

TOWN BOARD MEETING MINUTES

July 27, 2016

Town Board Meeting of the Town of Owasco was held on July 27, 2016 at 5:00 PM in the Owasco Town Hall with the following members present:

PRESENT: Supervisor Edward Wagner
Councilperson Tony Gucciardi
Councilperson, Tim Kerstetter
Councilperson, Ashley Melendez

ABSENT: Councilperson Richard Knaul

OTHERS PRESENT: Nancy Taylor, Rick Galbato, Gary Colella, Terry Lattimore, Randy Doran, Colleen Barth,

CALL TO ORDER: 5:00 PM

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

Resolution 16-173 approval of Town Board Agenda for July 27, 2016.

Motion by Councilperson Kerstetter ; Second Councilperson Melendez

Roll call vote:	Councilperson Knaul	<u>Absent</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Yes</u>
	Supervisor Wagner	<u>Yes</u>		

PUBLIC PARTICIPATION:

Nancy Taylor addressed the board regarding the Sewer District #3 construction project, Ms. Taylor stated that the contractor North County is doing an incredible job, and that she is grateful and thankful.

Terry Lattimore addressed the board with concerns that pages 106-108 of the Comprehensive plan are missing in the online version. Another concern Terry L. addressed was his concern with the placement of sidewalks on Owasco Rd.

Supervisor Wagner addressed Terry's concerns, the referenced pages are in the plan, it is the map. The side walk Terry referenced is not for Owasco Rd, residents are asking for sidewalks on Adams Ave, Letchworth St areas around Owasco School.

COMMUNICATIONS:

OLD BUSINESS.

NEW BUSINESS: Presentation for asset management program.

Randy Doran with Water point Network – Utilitronics gave a presentation on his company's software. The software is for municipal use to help with the inventory of the town's infrastructure Items like water, sewer, hydrant's and grinder pumps can be easily marked and maintained with this program,.

Resolution 16-174

A RESOLUTION FOR AUTHORIZATION FOR THE ADVERTISEMENT AND SOLICITATION OF BIDS FOR THE TOWN OF OWASCO, OWASCO WATER DISTRICT IMPROVEMENTS PHASE I: WATER MAINS AND STORAGE TANK CONTRACT NO. 1 FOR THE OWASCO WATER DISTRICT.

WHEREAS, the Town of Owasco (Town) owns and operates a water system to meet the water demands within the Town and surrounding areas; and

WHEREAS, various water system infrastructure is showing deficiencies and/or the infrastructure is approaching the end of its useful life; and

WHEREAS, the Town of Owasco (Town) is progressing the Owasco Water District Improvements Project (Project) to address the deficiencies in the Town water system; and

WHEREAS, the Town Board is in receipt of the Owasco Water System Improvements Preliminary Engineering Report May 2015 prepared by the Town Engineer Barton & Loguidice; and

WHEREAS, the Project has been classified as a “Type I Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, on June 11, 2015, the Town Board by Resolution 15-126 declared its intent to act as Lead Agency and the Town Supervisor was authorized to sign Part 1 of the Full Environmental Assessment Form; and

WHEREAS, on June 11, 2015 by Resolution 15-126 the Supervisor of the Town of Owasco was authorized to sign Part 1 of the Full Environmental Assessment Form (page 13) and that the Town of Owasco Supervisor and the Town Board will circulate said Part 1 of the Full Environmental Assessment Form to the attached list of “Interested and Involved Agencies” under cover of the “Notice of Intent to Establish Lead Agency” letter for purposes of establishing the Town Board of the Town of Owasco as Lead Agency under the SEQRA/SERP; and

WHEREAS, on June 16, 2015 the Town sent letters indicating its intent to act as Lead Agency to the interested and involved agencies identified, namely, New York State Environmental Facilities Corporation, New York State Department of Health, New York State Department of Environmental Conservation, New York State SHPO, New York State Natural Heritage Program, Cayuga County Soil and Water Conservation District, United States Army Corp of Engineers, Cayuga County Health Department, Cayuga County Highway Department, Cayuga County Planning Department, Town of Owasco Town Board, J. Patrick Doyle, CEO of the Town of Owasco, Owasco Planning Board, Town of Sennett and City of Auburn; and

