

**TOWN BOARD MEETING MINUTES**  
**July 14, 2016**

Town Board Meeting of the Town of Owasco was held on July 14, 2016 at 5:00 PM in the Owasco Town Hall with the following members present:

**PRESENT:** Supervisor Edward Wagner,  
Councilperson Richard Knaul  
Councilperson, Tim Kerstetter  
Councilperson Tony Gucciardi  
Councilperson, Ashley Melendez Arrived at 5:06 PM

**OTHERS PRESENT:** Rick Galbato, Gary Colella, Patricia Holt, Terry Lattimore, Amanda Mazzoni, Chet & Bonnie Crosby, Beth Miler, Bill Phillips, Catherine Tarby, Diane Stout, Anna Marinelli, Paul Sedor, Gerry Guiney, David & Sheila Lee. Jim Jordan, David Ranauro.

**CALL TO ORDER: 5:00 PM**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF AGENDA:**

**Resolution 16-162** approval of Town Board Agenda for July 14, 2016.

Motion by Councilperson Knaul; Second Councilperson Gucciardi,

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Absent</u>
	Supervisor Wagner	<u>Yes</u>		

**APPROVAL OF MINUTES:**

**Resolution 16- 163** approval of Town Board Minutes for June 9, 2016, June 22, 2016 & July 1, 2016.

Motion by: Councilperson Kerstetter. Second Councilperson Gucciardi

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Absent</u>
	Supervisor Wagner	<u>Yes</u>		

**PUBLIC PARTICIPATION:** Mr. Chet Crosby addressed the board regarding a previous conversation regarding controlling the deer population.

\*Supervisor Wagner stated he had made an initial movement and had conversations with the DEC, at this time the town has many capital projects going on and have put it aside for the moment.

Terry Lattimore addressed the board with numerous concerns regarding the presentation of the Comprehensive Plan for 2016. His main concern was the reference to the waterway, Mr. Lattimore was worried the plan referenced a path on land through resident’s property ending at Emerson Park.

\*Supervisor Wagner and Amanda Mazzoni stated that was not the plan, the referred waterway is from the consisting 2002 Comprehensive Plan and it the waterway that is in the outlet itself, not on land.

Another Concern from Mr. Lattimore, Mr. Paul Sedor, and Mr. Ranauro addressed another concern in the comprehensive plan. The plan earmarks public access for recreational use of town property, where the town owns a pump station.

Mr. Ranauro was the previous owner of the said property, and now lives next door, the town took ownership of the property by eminent domain, and Mr. Ranauro states when the land was taken it was stated that the land could not be used for public use.

Mr. Paul Sedor also addressed the board as his son owns property on the other side of the referenced public access spot. He stated that his son has been trying to purchase a portion of the property for a driveway and the town board has not approved the deal.

Mr. Sedor was also concerned with the Fees that Emerson Park charges for public use.

Supervisor Wagner addressed their concerns, the property has been referenced in the Comprehensive plan as a possible launch for canoes to access the outlet. It is only referenced not acted or agreed upon.

In regards Mr. Sedor’s statement on the Fees at Emerson Park, both Supervisor Wagner & Councilmen Gucciardi stated that the park is managed by Cayuga County, and they should contact their Legislators with the fee issue.

**COMMUNICATIONS:** The Town received a letter from the City of Auburn asking for support from the Town of Owasco so they may apply for a grant to study the sewer & waste water county wide.

Resolution 16-167 will apply.

**OLD BUSINESS.**

**NEW BUSINESS:** Amanda Mazzoni will present the Town of Owasco, Comprehensive plan for 2016.

**Resolution 16-164** Open the public hearing for the Town of Owasco Comprehensive Plan with conservation lands and trails.

Motion by **Councilperson Kerstetter**; Second **Councilperson Melendez**

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Yes</u>
	Supervisor Wagner	<u>Yes</u>		

**Resolution 16-165** Close the public hearing for the Town of Owasco Comprehensive Plan with conservation lands and trails.

