

**Town Board Meeting of the Town of Owasco was held on July 12, 2018,  
At 4:00 PM in the Owasco Town Hall with the following members present:**

**PRESENT: Supervisor Edward Wagner  
Councilperson Tony Gucciardi  
Councilperson Richard Knaul  
Councilperson, Tim Kerstetter**

**ABSENT: Councilperson Ashley Melendez**

**OTHERS PRESENT:**

**CALL TO ORDER: 4:00 PM**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF AGENDA:**

**RESOLUTION 18-099 approval of Town Board Agenda for July 12, 2018.**

**Motion by Councilperson Knaul; Second Councilperson Gucciardi,**

**Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes  
Councilperson Kerstetter Yes Councilperson Melendez Absent  
Supervisor Wagner Yes**

**APPROVAL OF MINUTES:**

**RESOLUTION 18-100 approval of Town Board Minutes for June 14, 2018.**

**Motion by; Councilperson Gucciardi. Second Councilperson Kerstetter**

**Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes  
Councilperson Kerstetter Yes Councilperson Melendez Absent  
Supervisor Wagner Yes**

**COMMUNICATIONS:**

**PUBLIC PARTICIPATION: Paul Carbonaro addressed the board regarding a sewer smell in the Burtis Point neighborhood ever since the new sewer district #3 was added onto the line.**

**Ed explained that one of the pumps had gone down and the technician was up at station at this moment making the repairs and adjustments to the line.**

**NEW BUSINESS:**

**OLD BUSINESS:**

**RESOLUTION 18-101 Open Public hearing Charter communications**

**Motion by; Councilperson Kerstetter.    Second Councilperson Gucciardi**

**Roll call vote: Councilperson Knaul    Yes    Councilperson Gucciardi Yes  
                 Councilperson Kerstetter Yes    Councilperson Melendez Absent  
                 Supervisor Wagner            Yes**

**RESOLUTION 18-102 Close public hearing Charter Communications**

**Motion by Councilperson Gucciardi;    Second Councilperson Knaul**

**Roll call vote: Councilperson Knaul    Yes    Councilperson Gucciardi Yes  
                 Councilperson Kerstetter Yes    Councilperson Melendez Absent  
                 Supervisor Wagner            Yes**

**RESOLUTION 18-103 to approve Charter Communications franchise agreement.**

**Motion by; Councilperson Kerstetter.    Second Councilperson Gucciardi**

**Roll call vote: Councilperson Knaul    Yes    Councilperson Gucciardi Yes  
                 Councilperson Kerstetter Yes    Councilperson Melendez Absent  
                 Supervisor Wagner            Yes**

**RESOLUTION 18-104 to authorize the Town Supervisor to sign Change Order No. 1 for the Owasco Water District Improvements: Phase II Contract No. 2B.**

**WHEREAS,** this Change Order includes the following additional work items:

This change order is an Over-Under-change order to adjust the final contract price. Bid item E-5 titled Miscellaneous Electrical Allowance was not utilized and therefore reduced to \$0.00.

**Change Order Cost:** This change order has a cost decrease of \$10,000.

**Time Extension:** No time extension will be provided through the execution of this Change Order.

**Revised Contract Amount:**

Original Contract No. 2b Amount:	\$73,000.00
Contract No. 2b – Change Order No. 1: (THIS CHANGE ORDER)	\$- <u>10,000.00</u>
<b>Revised Contract No. 2b Amount:</b>	<b>\$63,000.00</b>

**WHEREAS**, upon recommendation of the Town Engineer, Clerk of the Works and the Town Board Liaison

**NOW THEREFORE BE IT RESOLVED** that the Town Supervisor is hereby authorized to sign Change Order No. 1 for the **Owasco Water District Improvements: Phase II Project Contract No. 2B** and hereby consents to the Town Engineer signing same **Change Order No. 1.**

**Motion by Councilperson Knaul; Second Councilperson Gucciardi,**

**Roll call vote: Councilperson Knaul     Yes     Councilperson Gucciardi Yes  
Councilperson Kerstetter Yes     Councilperson Melendez Absent  
Supervisor Wagner     Yes**

**RESOLUTION 18-105** To withdraw or expend up to **\$35,000.00** toward the cost of Grinder Pumps and accessory equipment for Owasco Sewer District No. 2 from the **Sewer District No. 2 Grinder Pump and other Sewer Equipment Reserve Fund.**

**WHEREAS**, on **4.10.14** by Resolution **14-066** the Town Board Established a Capital Reserve Fund to Finance a “Type” of Capital Improvement or Equipment; **Sewer District No. 2 Grinder Pump and other Sewer Equipment Reserve Fund.**

**RESOLVED:** To withdraw or expend up to **\$35,000.00** toward the cost of the Grinder Pumps and accessory equipment for Owasco Sewer District No. 2 from the **Sewer District No. 2 Grinder Pump and other Sewer Equipment Reserve Fund.**

This purchase is being made pursuant to the Town’s Procurement Policy.

The Town Board is making this expenditure subject to permissive referendum and directs the Town Clerk to publish a notice in The Citizen.

**Motion by; Councilperson Kerstetter.     Second Councilperson Gucciardi**

**Roll call vote: Councilperson Knaul     Yes     Councilperson Gucciardi Yes  
Councilperson Kerstetter Yes     Councilperson Melendez Absent  
Supervisor Wagner     Yes**

**RESOLUTION 18-106** To authorize the Town Supervisor to sign a contact to purchase property know as lot 4 next to Highway garage map #131.00-1-40.1 for the amount of \$4000.00, four thousand dollars.

**WHEREAS**, the property is 10’X 729’ located on the North side of Highway garage.

**WHEREAS**, The Town has encroached on to the neighbor’s property for decades. With the purchase the Town will not have to remove the permanent bins that have been installed for Mulch, leaves and brush.

