

Board Meeting of the Town of Owasco was held on April 10, 2014 at 5:00 pm in the Owasco Town Hall with the following members present:

PRESENT: Councilperson, Michael Aldrich
Councilperson, Tony Gucciardi
Councilperson, Richard Knaul
Councilperson, Tim Kerstetter
Supervisor, Edward Wagner

ABSENT

OTHERS PRESENT Robert Bruno Highway Superintendent, Patrick Doyle, Code Enforcement Officer, Kim Stone Gridley, Assessor, Pat Holt, Terence Holt, Nancy Taylor, Lori Reed, Bob Oxford.

CALL TO ORDER: 5:00 pm

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Resolution 14-055 Councilperson Aldrich asked to amend the Agenda by adding a proposed resolution to change the Town Board to summer hours

Motion by Councilperson Aldrich; Second Councilperson Kerstetter.

Roll call vote:	Councilperson Aldrich <u>Yes</u>	Councilperson Gucciardi <u>Yes</u>
	Councilperson Knaul <u>Yes</u>	Councilperson Kerstetter <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

Resolution 14-056 approval of the revised Town Board Agenda for April 10, 2014

Motion by Councilperson Gucciardi; Second Councilperson Knaul.

Roll call vote:	Councilperson Aldrich <u>Yes</u>	Councilperson Gucciardi <u>Yes</u>
	Councilperson Knaul <u>Yes</u>	Councilperson Kerstetter <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

APPROVAL OF MINUTES:

Resolution 14-057 approval of Town Board Minutes for March 27, 2014

Motion by Councilperson Aldrich; Second Councilperson Kerstetter.

Roll call vote:	Councilperson Aldrich <u>Yes</u>	Councilperson Gucciardi <u>Yes</u>
	Councilperson Knaul <u>Yes</u>	Councilperson Kerstetter <u>Yes</u>
	Supervisor Wagner <u>Yes</u>	

PUBLIC PARTICIPATION:

Nancy Taylor asked for an update on SS#3. Jeffrey Rowe, Engineer from Barton & Loguidice was present and able to answer her questions along with Supervisor Wagner

COMMUNICATIONS:

Letter from John Smith concerning cracks in the road on Willowbrook Drive.

Letter from Senator Seward supporting 1 lane closure on Route 38A when DOT repairs the bridge over Sucker Brook.

Letter from Assemblyman Finch supporting 1 lane closure on Route 38A when DOT repairs the bridge over Sucker Brook.

Letter from Senator Seward thanking the Town for hosting the CCSW announcement for the \$200,000.00 grant received to work on Dutch Hollow.

Letter from Owasco Flyer Race Committee explaining the upcoming cycling race on June 22, 2014.

Letter from Jeffrey Rowe, Engineer from Barton & Loguidice dated March 13, 2014 inter-municipal water usage upgrade.

Meeting with Bob Oxford from Owasco Fire Department /Commissioner in regards to fire hydrant GPS and maintenance.

Letter from Senator James L. Seward in regards to the Home Rule for Town Speed Limits.

NEW BUSINESS:

Presentation from Jeffery Rowe from B & L Engineering, inter-municipal water usage update.

OLD BUSINESS: Water billing cards were sent out from the new company. There is a \$.07 per card savings by outsourcing compared to in-house.

Update on Zero Sort Recycling Services which started on Saturday April 5, 2014. We will receive \$5.00 a ton for recyclables.

Update on CHIPS reimbursement from NYS DOT. We will receive an extra \$6,046.31 for harsh winter repair to the roads.

Resolution 14-058 to appoint Elizabeth Stiles as substitute crossing-guard for Owasco School.

Motion by Councilperson Knaul; Second Councilperson Gucciardi.

Roll call vote: Councilperson Aldrich Yes Councilperson Gucciardi Yes
Councilperson Knaul Yes Councilperson Kerstetter Yes
Supervisor Wagner Yes

Resolution 14-059 to approve Budget Modifications Recommendations for April 2014.

