

A Town Board Meeting of the Town of Owasco was held on January 13, 2011 at 6:00 PM in the Owasco Town Hall with the following members present:

PRESENT:

Councilperson, Tony Gucciardi
Councilperson, Terrence Lattimore
Councilperson, Edward Wagner
Supervisor, John J. Klink
Councilperson, Gino Alberici

ABSENT:

OTHERS PRESENT: Robert Shaw Town Clerk, Rick Galbato Town Attorney, Laurel Auchampaugh, Patrick Doyle, Fred Westover, Nathan Baker The Citizen and Nancy Taylor.

CALL TO ORDER: 6:00 PM

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

Resolution 11-001 approval of Town Board Agenda for January 13, 2011.

Motion by Councilperson Lattimore; Second Councilperson Alberici.

Roll call vote: Councilperson Alberici Yes Councilperson Gucciardi Yes
Councilperson Lattimore Yes Councilperson Wagner Yes
Supervisor Klink Yes

APPROVAL OF MINUTES:

Resolution 11-002 approval of Town Board Minutes for December 30, 2010.

Motion by Councilperson Alberici; Second Councilperson Lattimore.

Roll call vote: Councilperson Alberici Yes Councilperson Gucciardi Yes
Councilperson Lattimore Yes Councilperson Wagner Yes
Supervisor Klink Yes

PUBLIC PARTICIPATION:

COMMUNICATIONS: 1. Letter of appointment of Deputy Town Clerk and Deputy Tax Collector, 2. Letter of recommendation from Town Justices consenting to appointment of Clerk to Town Justices, 3. Letter of supervisor re appointment of Town Historian and Bookkeeper / Budget Officer. 4. Letter from Tax Collector requesting designation of depository for funds, Agreement from Cayuga County Sheriff's Department for 2011 Community Policing.

COMMITTEE REPORTS:

Supervisor's monthly financial report	Zoning Board Chairman David Kalabanka	Planning Board Chairman Richard Knaul
Highway Superintendent, Public Works Superintendent Michael Wilson	Assessor Kim Gridley	Code Enforcement Officer Patrick Doyle
Town Historian Laurel Auchampaugh	Truck Traffic John Klink	
Cayuga County Water Quality Management Agency and Owasco Lake Standing Committee Ed Wagner	Recycling Center Ed Wagner	Owasco Lake Watershed Inspection Committee John Klink
Councilperson Meeting Reports	Playground Committee	

OLD BUSINESS:

NEW BUSINESS:

Resolution 11-003 to group and approve resolutions 11-004 through 11-024.

Motion by Councilperson Alberici; Second Councilperson Gucciardi.

Roll call vote:	Councilperson Alberici <u>Yes</u>	Councilperson Gucciardi <u>Yes</u>
	Councilperson Lattimore <u>Yes</u>	Councilperson Wagner <u>Yes</u>
	Supervisor Klink <u>Yes</u>	

Resolution 11-004 appointing the Auburn Citizen as the official newspaper for 2011.

Resolution 11-005 naming Tompkins Trust Company as the depository for Town funds for the Town Clerk, Tax Collector and the Supervisor for 2011.

Resolution 11-006 authorizing the Supervisor to invest general funds, special district funds and highway moneys not obligated or required for immediate expenditure, in United States Treasury bills, savings accounts, time deposit or time certificates of deposit through Tompkins Trust Company; said investments to be payable or redeemable at the option of the Supervisor within such times as the proceeds may be needed to meet expenditures for which the moneys were provided.

Resolution 11-007 establishing reimbursement of expenditures incurred in 2011 as follows:

\$0.51 cents per mile as mileage allowance for job-related travel per Internal Revenue Service for 2011.

Resolution 11-008 designating the second Thursday of each month as Town Board meeting night to be held at 6:00 P.M. at the Town Hall:

Resolution 11-09 requiring all itemized vouchers to be submitted to the Town Clerk's office before 4:00 P.M. of the Wednesday prior to the Board Meeting each month to qualify for audit and payment at the next regular Town Board Meeting.

Resolution 11-010 establishing hourly rates of pay for Highway personnel for 2011 will remain the same pending a labor agreement between the C.S.E.A and the Town of Owasco.

Resolution 11-011 establishing rates of pay for Board of Assessment Review, Zoning Board of Appeals, Planning Board, Deputy Clerks / Tax Collector and Election Commissioners for 2011.