Motion by **Councilperson Gucciardi**; Second **Councilperson Knaul**

Roll call vote:	Councilperson Knaul	<u>Yes</u>	Councilperson Gucciardi	<u>Yes</u>
	Councilperson Kerstetter	<u>Yes</u>	Councilperson Melendez	<u>Yes</u>
	Supervisor Wagner	<u>Yes</u>		

**Resolution 16-166** TOWN BOARD OF THE TOWN OWASCO INTENT TO ACT AS LEAD AGENCY UNDER SEQRA FOR THE TOWN OF OWASCO COMPREHENSIVE PLAN

**WHEREAS**, the Town Board is considering adoption of a Comprehensive Plan;

**WHEREAS**, the Town Board has determined that the proposed action is a Type 1 Action under the State Environmental Quality Review (SEQRA) Regulations;

**WHEREAS,** it is the intent of the Town Board to assume the role of “Lead Agency” for purposes of conducting a SEQRA review of the Project; and

**WHEREAS,** a Full Environmental Assessment Form (FEAF) Part 1 must be completed and circulated to all Involved Agencies for purposes of establishing the Town Board as “Lead Agency” for the purpose of conducting a SEQRA review of the Project.

**NOW, THEREFORE, BE IT**

**RESOLVED AND DETERMINED** that the Town Supervisor is authorized to sign Part 1 of the Full Environmental Assessment Form; and it is further

**RESOLVED AND DETERMINED,** that the Town of Owasco will circulate said Part 1 of the Full Environmental Assessment Form to the following list of “Interested and Involved Agencies” (**Cayuga County Planning Department, County of Cayuga, City of Auburn, Town of Sennett, Town of Niles, Town of Fleming, Cayuga County Health Department**) under cover of the “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under the SEQRA; and it is further

**RESOLVED,** that the Town Supervisor and the Attorney for the Town of Owasco are hereby authorized to take all actions, serve all notices, and complete all documents in order to give full force and effect to this determination.

**Motion by Councilperson Melendez;   Second Councilperson Kerstetter**

Roll call vote: Councilperson Knaul      Yes      Councilperson Gucciardi Yes  
                         Councilperson Kerstetter Yes      Councilperson Melendez Yes  
                         Supervisor Wagner              Yes

**Resolution 16-167** Authorize supervisor Wagner to sign a supporting resolution for Cayuga County Water & Sewer Authority’s application for a grant to support a county-wide and sewer study and plan.

**Motion by Councilperson Gucciardi;   Second Councilperson Kerstetter**

Roll call vote: Councilperson Knaul      Yes      Councilperson Gucciardi Yes  
                         Councilperson Kerstetter Yes      Councilperson Melendez Yes  
                         Supervisor Wagner              Yes

**Resolution 16-168** Authorize Supervisor Wagner to apply for a grant resolution on the agenda for a grant opportunity for sidewalks around the school.

**Motion by Councilperson Knaul;   Second Councilperson Gucciardi,**

Roll call vote: Councilperson Knaul      Yes      Councilperson Gucciardi Yes  
                         Councilperson Kerstetter Yes      Councilperson Melendez Yes  
                         Supervisor Wagner              Yes

**Resolution 16-169** to approve recommended Budget Modifications for July 2016.

Budget Modifications Recommendations  
After Closing:              June              2016

Notes	Acct #	Account Description	( - )	( + )
			Debit	Credit
	A1010.400	Town Board - Contractual	\$ 152.00	
	A1410.410	Town Clerk - Contractual	\$ 47.00	