Acct #	Account Description	Debit	Credit
DA5110.110	General Repairs - Personal Services	\$10,900.00	
DA5130.110	Machinery - Personal Services		\$10,900.00
Totals:		\$10,900.00	\$10,900.00

Motion by Councilperson Knaul; Second Councilperson Gucciardi.

Roll call vote: Councilperson Aldrich Yes Councilperson Gucciardi Yes
Councilperson Knaul Yes Councilperson Kerstetter Yes
Supervisor Wagner Yes

Resolution 14-060 to appoint Town Board Member Tim Kerstetter to attend monthly Owasco Fire Commissioner's meetings which are held the second Wednesday of each month at 7:00pm. Meetings rotate between Fire Stations 1 and 2.

Motion by Councilperson Knaul; Second Councilperson Gucciardi

Roll call vote: Councilperson Aldrich Yes Councilperson Gucciardi Yes
Councilperson Knaul Yes Councilperson Kerstetter Yes
Supervisor Wagner Yes

Resolution 14-061 to group and approve resolutions 14-061 through 14-065

Motion by Councilperson Gucciardi; Second Councilperson Knaul.

Roll call vote: Councilperson Aldrich Yes Councilperson Gucciardi Yes
Councilperson Knaul Yes Councilperson Kerstetter Yes
Supervisor Wagner Yes

Resolution 14-062 Establishing a Capital Reserve Fund to Finance a "Type" of Capital Improvement or Equipment; Server and other Computer Equipment Reserve Fund

RESOLVED, that pursuant to section 6-c [6-g] of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Server and other Computer Equipment Reserve Fund" (also hereinafter referred to as "Equipment Reserve Fund"). The purpose of this Equipment Reserve Fund is to accumulate moneys to finance the cost of Equipment for the Town. The type of equipment to be financed from the Equipment Reserve Fund is the acquisition of Server and other Computer Equipment for the Town.

FURTHER RESOLVED, that the chief fiscal officer or Town Supervisor is hereby directed to deposit and secure the moneys of this Equipment Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Town Board may invest the moneys in the Equipment Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Owasco. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Equipment Reserve Fund. The chief financial officer or Town Supervisor shall account for the Equipment Reserve Fund in a manner, which maintains the separate identity of the Equipment Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and total assets of the fund, showing cash

balance and a schedule of investments and shall, at the end of each fiscal year, render to the Town Board a detailed report of the operation and condition of the Equipment Reserve Fund.

FURTHER RESOLVED, that except as otherwise provided by section 6-c [6-g] of the General Municipal Law, expenditures from this Equipment Reserve Fund shall be made only for the purpose for which the Equipment Reserve Fund is established. No expenditure shall be made from this Equipment Reserve Fund without the approval of the Town Board and without such additional actions or proceedings as may be required by section 6-c [6-g] of the General Municipal Law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

Resolution 14-063 Establishing a Capital Reserve Fund to Finance a “Type” of Capital Improvement or Equipment; Refuse and Garbage Equipment Reserve Fund

RESOLVED, that pursuant to section 6-c [6-g] of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “**Refuse and Garbage Equipment Reserve Fund**” (also hereinafter referred to as “Equipment Reserve Fund”). The purpose of this Equipment Reserve Fund is to accumulate moneys to finance the cost of Equipment for the Town. The type of equipment to be financed from the Equipment Reserve Fund is the acquisition of **Refuse and Garbage Equipment** for the Town.

FURTHER RESOLVED, that the chief fiscal officer or Town Supervisor is hereby directed to deposit and secure the moneys of this Equipment Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Town Board may invest the moneys in the Equipment Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Owasco. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Equipment Reserve Fund. The chief financial officer or Town Supervisor shall account for the Equipment Reserve Fund in a manner, which maintains the separate identity of the Equipment Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and total assets of the fund, showing cash balance and a schedule of investments and shall, at the end of each fiscal year, render to the Town Board a detailed report of the operation and condition of the Equipment Reserve Fund.