Board of Assessment Review:

Member	<u>\$100.00 per Day</u>
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Zoning Board of Appeals:

Chairman	<u>\$2,868.24 per Year</u>
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Member	<u>\$74.57 per Meeting</u>
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Secretary:	<u>\$14.32 per Hour</u>
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Planning Board:

Chairman	<u>\$3,442.08 per Year</u>
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Member	<u>\$74.57 per Meeting</u>
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Secretary:	<u>\$14.32 per Hour</u>
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Deputy Clerks /Tax Collectors:	<u>\$14.32 per Hour</u>
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Town Constable: \$17.50 per Hour

Recycling Attendants \$11.03 per Hour

Election Commissioners for primary, general and presidential elections and

Registration days for each district as per Cayuga County Board of Elections:

Inspectors Primary Election – 12 @ \$150.00 = \$1,800.00

Inspectors General Election – 12 @ \$150.00 = \$1,800.00

Poll Manager - \$50.00

Machine Custodian - \$.

Machine Delivery – 2 @ \$37.50 = \$75.00

Inspector training – 12 @ \$25.00 = \$300.00

Resolution 11-012 establishing salaries for all elected and appointed officials and employees as set forth in the 2011 budget.

Resolution 11-013 appointing the following persons to the designated positions for 2011:

- **Clerk to the Town Justices, upon advice and consent of the Town Justices: Donna “Vicky” Coraci.**
- **Deputy Town Clerks upon the advice and consent of the Town Clerk: Elizabeth Bowman, Pat Holt and Sharon Westover.**
- **Building and Code Inspector: J. Patrick Doyle**
- **Chairperson of the Planning Board: Richard Knaul**
- **Chairperson of the Zoning Board of Appeals: Dave Kalabanka**
- **Alternate Members of Planning Board to be compensated at \$74.57 per meeting**
- **Town Attorney Part Time to a term of office concurrent with Town Board: Riccardo Galbato**
- **Town Engineer Part Time to a term of office concurrent with Town Board: Barton & Loguidice**
- **Registrar of Vital Statistics to a term of office concurrent with Town Board: Robert Shaw**
- **Deputy Registrar of Vital Statistics: Elizabeth Bowman**
- **Town Historian upon the advice and consent of the Town Supervisor: Laurel Auchampaugh**
- **Deputy Supervisor upon the advice and consent of the Town Supervisor: Gino Alberici \$3,900 per year.**
- **Bookkeeper / Budget Officer: Darcelle Foster.**
- **Delegate to the New York State Association of Towns: John Klink**
- **Alternate Delegate to the New York State Association of Towns: Gino Alberici**
- **Water Billing Clerk / Deputy Assessor: Linda Coretti at \$12.90 per Hour.**
- **To re-appoint Karen Vasile to the Planning Board term ending December 31, 2017**
- **To re-appoint Gerard Guiney to the Zoning Board of Appeals term ending December 31 2017.**
- **To re-appoint Theodore Leader as Chairman of the Board of Assessment Review (BAR).**
- **To re-appoint Bill Granato as Crossing Guard Supervisor at \$326.40 extra per year.**
- **To re-appoint Sandy Sheridan as Chairperson of the Recreation Board for 1 Year ending December 31, 2011 for a stipend of a maximum of \$2000.00 per year.**

Resolution 11-014 to accept the above appointments.

Resolution 11-015 authorizing Supervisor to submit to the Town Clerk by February 28, 2011, a copy of his Annual Report to the State Comptroller and directing the Town Clerk to cause a notice to be published within ten (10) days after receipt of said report in the official newspaper of the Town that a copy of such report is on file and available for inspection in the Town Clerk’s office.

Resolution 11-016 authorizing the payment of utility bills, town real property tax bills and postage prior to audit pursuant to Town Law section 8(2).

Resolution 11-017 reaffirming and re-adopting resolutions establishing the Procurement Policy adopted January 13, 1993 and the investment policy adopted February 10, 1993.

Resolution 11-018 authorizing the Highway Superintendent to purchase equipment and tools not to exceed \$2,000.00 without prior Town Board approval, providing such purchases are consistent with the Procurement Policy set forth in Chapter 22: Procurement Policy of the Owasco Town Code enacted January 13, 1993, and reviewed and reaffirmed herewith.

Resolution 11-019 to designate Councilperson Alberici and Councilperson Gucciardi as audit committee for 2011.

Resolution 11-020 authorizing Supervisor to advance a maximum of \$300.00 for attendance at conferences and training events. Whereas no formal restrictions on expenses incurred by registered attendees at municipal training trips exist, in an effort to be fiscally responsible and still provide required and needed training for our Town of Owasco employees be it RESOLVED that attendees are to make every effort to limit their expenses to the \$300 previously advanced. FURTHER RESOLVED in the event attendee's personal expenses exceed the \$300 advance, an itemized request for reimbursement accompanied by supporting receipts shall be required. FURTHER RESOLVED upon reviewing requests for reimbursement the town board will evaluate the necessity of the expense prior to approval of the reimbursement. There is no reimbursement for Alcoholic Beverages or any Sales Tax.

