

A Town Board Meeting of the Town of Owasco was held on February 13, 2014, at 5:00 PM in the Owasco Town Hall with the following members present:

PRESENT:

Councilperson, Michael Aldrich
Councilperson, Tony Gucciardi
Councilperson, Richard Knaul
Councilperson, Tim Kerstetter
Supervisor, Edward Wagner

ABSENT:

OTHERS PRESENT: Patrick Doyle Code Enforcement Officer, Bob Bruno Highway Superintendent, John Smith, Wanda Zach, Patricia Holt, Lori Reed, Gino Alberici, Robert Westover, James Festa.

CALL TO ORDER: 5:00 PM

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

Resolution 14-032 approval of Town Board Agenda for February 13, 2014.

Motion by Councilperson Knaul; Second Councilperson Aldrich,

Roll call vote: Councilperson Aldrich	<u>yes</u>	Councilperson Gucciardi	<u>yes</u>
Councilperson Knaul	<u>yes</u>	Councilperson Kerstetter	<u>yes</u>
Supervisor Wagner	<u>yes</u>		

APPROVAL OF MINUTES:

Resolution 14-033 approval of Town Board Minutes for January 9, 2013.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote: Councilperson Aldrich	<u>yes</u>	Councilperson Gucciardi	<u>yes</u>
Councilperson Knaul	<u>yes</u>	Councilperson Kerstetter	<u>yes</u>
Supervisor Wagner	<u>yes</u>		

Annual presentation from Cuddy & Ward to present 2013 Audit

PUBLIC PARTICIPATION:

COMMUNICATIONS: Letter from Bryan Norris regarding potential code issue, Letter from Department of Planning & Economic Development in regards to a grant from FEMA for Multi-Jurisdictional All- Hazard Mitigation Plan. Grant received from NYS Senator Valesky in regards to \$75,000.00 for water meters that were installed last year. Letter from State DOT accepting the addition of 1.73 miles of inventory that was submitted last month.

OLD BUSINESS:

NEW BUSINESS:

Resolution 14- 034 Request for Security System proposal located at 2 Bristol Ave. Outside bids were not obtained as Syracuse Time & Alarm will utilize the current panel. The current panel system holds the Panic Button and Fire Alarm Systems; with the integration of this system it is more cost effective.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote: Councilperson Aldrich	<u>yes</u>	Councilperson Gucciardi	<u>yes</u>
Councilperson Knaul	<u>yes</u>	Councilperson Kerstetter	<u>yes</u>
Supervisor Wagner	<u>yes</u>		

Resolution 14-035

WHEREAS, the Town of Owasco, with the assistance from Tetra Tech and Cayuga County, has gathered information and prepared the Cayuga County Multi-Jurisdictional All-Hazard Mitigation Plan ; and

WHEREAS, the Cayuga County Multi-Jurisdictional All-Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Town of Owasco is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Town of Owasco has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Town Board that the Town of Owasco adopts the Cayuga County Multi-Jurisdictional All-Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan under its jurisdictional authority.

ADOPTED at the meeting of the Town Board.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote: Councilperson Aldrich <u>yes</u>	Councilperson Gucciardi <u>yes</u>
Councilperson Knaul <u>yes</u>	Councilperson Kerstetter <u>yes</u>
Supervisor Wagner <u>yes</u>	

Resolution 14- 036 Re-appoint James Festa to the Assessment Review Board to a term of 5 years to expire December 31, 2018

Motion by Councilperson Aldrich; Second Councilperson Kerstetter

Roll call vote: Councilperson Aldrich <u>yes</u>	Councilperson Gucciardi <u>yes</u>
Councilperson Knaul <u>yes</u>	Councilperson Kerstetter <u>yes</u>
Supervisor Wagner <u>yes</u>	

Resolution 14- 037 to approve the change of Registrar of Vital Statistics to a term of office concurrent with the Town Board: Tammy Flaherty at an annual salary of \$730.00 to be paid by-weekly. Position was previously invoiced at year end.

Motion by Councilperson Aldrich; Second Councilperson Gucciardi

Roll call vote: Councilperson Aldrich <u>yes</u>	Councilperson Gucciardi <u>yes</u>
Councilperson Knaul <u>yes</u>	Councilperson Kerstetter <u>yes</u>
Supervisor Wagner <u>yes</u>	

Resolution 14- 038 to eliminate the positions of Deputy Tax Collectors from the January Agenda, as this is not considered a Civil Service position.
Is hereby modifying resolution 14-016.

Motion by Councilperson Kerstetter; Second Councilperson Gucciardi

Roll call vote: Councilperson Aldrich <u>yes</u>	Councilperson Gucciardi <u>yes</u>
Councilperson Knaul <u>yes</u>	Councilperson Kerstetter <u>yes</u>
Supervisor Wagner <u>yes</u>	

Resolution 14-039 to authorize supervisor to send RFP for accepting solid waste and combined recyclables.

The Town of Owasco is looking to find a collection center to accept solid waste and combined recyclables. The 2013 total amounts of materials for the Town of Owasco included Trash 467.89 tons, C&D 81.14 tons, Newspaper 101.5 tons, Color glass 8.9 tons, Clean tin 1.1 tons, Recyclable tin 27.1 tons, Cardboard 27.8 tons, Clear glass 6.9 tons, Plastic 10.6 tons, . The Town will transport the material to your location. The Town of Owasco is requesting pricing for one year on the following items:

1. Cost for Tipping fees at the landfill
2. Revenue paid per Ton for recyclable material

The Town of Owasco is accepting offers till February 21 at 12pm.