WHEREAS, on July 22, 2016 the Town Board completed SEQRA Part 2 of the Full Environmental Assessment form and Riccardo T. Galbato and Chris Lawton explained the SEQRA process and began the questions for Part 2 with the Town Board Members; and

WHEREAS, by Resolution 15-158 from July 22, 2016 the Town Board Members completed and reviewed Part 2 and Part 3 (including the Part 3 – Supporting Information prepared by the Town Engineers, Barton & Loguidice) of the Full Environmental Assessment Form and have issued a **Negative Declaration** under SEQRA that the project “Owasco Water District Improvements” will result in no significant adverse impacts on the environment; and further that the Town Supervisor was authorized to sign all necessary forms consistent with this Resolution; and

WHEREAS, a Notice of Public Hearing was duly published in The Citizen on July 11, 2015 which stated:

“PLEASE TAKE NOTICE that a public hearing will be held by the Town Board of the Town of Owasco on Wednesday July 22, 2015 at 4:00 p.m. at the Owasco Town

Hall, 2 Bristol Avenue, Auburn, New York 13021 to consider adoption of the Owasco Water District Improvements, Map and Plan dated June 2015 in accordance with Town Law Section 202-b Increase or Improvements of Facilities.

The proposed improvements include a new water storage tank to replace the Melrose Road water tank, new high lift pumps that deliver finished water to the northern portion of the system including the Melrose tank, upgrades to the existing sodium hypochlorite chemical feed system at the WTP, and upgrades to the low lift intake pump station. The locations of the proposed improvements are proposed to construct a new glass coated, bolted steel ground storage tank near the intersection of Town Hall Road and Melrose Road or on Melrose Road east of Byrne Road. The new storage tank would have a top of water level of 918 feet, a capacity of 500,000 gallons, and would be approximately 30 foot high (dependent on the actual ground elevation of the tank site). Approximately 10,200 feet of 10-inch water main would be installed along Melrose Road to connect the new storage tank to the existing 8-inch water main. After the new tank is constructed and fully operational, the existing Melrose tank would be decommissioned.

The maximum amount to be expended by Owasco Water District would be \$3,668,000.00. The estimated increases in annual user costs for the typical property in the Owasco Water District based on the proposed improvements is \$185.56 per year for 20 years or \$137.51 per year for 30 years.”; and

WHEREAS, a Public Hearing was held on July 22, 2015; and

WHEREAS, by **Resolution 15-159** the Town Board approved the Owasco Water District Improvements Map and Plan dated June 2015 pursuant to Town Law Section 202-b and acquire and construct Water Improvements as set forth therein at a maximum amount to be expended of \$3,668,000.00 which stated in part:

“RESOLVED, the proposed and approved improvements include a new water storage tank to replace the Melrose Road water tank, new high lift pumps that deliver finished water to the northern portion of the system including the Melrose tank, upgrades to the existing sodium hypochlorite chemical feed system at the WTP, and upgrades to the low lift intake pump station. The locations of the proposed improvements are proposed to construct a new glass coated, bolted steel ground storage tank near the intersection of Town Hall Road and Melrose Road or on Melrose Road east of Byrne Road. The new storage tank would have a top of water level of 918 feet, a capacity of 500,000 gallons, and would be approximately 30 foot high (dependent on the actual ground elevation of the tank site). Approximately 10,200 feet of 10-inch water main would be installed along Melrose Road to connect the new storage tank to the existing 8-inch water main. After the new tank is constructed and fully operational, the existing Melrose tank would be decommissioned.

The maximum amount to be expended by Owasco Water District would be \$3,668,000.00. The estimated increases in annual user costs for the typical property in the Owasco Water District based on the proposed improvements is \$185.56 per year for 20 years or \$137.51 per year for 30 years.

FURTHER RESOLVED, that the Town Board approves the Owasco Water District Improvements Map and Plan dated June 2015 pursuant to Town Law Section 202-b to acquire and construct Water Improvements as set forth therein.

