

**A Town Board Meeting of the Town of Owasco was held on July 8, 2021
At 4:00 PM in the Owasco Town Hall with the following members**

**PRESENT: Supervisor Edward Wagner
Councilperson Fred Cornelius
Councilperson Gucciardi
Councilperson, Tim Kerstetter
Councilperson Mike Vitale**

OTHERS PRESENT: Riccardo Galbato, Bob Bruno, Matt Zarbo (B&L)

CALL TO ORDER: 4:01 PM

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

RESOLUTION 21-093 approval of Town Board Agenda for July 8, 2021

Motion by Councilor Vitale; Second Councilor Kerstetter

**Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes**

APPROVAL OF MINUTES:

**RESOLUTION 21-094 approval of Town Board Minutes for Town Board Meeting held
June 10, 2021.**

Motion by Councilor Gucciardi; Second Councilor Cornelius

**Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes**

PUBLIC PARTICIPATION:

**COMMUNICATIONS: Letter from Mr. Applebee, 51 Second Ave with concerns
regarding dirty water entering his home, he is on a dead end water line.**

****Engineer Matt Zarbo with Barton & Loguidice spoke up that Supervisor Wagner had
asked him to look at the situation for a resolution to the problem Matt has a couple ideas
and will continue to see what the best fix will be.**

Phone call from Mrs. Butts Second Ave – wants new flags on Street for summer holidays.

****The flags need to be replaced as they are showing their wear, new ones are on order, but
they are backordered for at least 2 months.**

Email from Mr. Franceschelli – Trash can removal after pick up day.

****Mr. Franceschelli would like to town to look at their code as he stated he has a neighbor who leaves their trash cans at the road all week.**

Email from Mr. Szakalski – concerns of Alcohol and Marijuana smoking at splash pad.

**** The town does have “No Smoking Signs” around the playground and will order additional signs. However the town does not have onsite supervision, so unless the public witnesses the smoking and calls the authority it is hard for the town to reinforce.**

Also concerns about Dogs at the Playground & Shelter

**** This is another issue that is hard to enforce without author**

In person meeting with neighbors concerned about parking lot lights behind pavilion.

****Supervisor and Town Board will look at the light.**

Email from the City of Auburn about supporting a resolution for Watershed rules and regulations. Once they complete the resolution they will forward to Town of Owasco for consideration of approving.

ARPA money reduced slightly for Water Main Replacement.

**** The money the town was expecting from the American Recovery Program was approximate \$20.000 less than initially expected.**

NEW BUSINESS:

Matthew J. Zarbo P.E. Barton & Loguidice to present on I&I reduction study in sewer district #1

The Town is paying for storm water infiltration and are working with B& L for a plan to reduce the flow. Matt presents an option and stated there are grants that may help fund the project as it is very costly. Matt suggested the town do three streets as a test.

New watershed inspector to start next week.

Inspector Drew Snell moved to Saratoga and the watershed program has hired a new inspector to begin next week.

OLD BUSINESS:

Hand delivered easements for water project.

- **Supervisor Wagner hand delivered the easements to the residents.**

Surveying at parking lot update.

The land the Owasco Fire Department requested a slice of land from the town for additional parking and a storage building.

Water main replacement update

- **The project has begun and going according to plan.**

RESOLUTION 21-095 To withdraw or expend up to **\$59,400.00** toward the cost of **Microcystin Carbon Exchange and other Water Equipment** for Owasco Water District from the **Owasco Water District Microcystin Carbon Exchange and other Water Equipment Reserve Fund**.

WHEREAS, on **4.19.18** by Resolution **18-062** the Town Board Established a Capital Reserve Fund to Finance a “Type” of Capital Improvement or Equipment; **Owasco Water District Microcystin Carbon Exchange and other Water Equipment Reserve Fund**;

WHEREAS, the funds are to be used to pay for a portion of the purchase order dated 5.26.21 to Calgon Carbon for GAC Turnkey Exchange 40k lbs. in the amount of \$80,000.00.

RESOLVED: To withdraw or expend up to **\$59,400.00** toward the cost of **Microcystin Carbon Exchange and other Water Equipment** for the Owasco Water District from the **Owasco Water District Microcystin Carbon Exchange and other Water Equipment Reserve Fund**.

This purchase is being made pursuant to the Town’s Procurement Policy.

The Town Board is making this expenditure subject to permissive referendum and directs the Town Clerk to publish a notice in The Citizen.