Resolution 11-21 authorizing the Supervisor to sign an agreement with Cuddy & Ward, LLP to complete an Audit for the 2010 year at a cost not to exceed \$4,800. Dollars.

Resolution 11-22 to approve the twelve month contract for 2011 between Finger Lakes Dog Protection Agency, INC. and the Town of Owasco for \$4620. payable in twelve monthly installments of three hundred eighty five dollars (\$385.00), \$25.00 fee per call for non-emergency after hour responses, \$8.00 per day for dog boarding fee for dogs seized and impounded, in accordance with the provisions of Article 7 of the Agriculture and Markets Law and/or any local law of ordinance. Transfer or euthanasia and disposal at the rate of \$40.00 per dog. The town shall be responsible for veterinary service cost for unidentified seized and /or impounded dogs during the statutory redemption period.

Resolution 11-23 Resolution: The Town Board appoints David Kalabanka, James Moochler, and Arthur Richardson to serve, at no pay, on the Board of Ethics until January 12, 2012.

Resolution 11-024 to enter into an Agreement with the Cayuga County Sheriff's Office for Community Policing for 2011 at a cost of \$52.00 per hour for events to a maximum of \$15,000.00.

Resolution 11-025 Whereas Frederick A. Westover has been elected to represent Owasco in the Cayuga County Legislature from 1990 to 1994 and elected Owasco Town Justice from 1980-1989 and from 2000 to 2010, and

Whereas Fred has served in both positions with intelligence, integrity, and professionalism, and

Whereas Fred has been a tireless advocate for the Town of Owasco and has shown unfailing passion and dedication to providing excellent representation and service to the residents of the Town of Owasco, and

Be it therefore resolved that the Owasco Town Board commend and thank Fred for his hard work and dedication to the Town of Owasco.

Motion by Councilperson Alberici; Second Councilperson Gucciardi.

Roll call vote:	Councilperson Alberici <u>Yes</u>	Councilperson Gucciardi <u>Yes</u>
	Councilperson Lattimore <u>Yes</u>	Councilperson Wagner <u>Yes</u>
	Supervisor Klink <u>Yes</u>	

Resolution 11-026 to approve Building Permit Fee for Owasco Reformed Church renovations at a total cost of \$75.00.

Motion by Councilperson Alberici; Second Councilperson Lattimore.

Roll call vote:	<u>Councilperson Alberici Yes</u>	<u>Councilperson Gucciardi Yes</u>
	<u>Councilperson Lattimore Yes</u>	<u>Councilperson Wagner Yes</u>
	<u>Supervisor Klink Yes</u>	

OTHER:

AUDIT AND PAYMENT OF CLAIMS:

Resolution 11-027 authorizing the audit and payment of the following claims:

General and Highway Funds, Special Districts, (Water and Sewer Districts), Capital Project and Reserve Fund claims, and ratifying the payment of the prepaid claims as authorized by resolution 11-016 adopted January 13, 2011, all in accordance with the attached abstract of claims. The board asked to hold back voucher 34 for Kim Stone Gridley for further review.

ABSTRACT # 1. 2011 Vouchers – 1 through 33 and 35 through 76 for a total of \$392,974.20

Motion by Councilperson Wagner; Second Councilperson Alberici.

Roll call vote:	<u>Councilperson Alberici Yes</u>	<u>Councilperson Gucciardi Yes</u>
	<u>Councilperson Lattimore Yes</u>	<u>Councilperson Wagner Yes</u>
	<u>Supervisor Klink Yes</u>	

Resolution 11-028 to adjourn to executive session at 6:38 PM to discuss personnel issues.

Motion by Councilperson Lattimore; Second Councilperson Gucciardi.

Roll call vote:	<u>Councilperson Alberici Yes</u>	<u>Councilperson Gucciardi Yes</u>
	<u>Councilperson Lattimore Yes</u>	<u>Councilperson Wagner Yes</u>
	<u>Supervisor Klink Yes</u>	

Resolution 11-029 to return from executive session at 7:45 PM.

Motion by Councilperson Alberici; Second Councilperson Lattimore.

Roll call vote:	<u>Councilperson Alberici Yes</u>	<u>Councilperson Gucciardi Yes</u>
	<u>Councilperson Lattimore Yes</u>	<u>Councilperson Wagner Yes</u>
	<u>Supervisor Klink Yes</u>	

ADJOURNMENT:

Resolution 11-030 to adjourn the meeting:

Motion by Councilperson Gucciardi; Second Councilperson Lattimore.

Roll call vote:	<u>Councilperson Alberici Yes</u>	<u>Councilperson Gucciardi Yes</u>
	<u>Councilperson Lattimore Yes</u>	<u>Councilperson Wagner Yes</u>
	<u>Supervisor Klink Yes</u>	

Meeting adjourned at 7:50 P.M.

Robert A. Shaw

Robert A. Shaw Town Clerk