FURTHER RESOLVED, that the Town Board determines that it is in the public interest to acquire or construct the proposed Water District Improvements.”; and

WHEREAS, on December 2, 2015 by Resolution 15-241 the Town authorized the Town Supervisor to enter into a contract with John M. Ceresnak for an approximate 1 acre vacant parcel on Town Hall Road, portion of Tax Map No. 117.00-1-6.1, from John M. Ceresnak in the amount of **\$35,000.00**; and

WHEREAS, the Town and John M. Ceresnak entered into a Purchase Offer and Sale Contract and Addendum to Contract dated December 2 and 8, 2015; and

WHEREAS, a public hearing was held by the Town Board of the Town of Owasco on **Thursday January 14, 2016** to consider the purchase and development of an approximate 1 acre vacant parcel on Town Hall Road, portion of Tax Map No. 117.00-1-6.1, from John M. Ceresnak in the amount of **\$35,000.00** for the construction of a new Water Tank for the Town of Owasco Water District.; and

WHEREAS, the Town is in receipt of a survey from Warren Ramie Surveying dated December 15, 2015 and a Draft Preliminary Site Plan dated January 2016 from Barton & Loguidice, D.P.C.

WHEREAS, on February 11, 2016 by Resolution 16-052 the Town Board passed the following resolution:

“RESOLVED that the Town Board has duly considered and weighed the following factors:

- 1. The nature and scope of the instrumentality seeking immunity;**
- 2. The encroaching government’s legislative grant of authority;**
- 3. The kind of function or land use involve;**
- 4. The effect local land use regulation would have upon the enterprise concerned;**
- 5. Alternative locations for the facility in less restrictive zoning areas;**
- 6. The impact upon legitimate local interests;**
- 7. Alternative methods of providing the proposed improvement;**
- 8. The extent of the public interest to be served by the improvements; and**
- 9. Intergovernmental participation in the project development process and an opportunity to be heard.**

FURTHER RESOLVED, that the Town’s desire to purchase this parcel are in accordance with and in furtherance of addressing the concerns raised in the Preliminary Engineering Report dated May 2015 and the Owasco Water District Improvements Map and Plan dated June 2015 which identified several areas in the northern portions of the existing water systems that have reported insufficient pressures during normal daily demands and some residents have installed individual booster pumps to increase their water pressure. It was found that this is a direct result of the existing water tank having an insufficient operating range, combined with the inability of the low lift pump station and water treatment filtration units to compensate for the operating range.

The Town reviewed possible locations of a new water tank and had discussions with prospective sellers with the assistance with the Town Engineer.

FURTHER RESOLVED, in the opinion of the Town Board it is in the best interest of the Town of Owasco and Town Water District to purchase an approximate 1 acre vacant parcel on Town Hall Road, portion of Tax Map No. 117.00-1-6.1, from John M. Ceresnak in the amount of **\$35,000.00.”**

WHEREAS, by Deed dated and recorded on March 24, 2016 at the Cayuga County Clerk’s Office in Book 1621 Page 225, the Town of Owasco purchased said property, an approximate 1 acre vacant parcel on Town Hall Road, portion of Tax Map No. 117.00-1-6.1, from John M. Ceresnak in the amount of \$35,000.00, said parcel shown as Lot 2 on a Subdivision Survey Map prepared by WARREN RAMIE SURVEYING dated December 15, 2015, recorded as Map 16-32 in the Cayuga County Clerk’s Office.

WHEREAS, on April 14, 2016 by Resolution 16- 101 the Town Board approved the Grant of Right of Way and Easement (Water) for the Town of Owasco Water District for the “Owasco Water District Improvements” Project for the Town’s water mains, pipes, hydrants, supply and

distribution mains, valves and valve boxes, equipment, water meters, curb box and appurtenances and authorize the Town Supervisor to sign said Rights of Way and Easements (Water).

WHEREAS, on July 1, 2016 by Resolution 16-154 the Town Board passed a Bond Resolution authorizing the issuance of \$3,668,000.00 Serial Bonds to finance the cost of the Town of Owasco Water District Improvements;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Owasco Town Board hereby directs the Advertisement For Bids for the Town of Owasco “Owasco Water District Improvements Phase I: Water Mains and Storage Tank” Contract No. 1 and the issuance of bid documents for response to said bids, with a bidder return date of **August 16, 2016 at 11:00 am** and bid opening on **August 16, 2016 at 11:00 am** at which time any responsive bids shall be publically opened and read aloud; and it is further

RESOLVED that said bid documentation shall reserve the right to the Town of Owasco to reject all bids and to rebid the project at the Town Board’s sole discretion.