A7140.410	Playgrounds - Misc	\$ 47.00	
A8010.422	Zoning - Training	\$ 53.00	
A8160.400	Refuse & Garbage - Equipment Repairs	\$ 1,805.00	
<i>A599</i>	<i>Appropriated Fund Balance</i>	<i>\$ 69,565.00</i>	
A1330.400	Tax Collection - Contractual		\$ 47.00
A7140.200	Playgrounds - Equipment		\$ 47.00
A7140.201	Shelter & Bathroom Equipment		\$ 69,565.00
A8010.420	Zoning - Misc Expense		\$ 53.00
A8020.420	Planning - Misc Expense		\$ 66.00
A8020.421	Planning - Legal Fees		\$ 71.00
A8020.422	Planning - Training		\$ 15.00
A8160.430	Refuse & Garbage - Misc		\$ 1,805.00
Totals:		\$ 71,669.00	\$ 71,669.00
			\$ -

		( - )	(+)
Acct #	Account Description	Debit	Credit
DA5130.110	Machinery - Personal Services	\$ 3,165.00	
DA5112.415	Improvements - Hot Mix	\$ 8,302.00	
<i>DA599</i>	<i>Appropriated Fund Balance</i>		
DA5110.110	General Repairs - Personal Services		\$ 3,165.00
DA5130.414	Equipment Parts		\$ 8,302.00
Totals:		\$ 11,467.00	\$ 11,467.00
			\$ -

		( - )	(+)
Acct #	Account Description	Debit	Credit
SS2-8120.200	Sewage Collection - Equipment	\$ 67.00	
SS2-9710.600	Serial Bonds - Principal	\$ 0.09	
SS2-1380.400	Fiscal Agent Fees		\$ 0.09
SS2-8197.200	Equipment & Capital Outlay		\$ 67.00
Totals:		\$ 67.09	\$ 67.09
			\$ -

NOTES:

**General Fund** - Taking money from Fund Balance for Shelter Upgrade

**Highway Fund** - Will need to move money from Reserve Account for purchase of Dump Truck once  
Permissive Referendum period has passed.

**Motion by Councilperson Gucciardi; Second Councilperson Kerstetter**

**Roll call vote:** Councilperson Knaul Yes Councilperson Gucciardi Yes  
Councilperson Kerstetter Yes Councilperson Melendez Yes  
Supervisor Wagner Yes

**Resolution 16-170 to authorize the Supervisor to sign documentation to sell surplus property that was advertised on Auction International web site.**

**Resolved: on May 12, 2016 resolution 16-122 authorized Highway Superintendent Bob Bruno to sell determined surplus property.**

**Resolved: the following bids to be accepted as the highest price offered.**

**Resolved and determined that 3 rolls offs went to Anthony Demarco \$1,826.00, Martin Brewer \$2,376 and Joseph Knapp \$2,601. The 2002 International Dump truck Joe Rizzo \$11,100.**

**Motion by Councilperson Kerstetter; Second Councilperson Melendez**

**Roll call vote:** Councilperson Knaul Yes Councilperson Gucciardi Yes  
Councilperson Kerstetter Yes Councilperson Melendez Yes  
Supervisor Wagner Yes

**Resolution 16-171 AUDIT AND PAYMENT OF CLAIMS: authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts, (Water and Sewer Districts), Capital Project and Reserve Fund claims, and ratifying the payment of the prepaid claims as authorized by resolution 16-006 adopted January 4, 2016, all in accordance with the attached abstract of claims.**

**ABSTRACT #7 2016 Vouchers #1352-1460 in the amount of \$1,527,097.95 Trust & Agency Voucher #5203-5212 in the amount of \$22,747.53 for a grand total of \$1,549,572.48.**

**Motion by Councilperson Kerstetter; Second Councilperson Melendez**

**Roll call vote:** Councilperson Knaul Yes Councilperson Gucciardi Yes  
Councilperson Kerstetter Yes Councilperson Melendez Yes  
Supervisor Wagner Yes

**ADJOURNMENT:**

**Resolution 16- 172 to adjourn the meeting:**

**Meeting adjourned at 6:04 PM.**