

SPECIAL MEETING
TOWN BOARD MEETING MINUTES
April 19, 2018

Town Board Meeting of the Town of Owasco was held on April 19, 2018,
At 1:00 PM in the Owasco Town Hall with the following members present:

PRESENT: Supervisor Edward Wagner
Councilperson Tony Gucciardi
Councilperson Richard Knaul
Councilperson, Tim Kerstetter

ABSENT: Councilperson Ashley Melendez

OTHERS PRESENT:

CALL TO ORDER: 1:01 PM

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

RESOLUTION 18-059 approval of Town Board Agenda for April 19, 2018.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Absent</u>
	Supervisor Wagner	<u>Yes</u>		

COMMUNICATIONS:

PUBLIC PARTICIPATION:

NEW BUSINESS:

OLD BUSINESS:

RESOLUTION 18-060 to approve the SEQR determination that the Town of Owasco Water Quality Improvement Project 2018 for the 2018 Temporary Granular Activated Carbon Treatment for Microcystin Project is a Type II Action under SEQRA.

A Resolution to Issue a Determination of Environmental Significance for Town of Owasco Water Improvement Project 2018;

WHEREAS, the Town of Owasco has been awarded a grant from the New York State Environmental Facilities Corporation in the amount of approximately \$450,000.00 to fund the 2018 Temporary Granular Activated Carbon Treatment for Microcystin Project;

WHEREAS, the Project is described as follows: The Town of Owasco is proposing to install a temporary treatment system at the existing Town of Owasco Water Treatment Plant located on 5676 East Lake Road, Auburn, New York 13021. The purpose of the treatment system is to address public health concerns regarding the presence of harmful bacteria in the drinking water and remove microcystin toxin from the water supply. The project involves the installation of a temporary skid mounted treatment system until such time as the Town determines a more permanent solution and completes appropriate

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improvements. The proposed treatment system will be located in a paved parking area adjacent to existing buildings and does not involve any ground disturbance. The proposed system will utilize above ground piping to connect with existing facilities and requires ancillary electrical improvements in order to power the equipment;

WHEREAS, the Owasco Town Board declares itself Lead Agency for the purpose of conducting the environmental review of said proposed action;

WHEREAS, the Owasco Town Board has determined that the proposed action for the Town of Owasco Water Quality Improvement Project 2018 for the 2018 Temporary Granular Activated Carbon Treatment for Microcystin Project is a Type II Action under the State Environmental Quality Review (SEQR) Regulations;

WHEREAS, the proposed project does not require review by the Cayuga County Planning Board pursuant to General Municipal Law 239-l, m & n;

WHEREAS, the Owasco Town Board hereby determines that the action under SEQRA does not involve any other agencies apart from the Owasco Town Board itself; and

BE IT RESOLVED, that the project falls under one or more of the following Type II actions listed in 6 CRR-NY 617.5:

“(c) The following actions are not subject to review under this Part:

(1) Maintenance or repair involving no substantial changes in an existing structure or facility;

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;

(11) extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on this list;

(18) information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action;

(21) conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action;

(33) emergency actions that are immediately necessary on a limited and temporary basis for the protection or preservation of life, health, property or natural resources, provided that such actions are directly related to the emergency and are performed to cause the least change or disturbance, practicable under the circumstances, to the environment. Any decision to fund, approve or directly undertake other activities after the emergency has expired is fully subject to the review procedures of this Part;”

BE IT RESOLVED, that the Owasco Town Board has determined that the proposed action for the Town of Owasco Water Quality Improvement Project 2018 for the 2018 Temporary Granular Activated Carbon Treatment for Microcystin Project is a Type II action under

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SEQRA and as such is not subject to review pursuant to 6 CRR-NY 617.5 and does/will not have a significant adverse impact on the environment and issues a Negative Declaration.

BE IT FURTHER RESOLVED, that the Town Supervisor be and is hereby directed to sign any SEQRA documentation in furtherance of this Resolution.

Motion by: Councilperson Kerstetter . Second Councilperson Gucciardi

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Absent</u>
	Supervisor Wagner	<u>Yes</u>		

RESOLUTION 18-061 Town of Owasco Water Quality Improvement Project 2018 - To Authorize the Town Supervisor to sign the Professional Engineering Services Design Proposal from GHD by letter dated 4.3.18 for the Town of Owasco 2018 Temporary Granular Activated Carbon Treatment for Microcystin.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Absent</u>
	Supervisor Wagner	<u>Yes</u>		

Resolution 18-062 Establishing a Capital Reserve Fund to Finance a “Type” of Capital Improvement or Equipment; Owasco Water District Microcystin Carbon Exchange and **Maintenance** other Water Equipment Reserve Fund

RESOLVED, that pursuant to section 6-c [6-g] of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “Owasco Water District Microcystin Carbon Exchange and other Water Equipment & **Maintenance** Reserve Fund” (also hereinafter referred to as “Equipment Reserve Fund”). The purpose of this Equipment Reserve Fund is to accumulate moneys to finance the cost of Equipment for the Town. The type of equipment to be financed from the Equipment Reserve Fund is the acquisition of Owasco Water District Microcystin Carbon Exchange & **Maintenance** and other Water Equipment Reserve Fund for the Town.