RESOLVED that the Advertisement for Bids will be substantially similar to the text below

ADVERTISEMEN FOR BIDS

TOWN OF OWASCO

AUBURN, NEW YORK

**TOWN OF OWASCO, OWASCO WATER DISTRICT IMPROVEMENTS PHASE I:
WATER MAINS AND STORAGE TANK CONTRACT NO. 1**

Sealed bids for the furnishing of all labor and material necessary for Owasco Water District Improvements Phase I: Water Mains and Storage Tank, Contract No. 1 – General Construction, will be received by the Town of Owasco Town Clerk at the Town Hall, 2 Bristol Avenue, Auburn, New York 13021 until **11:00 AM** local time **Tuesday, August 16, 2016** at which time and place they will be publicly opened and read aloud.

Bids will be received for the following:

Contract No. 1 – General Construction: The project generally includes the installation of approximately 8,300 feet of 12-inch water main, two connections to existing water mains, and the construction of a 575,000 gallon water storage tank.

Contract Documents, including Advertisement For Bids, Information For Bidders, Labor and Employment, Additional Instructions, Bid Documents, Agreement, General Conditions, General Requirements, Specifications, Contract Drawings and any Addenda, may be examined at no expense at the office of Barton & Loguidice, D.P.C., 443 Electronics Parkway, Liverpool, New York 13088, or at the Town of Owasco Town Hall, 2 Bristol Ave, Auburn, New York 13021. Copies of the Contract Documents may be obtained on a CD from Barton & Loguidice, D.P.C., upon a non-refundable deposit of Twenty Dollars (\$20.00). Checks only shall be made payable to the Town of Owasco.

CASH DEPOSITS WILL NOT BE ACCEPTED. ALL HANDLING COSTS (MAIL, DELIVERY SERVICES, ETC.) SHALL BE THE RESPONSIBILITY OF THE BIDDER.

Each bid must be accompanied by security in an amount not less than five percentum (5%) of the amount of the bid in the form and subject to the conditions provided in the Information for Bidders. No Bidder may withdraw his bid within forty-five (45) days after the actual date of opening thereof.

The Town Board reserves the right to delay award up to 45 days after the actual date of opening thereof.

The successful bidder must furnish a 100 percent Performance Bond and a 100 percent Labor and Materials Bond with a surety company licensed in the State of New York.

This is an exempt capital improvement project, and Bidders shall not include in their bid sales and compensating use taxes on the cost of materials which are to be incorporated into the work and which are to be separately sold by the Contractor to the Town of Owasco prior to incorporation into the work of the Contract(s).

The attention of Bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the Contract(s).

The Town reserves the right to waive any and all irregularities and to reject any and all Bids or to rebid the project solely at the Town Boards discretion.

Motion by Councilperson Kerstetter ; Second Councilperson Melendez

Roll call vote:	Councilperson Knaul	<u>Absent</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Yes</u>
	Supervisor Wagner	<u>Yes</u>		

Resolution 16-175 AUTHORIZATION TO PURCHASE THE OAKRIDGE PUMP STATION 8” MAGNETIC FLOW METER AS PART OF THE OWASCO SEWER SYSTEM IMPROVEMENTS PROJECT.

WHEREAS, on January 27, 2016 the Town Board passed Resolution 16-044 , established the control systems of Aqualogics Systems Inc. as its standard and authorizes the standardization for the Town Water District and Town Sewer Districts Nos. 1, 2 and 3, as well as replacement parts.

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Owasco Town Board authorizes the purchase of the Oakridge Road Pump Station 8” Magnetic Flow Meter and accessories in the amount of \$4,085.00 as set forth in proposal Q1-15-080 from Donald W. Ballway of AquaLogics Systems, Inc. dated July 24, 2016.

Motion by: Councilperson Kerstetter . Second Councilperson Gucciardi

Roll call vote:	Councilperson Knaul	<u>Absent</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Yes</u>
	Supervisor Wagner	<u>Yes</u>		

ADJOURNMENT:

Resolution 16- 176 to adjourn the meeting:

Motion by: Councilperson Gucciardi. Second Councilperson Melendez

Roll call vote:	Councilperson Knaul	<u>Absent</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Yes</u>
	Supervisor Wagner	<u>Yes</u>		

Meeting adjourned at 5:32PM

Respectfully Submitted Tammy Flaherty, Town Clerk