**Motion by Councilperson Knaul; Second Councilperson Gucciardi,**

**Roll call vote: Councilperson Knaul     Yes     Councilperson Gucciardi Yes  
Councilperson Kerstetter Yes     Councilperson Melendez Absent**

Supervisor Wagner      Yes

**RESOLUTION 18-107 to approve budget modifications for July 2018.**

Budget Modifications Recommendations				
		After Closing:	June	2018
Notes			( - )	(+)
	Acct #	Account Description	Debit	Credit
	A1220.403	Supervisor - Training	\$ 500.00	
	A1620.411	Buildings - Computer Maint	\$ 65.00	
	A3120.100	Crossing Guards	\$ 1,305.00	
	A7140.130	Playground Maint	\$ 3,981.00	
	A8010.421	Zoning - Training	\$ 356.00	
	A8020.110	Planning - Personal Services	\$ 421.00	
	A8160.406	Refuse & Garbage - Utilities	\$ 176.00	
	<i>A599</i>	<i>Appropriated Fund Balance</i>	<i>\$ -</i>	
	A1220.130	Supervisor - Clerk		\$ 500.00
	A1620.241	Buildings - Computer/Server		\$ 65.00
	A3120.110	Crossing Guards - Substitute		\$ 1,305.00
	A7140.410	Playgrounds - Misc		\$ 93.00
	A7140.431	Playgrounds - ADA Improvement Project		\$ 3,888.00
	A8010.421	Zoning - Legal Fees		\$ 356.00
	A8020.421	Planning - Legal Fees		\$ 15.00
	A8020.422	Planning - Training		\$ 406.00
	A8160.413	Refuse & Garbage - Diesel Fuel		\$ 35.00
	A8160.430	Refuse & Garbage - Misc		\$ 141.00
	Totals:		\$ 6,804.00	\$ 6,804.00
				\$ -

		( - )	(+)
Acct #	Account Description	Debit	Credit
DA5110.110	General Repairs - Personal Services	\$ 6,200.00	
<i>DA599</i>	<i>Appropriated Fund Balance</i>	<i>\$ -</i>	

DA1420.421	Attorney - Legal Fees Special Projects		\$ 5,200.00	
DA1930.400	Judgement & Claims		\$ 1,000.00	
Totals:		\$ 6,200.00	\$ 6,200.00	\$ -

		( - )	(+)	
Acct #	Account Description	Debit	Credit	
SS1-8120.458	Sewage Collection - Repair	\$ 1,494.00		
SS1-8197.200	Equipment & Capital Outlay		\$ 1,494.00	
Totals:		\$ 1,494.00	\$ 1,494.00	\$ -

		( - )	(+)	
Acct #	Account Description	Debit	Credit	
<i>SS1-599</i>	<i>Appropriated Fund Balance</i>	<i>\$ 6,150.00</i>		
SS2-8110.151	Sewer Admin - Clerk Special Project		\$ 160.00	
SS2-8120.459	Sewage Collection - Grinder Pumps REPAIR		\$ 4,485.00	
SS2-8120.460	Sewage Collection - Grinder Pump REPLACE		\$ 1,225.00	
SS2-8197.200	Equipment & Capital Outlay		\$ 280.00	
Totals:		\$ 6,150.00	\$ 6,150.00	\$ -

		( - )	(+)	
Acct #	Account Description	Debit	Credit	
SS3-8120.461	Sewage Collection - Grinder Pumps NEW INSTALL	\$ 1,128.00		
SS3-1930.400	Judgement & Claimes		\$ 346.00	
SS3-8110.151	Sewer Admin - Clerk Special Projects		\$ 40.00	
SS3-8120.459	Sewage Collection - Grinder Pump REPAIR		\$ 742.00	
Totals:		\$ 1,128.00	\$ 1,128.00	\$ -

		( - )	(+)	
Acct #	Account Description	Debit	Credit	
SW8310.120	Personal Services	\$ 713.00		
SW8310.130	Personal Services - Water Break Repair		\$ 713.00	

		Totals:	\$ 713.00	\$ 713.00
				\$ -

NOTES:

- 1
- Sewer District 2 - Took money out of Fund Balance -- MONEY SHOULD PROBABLY BE TRANSFERRED FROM GRINDER PUMP REPLACEMENT RESERVE ACCOUNT TO PAY FOR GRINDER PUMP REPLACEMENTS.

Motion by Councilperson Knaul; Second Councilperson Gucciardi,

Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes  
Councilperson Kerstetter Yes Councilperson Melendez Absent  
Supervisor Wagner Yes

**RESOLUTION 18-108 AUDIT AND PAYMENT OF CLAIMS:** authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts, (Water and Sewer Districts), Capital Project and Reserve Fund claims, and ratifying the payment of the prepaid claims as authorized by resolution 16-006 adopted January 4, 2018, all in accordance with the attached abstract of claims.

ABSTRACT #07 2018 Vouchers # 500- 593 in the amount of \$590,014.44  
Trust & Agency Voucher # 5437-5445 in the amount of \$18,912.96  
for a grand total of \$608,912.96

Motion by Councilperson Knaul; Second Councilperson Gucciardi,

Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes  
Councilperson Kerstetter Yes Councilperson Melendez Absent  
Supervisor Wagner Yes

ADJOURNMENT:

**RESOLUTION 18-109** to adjourn the meeting:

Motion by; Councilperson Kerstetter. Second Councilperson Gucciardi

Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes  
Councilperson Kerstetter Yes Councilperson Melendez Absent  
Supervisor Wagner Yes

Meeting adjourned at 4:45 PM

Respectfully submitted,  
Tammy M. Flaherty  
Town Clerk

