

A Town Board Meeting of the Town of Owasco was held on January 8, 2009 at 7:00 PM in the Owasco Town Hall with the following members present:

PRESENT:

**Councilperson, Gino Alberici
Councilperson, Doug Buchanan
Councilperson, Art Richardson
Councilperson, Edward Wagner
Supervisor, John J. Klink**

ABSENT:

OTHERS PRESENT: Richard Knaul Planning Board Chairman, Kim Gridley Assessor, Laurel Auchampaugh, Robert Shaw Town Clerk , Stan Czolowski, Tom Klink, Michael Jones, Nancy Taylor and Bob Westover.

CALL TO ORDER: 7:00

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

Resolution 09- 001 approval of Town Board Agenda for January 8, 2009.

Motion by Councilperson Richardson; Second Councilperson Alberici.

**Roll call vote: Councilperson Alberici Yes Councilperson Buchanan Yes
 Councilperson Richardson Yes Councilperson Wagner Yes
 Supervisor Klink Yes**

APPROVAL OF MINUTES:

Resolution 09-002 approval of Town Board Minutes for December 31, 2008.

Motion by Councilperson Wagner; Second Councilperson Alberici.

**Roll call vote: Councilperson Alberici Yes Councilperson Buchanan Yes
 Councilperson Richardson Yes Councilperson Wagner Yes
 Supervisor Klink Yes**

PUBLIC PARTICIPATION:

Mike Jones of Oakridge Rd questioned the water rate change and when it started.

Stan Czolowski asked questions on the sewage line going in to the City of Auburn and if it backed up during the last heavy rain.

Nancy Taylor asked how many letters we got back on SD # 3 and how many were in favor, at this time there is 87 – Yes, 20 – No, 2 - Depends on cost.

COMMUNICATIONS: 1. Letter of appointment of Deputy Town Clerk and Deputy Tax Collector, 2. Letter of recommendation from Town Justices consenting to appointment of Clerk to Town Justices, 3. Letter of supervisor re appointment of Town Historian and Bookkeeper / Budget Officer. 4. Letter from Tax Collector requesting designation of depository for funds Letter from Matthew J. Millea Acting President Environmental Facilities Corporation Financing for SD#1.

COMMITTEE REPORTS:

Supervisor’s monthly financial report	Zoning Board Chairman David Kalabanka	Planning Board Chairman Richard Knaul
Highway Superintendent, Public Works Superintendent Michael Wilson	Assessor Kim Gridley	Code Enforcement Officer Patrick Doyle
Town Historian Laurel Auchampaugh	Truck Traffic John Klink	Newsletter / Web Site Lonna Vrooman
Cayuga County Water Quality Management Agency and Owasco Lake Standing Committee Ed Wagner	Recycling Center Ed Wagner	Owasco Lake Watershed Inspection Committee John Klink
Councilperson Meeting Reports	Playground Committee Art Richardson	

OLD BUSINESS:

NEW BUSINESS:

Resolution 09- 003 to group and approve resolutions 09-004 through 09-022.

Motion by Councilperson Alberici; Second Councilperson Richardson.

**Roll call vote: Councilperson Alberici Yes Councilperson Buchanan Yes
Councilperson Richardson Yes Councilperson Wagner Yes
Supervisor Klink Yes**

Resolution 09-004 appointing the Auburn Citizen as the official newspaper for 2009.

Resolution 09-005 naming Tompkins Trust Company as the depository for Town funds for the Town Clerk, Tax Collector and the Supervisor for 2009.

Resolution 09-006 appointing the Supervisor as Service Officer for 2009.

Resolution 09-007 authorizing the Supervisor to invest general funds, special district funds and highway moneys not obligated or required for immediate expenditure, in United States Treasury bills, savings accounts, time deposit or time certificates of deposit through Tompkins Trust Company; said investments to be payable or redeemable at the option of the Supervisor within such times as the proceeds may be needed to meet expenditures for which the moneys were provided.