FURTHER RESOLVED, that the chief fiscal officer or Town Supervisor is hereby directed to deposit and secure the moneys of this Equipment Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Town Board may invest the moneys in the Equipment Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Owasco. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Equipment Reserve Fund. The chief financial officer or Town Supervisor shall account for the Equipment Reserve Fund in a manner, which maintains the separate identity of the Equipment Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and total assets of the fund, showing cash balance and a schedule of investments and shall, at the end of each fiscal year, render to the Town Board a detailed report of the operation and condition of the Equipment Reserve Fund.

FURTHER RESOLVED, that except as otherwise provided by section 6-c [6-g] of the General Municipal Law, expenditures from this Equipment Reserve Fund shall be made only for the purpose for which the Equipment Reserve Fund is established. No expenditure

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shall be made from this Equipment Reserve Fund without the approval of the Town Board and without such additional actions or proceedings as may be required by section 6-c [6-g] of the General Municipal Law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

Motion by Councilperson Kerstetter; Second Councilperson Knaul

Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes
Councilperson Kerstetter Yes Councilperson Melendez Absent
Supervisor Wagner Yes

RESOLUTION 18-063

Recommended Budget Modifications -
To Transfer from Consolidated Savings to Reserve Accounts
per 2018 Budget Intentions
4/12/2017

		(+)	(-)
Acct #	Account Description	Debit	Credit
A231	Town Hall Roof & Bldg Maint/Repair		
A231.001	Playground Reserve	\$ 20,046.29	
A232	Refuse and Garbage Reserve		
A233	New Server (Computer)	\$ 3,000.00	
A202	Consolidated Savings		\$ 23,046.29
Totals:		\$ 23,046.29	\$ 23,046.29

		(+)	(-)
Acct #	Account Description	Debit	Credit
DA231.001	Vehicle Reserve		
DA202	Consolidated Savings		
Totals:		\$ -	\$ -

		(+)	(-)
Acct #	Account Description	Debit	Credit
SS1-231.001	Sewer Equipment Reserve	\$ 200,000.00	
SS1-203.001	Escrow Account - Melrose/Havens		
SS1-202	Consolidated Savings		\$ 200,000.00
Totals:		\$ 200,000.00	\$ 200,000.00

NOTE: This is for the Melrose/Havens Money

(+)	(-)
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Acct #	Account Description	Debit	Credit
SS2-231	Grinder Pump Reserve Account	\$ 12,740.00	
SS2-202	Consolidated Savings		\$ 12,740.00
Totals:		\$ 12,740.00	\$ 12,740.00

		(+)	(-)
Acct #	Account Description	Debit	Credit
SS3-231	Grinder Pump Reserve Account	\$ 24,900.00	
SS3-202	Consolidated Savings		\$ 24,900.00
Totals:		\$ 24,900.00	\$ 24,900.00

HAS THIS RESERVE ACCOUNT
BEEN SET UP??

		(+)	(-)
Acct #	Account Description	Debit	Credit
SW232	Water System Repairs/Maint.	\$ -	
SW232.001	Water Bldg. Roof Repairs	\$ -	
SW232.002	Microcystins Carbon Exchange	\$ 14,775.00	
SW202	Consolidated Savings		\$ 14,775.00
Totals:		\$ 14,775.00	\$ 14,775.00

RESERVE ACCOUNT NEEDS
TO BE SET UP

Motion by Councilperson Knaul; Second Councilperson Kerstetter

Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes
Councilperson Kerstetter Yes Councilperson Melendez Absent
Supervisor Wagner Yes

RESOLUTION 18-064 to authorize Supervisor Wagner to sign Certificate of Municipal Site Control, for the (“SAM”) Grant in the amount of \$50,000, playground.

otion by; Councilperson Kerstetter . Second Councilperson Gucciardi

Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes
Councilperson Kerstetter Yes Councilperson Melendez Absent
Supervisor Wagner Yes

ADJOURNMENT:

RESOLUTION 18-065 to adjourn the meeting:

otion by; Councilperson Kerstetter . Second Councilperson Gucciardi

Roll call vote: Councilperson Knaul Yes Councilperson Gucciardi Yes
Councilperson Kerstetter Yes Councilperson Melendez Absent
Supervisor Wagner Yes

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Meeting adjourned at **1:25 PM**

Respectfully submitted,
Tammy Flaherty
Town Clerk