Motion by Councilor Cornelius; Second Councilor Gucciardi

Roll call vote: Councilor Cornelius	<u>Yes</u>	Councilor Gucciardi	<u>Yes</u>
Councilor Kerstetter	<u>Yes</u>	Councilor Vitale	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

RESOLUTION 21-096 To withdraw or expend up to **\$200,000.00** toward the cost of the **OWASCO ROAD WATER MAIN REPLACEMENT PHASE II PROJECT** from the **WATER DISTRICT WATER SYSTEM REPAIRS RESERVE FUND**.

WHEREAS, on **11.14.13** by Resolution **13-184** the Town Board Established a Capital Reserve Fund to Finance a “Type” of Capital Improvement or Equipment; **WATER DISTRICT WATER SYSTEM REPAIRS RESERVE FUND**.

RESOLVED: To withdraw or expend up to **\$200,000.00** toward the cost of the **OWASCO ROAD WATER MAIN REPLACEMENT PHASE II PROJECT** from the **WATER DISTRICT WATER SYSTEM REPAIRS RESERVE FUND**.

The Town Board is making this expenditure subject to permissive referendum and directs the Town Clerk to publish a notice in The Citizen.

Councilmen Cornelius stated he wants the agenda earlier in the week so he can research the proposed resolutions before voting on them.

Motion by Councilor Kerstetter; Second Councilor Vitale

Roll call vote: Councilor Cornelius	<u>NO</u>	Councilor Gucciardi	<u>Yes</u>
Councilor Kerstetter	<u>Yes</u>	Councilor Vitale	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

RESOLUTION 21-097 TO AUTHORIZE A LOAN FROM THE TOWN OF OWASCO SEWER DISTRICT NO. 1 EQUIPMENT RESERVE FUND UP TO \$500,000.00 FOR THE OWASCO ROAD WATER MAIN REPLACEMENT PHASE II PROJECT.

WHEREAS, per the recommendation of the Town Bookkeeper the proposal is to take draws from the Sewer District No. 1 Equipment Reserve Account on a monthly basis as required for the Owasco Road Water Main Replacement Phase II Project; and

WHEREAS, per the recommendation of the Town Bookkeeper, the rate of interest on the loan will be **1-1.25%** for a term between 12 and 18 months. The length of the loan will be between 12-18 months.

RESOLVED, TO AUTHORIZE A LOAN FROM THE TOWN OF OWASCO SEWER DISTRICT NO. 1 EQUIPMENT RESERVE FUND up to \$500,000.00 for the OWASCO ROAD WATER MAIN REPLACEMENT PHASE II PROJECT; AND BE IT

FURTHER RESOLVED, TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE NECESSARY DOCUMENTS IN FURTHERANCE OF THIS RESOLUTION.

The Town Board is making this expenditure subject to permissive referendum and directs the Town Clerk to publish a notice in The Citizen.

Motion by Councilor Cornelius; Second Councilor Kerstetter

Roll call vote: Councilor Cornelius	<u>NO</u>	Councilor Gucciardi	<u>Yes</u>
Councilor Kerstetter	<u>Yes</u>	Councilor Vitale	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

RESOLUTION 21-098: To hire Tom Simone as an underground facility coordinator to manage the watermain replacement project.. The project is anticipated to begin once DOT permitting is recieved. The project is scheduled to be completed within 75 calander days. The hourly rate for this part time as needed position is \$50.

Motion by Councilor Gucciardi; Second Councilor Vitale

Roll call vote: Councilor Cornelius	<u>Yes</u>	Councilor Gucciardi	<u>Yes</u>
Councilor Kerstetter	<u>Yes</u>	Councilor Vitale	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

RESOLUTION 21-099 AUDIT AND PAYMENT OF CLAIMS: authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts, (Water and Sewer Districts), Capital Project and Reserve Fund claims, and ratifying the payment of the prepaid claims as authorized by resolution 16-006 adopted January 4, 2016, all in accordance with the attached abstract of claims.

ABSTRACT # 07 2021 Vouchers # 463-533 in the amount of \$ 92,396.05

Trust & Agency Voucher # 5136-5144 in the amount of \$20,529.38

for a grand total of \$112,925.43

Councilmen Kerstetter abstained as he has not had a chance to look over the vouchers.

Motion by Councilor Cornelius; Second Councilor Gucciardi

Roll call vote: Councilor Cornelius	<u>Yes</u>	Councilor Gucciardi	<u>Yes</u>
Councilor Kerstetter	<u>Abstain</u>	Councilor Vitale	<u>Yes</u>
Supervisor Wagner	<u>Yes</u>		

RESOLUTION 21-100 to approve the recommended budget modifications.