FURTHER RESOLVED, that except as otherwise provided by section 6-c [6-g] of the General Municipal Law, expenditures from this Equipment Reserve Fund shall be made only for the purpose for which the Equipment Reserve Fund is established. No expenditure shall be made from this Equipment Reserve Fund without the approval of the Town Board and without such additional actions or proceedings as may be required by section 6-c [6-g] of the General Municipal Law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

Resolution 14- 064 Establishing a Capital Reserve Fund to Finance a “Type” of Capital Improvement or Equipment; Sewer District No. 1 Equipment Reserve Fund

RESOLVED, that pursuant to section 6-c [6-g] of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “**Sewer District No. 1 Equipment Reserve Fund**” (also hereinafter referred to as “Equipment Reserve Fund”). The purpose of this Equipment Reserve Fund is to accumulate moneys to finance the cost of Equipment for the Town. The type of equipment to be financed from the Equipment Reserve Fund is the acquisition of **Sewer District No. 1 Equipment** for the Town.

FURTHER RESOLVED, that the chief fiscal officer or Town Supervisor is hereby directed to deposit and secure the moneys of this Equipment Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Town Board may invest the moneys in the Equipment Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Owasco. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Equipment Reserve Fund. The chief financial officer or Town Supervisor shall account for the Equipment Reserve Fund in a manner, which maintains the separate identity of the Equipment Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and total assets of the fund, showing cash balance and a schedule of investments and shall, at the end of each fiscal year, render to the Town Board a detailed report of the operation and condition of the Equipment Reserve Fund.

FURTHER RESOLVED, that except as otherwise provided by section 6-c [6-g] of the General Municipal Law, expenditures from this Equipment Reserve Fund shall be made only for the purpose for which the Equipment Reserve Fund is established. No expenditure shall be made from this Equipment Reserve Fund without the approval of the Town Board and without such additional actions or proceedings as may be required by section 6-c [6-g] of the General Municipal Law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

Resolution 14- 065 Establishing a Capital Reserve Fund to Finance a “Type” of Capital Improvement or Equipment; **Highway Vehicles and other Highway Equipment Reserve Fund**

RESOLVED, that pursuant to section 6-c [6-g] of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “**Highway Vehicles and other Highway Equipment Reserve Fund**” (also hereinafter referred to as “Equipment Reserve Fund”). The purpose of this Equipment Reserve Fund is to accumulate moneys to finance the cost of Equipment for the Town. The type of equipment to be financed from the Equipment Reserve Fund is the acquisition of **Highway Vehicles and other Highway Equipment** for the Town.

FURTHER RESOLVED, that the chief fiscal officer or Town Supervisor is hereby directed to deposit and secure the moneys of this Equipment Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Town Board may invest the moneys in the Equipment Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Owasco. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Equipment Reserve Fund. The chief financial officer or Town Supervisor shall account for the Equipment Reserve Fund in a manner, which maintains the separate identity of the Equipment Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and total assets of the fund, showing cash balance and a schedule of investments and shall, at the end of each fiscal year, render to the Town Board a detailed report of the operation and condition of the Equipment Reserve Fund.

FURTHER RESOLVED, that except as otherwise provided by section 6-c [6-g] of the General Municipal Law, expenditures from this Equipment Reserve Fund shall be made only for the purpose for which the Equipment Reserve Fund is established. No expenditure shall be made from this Equipment Reserve Fund without the approval of the Town Board and without such additional actions or proceedings as may be required by section 6-c [6-g] of the General Municipal Law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

Resolution 14- 066 Establishing a Capital Reserve Fund to Finance a “Type” of Capital Improvement or Equipment; Sewer District No. 2 Grinder Pump and other Sewer Equipment Reserve Fund

RESOLVED, that pursuant to section 6-c [6-g] of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the **“Sewer District No. 2 Grinder Pump and other Sewer Equipment Reserve Fund”** (also hereinafter referred to as **“Equipment Reserve Fund”**). The purpose of this Equipment Reserve Fund is to accumulate moneys to finance the cost of Equipment for the Town. The type of equipment to be financed from the Equipment Reserve Fund is the acquisition of **Sewer District No. 2 Grinder Pump and other Sewer Equipment** for the Town.