Resolution 09-009 establishing reimbursement of expenditures incurred in 2009 as follows:

\$0.550 cents per mile as mileage allowance for job-related travel per Internal Revenue Service 2009.

Resolution 09-009 designating the second Thursday of each month as Town Board meeting night to be held at 7:00 P.M. at the Town Hall:

Resolution 09-010 requiring all itemized vouchers to be submitted to the Town Clerk’s office before 4:00 P.M. of the Wednesday prior to the Board Meeting each month to qualify for audit and payment at the next regular Town Board Meeting.

Resolution 09-011 establishing hourly rates of pay for Highway personnel for 2009, in accordance with the Labor Agreement between the C.S.E.A and the Town of Owasco.

Resolution 09-012 establishing rates of pay for Board of Assessment Review, Zoning Board of Appeals, Planning Board, Deputy Clerks / Tax Collector and Election Commissioners for 2009.

Board of Assessment Review:	
Member	<u>\$100.00 Per Day</u>
Zoning Board of Appeals:	
Chairman	<u>\$2,812.16 Per Year</u>
Member	<u>\$73.11 Per Meeting</u>
Secretary:	<u>\$13.50 Per Hour</u>
Planning Board:	
Chairman	<u>\$3,374.59 Per Year</u>
Member	<u>\$73.11 Per Meeting</u>
Secretary:	<u>\$13.50 Per Hour</u>
Deputy Clerks /Tax Collectors:	<u>\$13.50 Per Hour</u>
Town Constable:	<u>\$13.50 Per Hour</u>
Web Master:	<u>\$12.17 Per Hour not to exceed</u> <u>\$1500.00 per year</u>

Election Commissioners for primary, general and presidential elections and
Registration days for each district as per Cayuga County Board of Elections:
Inspectors Primary Election – 14 @ \$100.00 = \$1,400.00
Inspectors General Election – 14 @ \$150.00 = \$2,100.00
Poll Manager - \$50.00
Machine Custodian - \$.100.00 per machine per election
Machine Delivery – 2 @ \$75.00 = \$150.00
Inspector training – 14 @ \$25.00 = \$350.00

Resolution 09-013 establishing salaries for all elected and appointed officials and employees as set forth in the 2009 budget.

Resolution 09-014 appointing the following persons to the designated positions for 2009:

- Clerk to the Town Justices, upon advice and consent of the Town Justices: Elizabeth Wilson
- Deputy Town Clerks upon the advice and consent of the Town Clerk: Elizabeth Bowman, Sharon Westover and Gerald Russell
 - Building and Code Inspector: J. Patrick Doyle
 - Chairperson of the Planning Board: Richard Knaul
 - Chairperson of the Zoning Board of Appeals: Dave Kalabanka
 - Alternate Members of Planning Board to be compensated at \$73.11 per meeting
 - Town Attorney Part Time to a term of office concurrent with Town Board: Riccardo Galbato
 - Town Engineer Part Time to a term of office concurrent with Town Board: Barton & Loguidice
 - Registrar of Vital Statistics to a term of office concurrent with Town Board: Robert Shaw
 - Deputy Registrar of Vital Statistics: Elizabeth Bowman

- Town Historian upon the advice and consent of the Town Supervisor: Laurel Auchampaugh
- Web Page / News Letter administrator Lonna Vrooman not to exceed \$1,500. Dollars per year.
- Deputy Supervisor upon the advice and consent of the Town Supervisor: Douglas Buchanan
- Bookkeeper / Budget Officer Elizabeth Wilson.
- Town Constable upon the advice and consent of the Town Supervisor: Gerald Russell.
- Delegate to the New York State Association of Towns: John Klink
- Alternate Delegate to the New York State Association of Towns: Douglas Buchanan.
- Appointment of Robin Blair to BAR, to complete the term of Lloyd Eldred ending December 31, 2012.
- Water Billing Clerk / Deputy Assessor Linda Coretti
- Appointment of James Nolan to the Zoning Board of Appeals term ending December 31, 2015
- Appointment of Gerald Guiney to the Zoning Board of Appeals to complete the term of Walt Wasserman ending December 31, 2010.
- Appointment of Walter Wasserman as an alternate to the Zoning Board of Appeals term ending December 31, 2015.
- Appointment of Gary Duckett as an alternate to the Zoning Board of Appeals term ending June 30, 2009.
- Appoint William Donofrio to the Planning Board term ending December 31, 2015.
- To reappoint Robert Ross, James Stout and James Sierzenga to the Citizens Assessment Advisory Board term ending December 31, 2010.
- To appoint Timothy Wayne to the Citizens Assessment Advisory Board term ending December 31, 2011.