		After Closing:		June	2021
Notes				(-)	(+)
		Acct #	Account Description	Debit	Credit
		A3120.100	Crossing Guards	\$ 1,500.00	
		A7140.100	Playgrounds - Playground Directors	\$ 7,300.00	
		A7140.120	Playgrounds - Recreation Director	\$ 1,750.00	
		A7140.130	Playground - Maintenance	\$ 1,240.00	
		A7140.200	Playgrounds - Equipment	\$ 740.00	
		A7140.411	Playgrounds - Misc. Summer Program	\$ 500.00	
		A8020.422	Playgrounds - Training	\$ 255.00	
		A8160.110	Refuse & Garbage - Manager	\$ 380.00	
		A8560.400	Shade Trees - Contractual	\$ 1,643.00	
		<i>A599</i>	<i>Appropriated Fund Balance</i>	<i>\$ -</i>	
		A3120.110	Crossing Guards - Subs		\$ 1,500.00
		A7140.110	Playgrounds - Summer Labor		\$ 2,000.00
		A7140.430	Playgrounds - Improvements & Maint		\$ 9,485.00
		A7140.432	Shelter & Bathrooms - Improvements		\$ 45.00
		A8020.421	Planning - Legal Fees		\$ 255.00
		A8160.410	Refuse & Garbage - Landfill		\$ 200.00
		A8160.430	Refuse & Garbage - Misc		\$ 180.00
		A8510.400	Community Beautification		\$ 228.00
		A8560.401	Shade Trees - Planting		\$ 1,215.00
		A8790.400	Home Community Services		\$ 200.00
			Totals:	\$ 15,308.00	\$ 15,308.00

				(-)	(+)
		Acct #	Account Description	Debit	Credit
		DA5110.110	General Repairs - Personal Services	\$ 4,703.00	
		DA5140.400	Brush Pickup - Contractual	\$ 4,703.00	
		<i>DA599</i>	<i>Appropriated Fund Balance</i>		

		DA1420.421	Attorney - Legal Fees Special Projects		\$ 762.00
		DA5112.413	Improvements - Stone		\$ 585.00
		DA9785.004	Installment Purchase Debt - Mini-Excavator		\$ 8,059.00
			Totals:	\$ 9,406.00	\$ 9,406.00

				(-)	(+)
		Acct #	Account Description	Debit	Credit
		SS1-8120.410	Sewage Collection - Misc.	\$ 345.00	
		<i>SS1-599</i>	<i>Appropriated Fund Balance</i>		
		SS1-1420.421	Legal - Special Projects		\$ 345.00
			Totals:	\$ 345.00	\$ 345.00

				(-)	(+)
		Acct #	Account Description	Debit	Credit
		SS2-8120.110	Sewage Collection - Personal Services	\$ 80.00	
		<i>SS2-599</i>	<i>Appropriated Fund Balance</i>		
		SS2-1420.421	Legal - Special Projects		\$ 80.00
			Totals:	\$ 80.00	\$ 80.00

				(-)	(+)
		Acct #	Account Description	Debit	Credit
		SS3-8120.411	Sewage Collection - Energy Costs	\$ 400.00	
		SS3-9789.600	Term Lease - Principal	\$ 492.00	
		<i>SS3-599</i>	<i>Appropriated Fund Balance</i>	<i>\$ -</i>	
		SS3-1420.421	Legal - Special Projects		\$ 57.00
		SS3-8110.153	Summer Laborer Mowing		\$ 150.00
		SS3-8120.110	Sewage Collection - Personal Services		\$ 525.00
		SS3-9040.800	Worker's Comp		\$ 160.00
			Totals:	\$ 892.00	\$ 892.00

				(-)	(+)
		Acct #	Account Description	Debit	Credit
		SW8310.120	Personal Services	\$ 1,045.00	
		<i>SW599</i>	<i>Appropriated Fund Balance</i>		
		SW1420.421	Legal - Special Projects		\$ 415.00
		SW8320.410	Power & Pumping - Misc.		\$ 630.00
		Totals:		\$ 1,045.00	\$ 1,045.00

Motion by: Councilor Kerstetter. Second Councilor Gucciardi

**Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes**

RESOLUTION 21-101 to adjourn to executive session at 5:21 PM to discuss contract negotiation with CSEA and anything before the board.

Motion by Councilor Kerstetter; Second Councilor Vitale

**Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes**

RESOLUTION 21-102 to return from executive session at 5:30PM.

ADJOURNMENT:

RESOLUTION 21-103 to adjourn the meeting:

Motion by Councilor Kerstetter; Second Councilor Vitale

**Roll call vote: Councilor Cornelius Yes Councilor Gucciardi Yes
Councilor Kerstetter Yes Councilor Vitale Yes
Supervisor Wagner Yes**

Meeting adjourned at 5:31PM