Motion by Councilperson Knaul; Second Councilperson Aldrich

Roll call vote: Councilperson Aldrich yes Councilperson Gucciardi yes
Councilperson Knaul yes Councilperson Kerstetter yes
Supervisor Wagner yes

Resolutions 14-040 RESOLUTION to accept certain personal property from Pat Glanville with conditions:

WHEREAS, the Town Historian, Laurel Auchampaugh, has received an offer to accept certain personal property or artifacts from Pat Glanville by her letter dated December 9, 2013;

WHEREAS, in accordance with the terms proposed by Pat Glanville in her letter, she is requesting that the Town Historian transfer some of the items to Elaine Glanville Hutson, and specifically: the family Bible; two velvet photograph albums (one blue, one maroon); and one black pasteboard-covered photograph album.

RESOLVED that the Town Attorney is authorized to prepare a letter to be signed by the Town Supervisor for Elaine Glanville Hutson of 5539 Bluefield Road, Auburn New York, 13021 authorizing the Town to transfer these items.

Motion by Councilperson Kerstetter; Second Councilperson Knaul

Roll call vote: Councilperson Aldrich yes Councilperson Gucciardi yes
Councilperson Knaul yes Councilperson Kerstetter yes
Supervisor Wagner yes

Resolution 14- 041 Request for Proposal for Code Enforcement Purposes

WHEREAS, it is the responsibility of Town Government to provide the necessary services to Town residents at the lowest possible cost;

WHEREAS, in an effort to reduced personal costs the Town Board is reviewing town Departments for purposes of efficiency, cost savings while maintaining Town services; and

WHEREAS, there are some municipalities that provide Code Enforcement Services by the use of an Independent Contractor.

RESOLVED, that the Town Board authorizes the Town Supervisor to request Requests for Proposals (RFP) for companies or entities to provide Code Enforcement Services including Zoning, Building and Fire Code Enforcement for the Town. RFP should be submitted on or before April 4, 2014.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote: Councilperson Aldrich No Councilperson Gucciardi yes
Councilperson Knaul yes Councilperson Kerstetter yes
Supervisor Wagner yes

Resolution 14- 042 RESOLUTION to authorize the sale of land at 55 Stryker Avenue owned by the Town, Tax Map No. 123.11-3-46

WHEREAS, the Town is in receipt of an Offer to Purchase from Michael and Kathleen Holm for \$500.00;

WHEREAS, upon the recommendation of the Town Highway Superintendent, the Town is not in need of this property;

WHEREAS, the Town Board has received input from the Town Assessor regarding the value of this property;

RESOLVED that the Town Board determines 55 Stryker Avenue to be surplus real property;

FURTHER RESOLVED that the Town Board has determined that this sale is consistent with the Town's Disposition Policy

FURTHER RESOLVED that the Town Board authorizes the Town Supervisor to sign the Offer To Purchase 55 Stryker Avenue subject to Town Attorney Approval with a provision that the Buyers will pay for the Town's legal fee not to exceed \$ 500.00 and all other closing costs and filing fees and that the Buyers' attorney will prepare all necessary paperwork for the Town Attorney's review and approval. The Offer to Purchase is contingent on the Buyer, at their expense, obtaining Subdivision Approval from the Town of Owasco Planning Board.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote: Councilperson Aldrich <u>yes</u>	Councilperson Gucciardi <u>yes</u>
Councilperson Knaul <u>yes</u>	Councilperson Kerstetter <u>yes</u>
Supervisor Wagner <u>yes</u>	

AUDIT AND PAYMENT OF CLAIMS:

Resolution 14- 043 authorizing the audit and payment of the following claims:

General and Highway Funds, Special Districts, (Water and Sewer Districts), Capital Project and Reserve Fund claims, and ratifying the payment of the prepaid claims as authorized by resolution 14-011 adopted January 09, 2014, all in accordance with the attached abstract of claims.

ABSTRACT #2. 2014 Vouchers 69- 152

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote: Councilperson Aldrich <u>yes</u>	Councilperson Gucciardi <u>yes</u>
Councilperson Knaul <u>yes</u>	Councilperson Kerstetter <u>yes</u>
Supervisor Wagner <u>yes</u>	

Resolution 14-044 to adjourn to executive session at 5:50 PM

Motion by Councilperson Gucciardi; Second Councilperson Knaul

Roll call vote: Councilperson Aldrich <u>yes</u>	Councilperson Gucciardi <u>yes</u>
Councilperson Knaul <u>yes</u>	Councilperson Kerstetter <u>yes</u>
Supervisor Wagner <u>yes</u>	

Resolution 14-045 to return from executive session at 6:00 PM.

Motion by Councilperson Kerstetter; Second Councilperson Aldrich

Roll call vote: Councilperson Aldrich <u>yes</u>	Councilperson Gucciardi <u>yes</u>
Councilperson Knaul <u>yes</u>	Councilperson Kerstetter <u>yes</u>
Supervisor Wagner <u>yes</u>	

Resolution 14-046 Resolution to purchase Second Avenue Extension

WHEREAS, the Town of Owasco has been maintaining and improving Second Avenue Extension for over 30 years.

WHEREAS, the Town has been in discussions with representatives of Sacred Heart and the attorney for the Rochester Diocese.

RESOLVED, that the Town Board agrees to accept the Second Avenue Extension as shown on the Survey Map Don Watkins revised on January 24, 2014 and authorizes the Town Supervisor to sign any and all documents relative to the transfer. There will not be a purchase price but the Town has agreed to pay for the survey cost, filing fees, and reasonable attorney fees of the seller not to exceed \$1,500.00.

Motion by Councilperson Kerstetter; Second Councilperson Knaul

Roll call vote: Councilperson Aldrich yes Councilperson Gucciardi yes
 Councilperson Knaul yes Councilperson Kerstetter yes
 Supervisor Wagner yes