FURTHER RESOLVED, that the chief fiscal officer or Town Supervisor is hereby directed to deposit and secure the moneys of this Equipment Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Town Board may invest the moneys in the Equipment Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Owasco. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Equipment Reserve Fund. The chief financial officer or Town Supervisor shall account for the Equipment Reserve Fund in a manner, which maintains the separate identity of the Equipment Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and total assets of the fund, showing cash balance and a schedule of investments and shall, at the end of each fiscal year, render to the Town Board a detailed report of the operation and condition of the Equipment Reserve Fund.

FURTHER RESOLVED, that except as otherwise provided by section 6-c [6-g] of the General Municipal Law, expenditures from this Equipment Reserve Fund shall be made only for the purpose for which the Equipment Reserve Fund is established. No expenditure shall be made from this Equipment Reserve Fund without the approval of the Town Board and without such additional actions or proceedings as may be required by section 6-c [6-g] of the General Municipal Law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

Resolution 14-067 to amend Resolution 14-026 to add Justices and Zoning Board Member, BE IT

RESOLVED, that the Town of Owasco, location code 30555-010, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Standard Work Day (Hrs. /day)	
Supervisor	7	
Town Board	6	
Town Clerk	7	
Highway Superintendent	8	
Justice	6	
Appointed Officials		
Planning Board Chairman	6	
Zoning Board Chairman		6
Planning Board Member	6	
Zoning Board Member		6

Resolution 14-072 to authorize Town Supervisor to sign an agreement dated March 13, 2014 with Barton & Loguidice D.P.C's for Engineering Services to incorporate a comprehensive analysis of existing drinking water infrastructure and unmet water needs.

WHEREAS The Towns of Owasco, Sennett and the Village of Weedsport have expressed interest in evaluating current operations and have expressed concerns with the aging infrastructure that is in need of significant improvement and that the cost of these improvement will inevitably impact the water purchase rate.

WHEREAS by working as an inter-municipal group and by incorporation these improvements into a single project it will maximize the funding opportunities for the project and could provide a more favorable funding package than any of the individual municipalities would be able to achieve on their own including eligibility for grant programs specifically centered on inter-municipal cooperation.

RESOLVED that the Town of Sennett and the Village of Weedsport must approve their share of engineering cost in order this resolution to be executed.

Resolution 14-073 to adjourn to executive session for contract negotiations, litigation for assessment and personnel issues at 6:05 PM

Motion by Councilperson Aldrich; Second Councilperson Kerstetter.

Roll call vote: Councilperson Aldrich Yes Councilperson Gucciardi Yes
 Councilperson Knaul Yes Councilperson Kerstetter Yes
 Supervisor Wagner Yes

Resolution 14-074 to return from executive session at 6:47 PM.

Motion by Councilperson Kerstetter; Second Councilperson Aldrich

Roll call vote: Councilperson Aldrich Yes Councilperson Gucciardi Yes
 Councilperson Knaul Yes Councilperson Kerstetter Yes
 Supervisor Wagner Yes

ADJOURNMENT:

Resolution 14-075 to adjourn the meeting

Motion by Council Person Gucciardi; Council Person Second Aldrich

Roll call vote: Councilperson Aldrich Yes Councilperson Gucciardi Yes
 Councilperson Knaul Yes Councilperson Kerstetter Yes
 Supervisor Wagner Yes

Meeting adjourned at 6:48 P.M

Elizabeth Bowman Deputy Clerk