Resolution 09-015 to accept the above appointments.

Resolution 09-016 authorizing Supervisor to submit to the Town Clerk by February 28, 2009, a copy of his Annual Report to the State Comptroller and directing the Town Clerk to cause a notice to be published within ten (10) days after receipt of said report in the official newspaper of the Town that a copy of such report is on file and available for inspection in the Town Clerk's office.

Resolution 09-017 authorizing the payment of utility bills, town real property tax bills and postage prior to audit pursuant to Town Law section 118(2).

Resolution 09-018 reaffirming and re-adopting resolutions establishing the Procurement Policy adopted January 13, 1993 and the investment policy adopted February 10, 1993.

Resolution 09-019 authorizing the Highway Superintendent with the Town Supervisor's approval to purchase equipment and tools not to exceed \$2,999.00 without prior Town Board approval, providing such purchases are consistent with the Procurement Policy set forth in Chapter 22: Procurement Policy of the Owasco Town Code enacted January 13, 1993, and reviewed and reaffirmed herewith.

Resolution 09-020 to designate councilpersons Alberici and Richardson as audit committee for 2009.

Resolution 09-021 authorizing Supervisor to advance a maximum of \$300.00 for attendance at conferences and training events. in an effort to be fiscally responsible and still provide required and needed training for our Town of Owasco employees be it RESOLVED that attendees are to make every effort to limit their expenses to the \$300 previously advanced. FURTHER RESOLVED in the event attendee's personal expenses exceed the \$300 advance, an itemized request for reimbursement accompanied by supporting receipts shall be required. FURTHER RESOLED upon reviewing

requests for reimbursement the town board will evaluate the necessity of the expense prior to approval of the reimbursement.

Resolution 09-022 authorizing the Supervisor to sign an agreement with Cuddy & Ward, LLP to complete an Audit the week of February 23, 2009 for the 2008 year at a cost not to exceed \$4,200 dollars.

OTHER:

AUDIT AND PAYMENT OF CLAIMS:

Resolution 09-023 authorizing the audit and payment of the following claims:

General and Highway Funds, Special Districts, (Water and Sewer Districts), Capital Project and Reserve Fund claims, and ratifying the payment of the prepaid claims as authorized by resolution 09-017 adopted January 8, 2009, all in accordance with the attached abstract of claims.

ABSTRACT # 1 2009 Vouchers – 1 thru 52 in the amount of \$217,608.01 the voucher for Barton & Loguidice Invoice Number 46675 B&L project 513.045-S Project Description Proposed Sewer District No. 1 Improvements Havens Avenue/Melrose Road Area in the amount of \$11,500.00 until a breakdown for such bill is itemized.

Motion by Councilperson Richardson; Second Councilperson Alberici.

Roll call vote:	Councilperson Alberici <u>Yes</u>	Councilperson Buchanan <u>Yes</u>
	Councilperson Richardson <u>Yes</u>	Councilperson Wagner <u>Yes</u>
	Supervisor Klink <u>Yes</u>	

ADJOURNMENT:

Resolution 09-026 to adjourn the meeting:

Motion by Councilperson Richardson; Second Councilperson Alberici.

Roll call vote:	Councilperson Alberici <u>Yes</u>	Councilperson Buchanan <u>Yes</u>
	Councilperson Richardson <u>Yes</u>	Councilperson Wagner <u>Yes</u>
	Supervisor Klink <u>Yes</u>	

Meeting adjourned at 8:05 P.M.

Robert A. Shaw

Town Clerk