE IT RESOLVED, that the Owasco Town Board authorizes for the Advertisement of Bids for the Town of Owasco Water District Improvements Contract No. 1, Owasco Water District Water Storage Tank Dismantle and Removal.

Motion by Councilperson Knaul; Second Councilperson Kerstetter

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| Roll call vote: | Councilperson Knaul | <u>Yes</u> | Councilperson Gucciardi | <u>Absent</u> |
| | Councilperson Kerstetter | <u>Yes</u> | Councilperson Melendez | <u>Absent</u> |
| | Supervisor Wagner | <u>Yes</u> | | |

ADJOURNMENT:

RESOLUTION 18-038 -to adjourn the meeting:

Motion by Councilperson Kerstetter; Second Councilperson Knaul

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|-----------------|--------------------------|------------|-------------------------|---------------|
| Roll call vote: | Councilperson Knaul | <u>Yes</u> | Councilperson Gucciardi | <u>Absent</u> |
| | Councilperson Kerstetter | <u>Yes</u> | Councilperson Melendez | <u>Absent</u> |
| | Supervisor Wagner | <u>Yes</u> | | |

Meeting adjourned at 3:06 PM