

A Town Board Meeting of the Town of Owasco was held on January 10, 2013 at 5:00 PM in the Owasco Town Hall with the following members present:

PRESENT: Councilperson, Michael Aldrich
Councilperson, Tony Gucciardi
Councilperson, Richard Knaul
Councilperson, Terrence Lattimore
Supervisor, Edward Wagner

ABSENT:

OTHERS PRESENT: Bob Bruno, Nancy Taylor and John Miller.

CALL TO ORDER: 5:00 P.M.

APPROVAL OF AGENDA:

Resolution 13-001 approval of Town Board Agenda for January 10, 2013.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

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| Roll call vote: | Councilperson Aldrich <u>Yes</u> | Councilperson Gucciardi <u>Yes</u> |
| | Councilperson Knaul <u>Yes</u> | Councilperson Lattimore <u>Yes</u> |
| | Supervisor Wagner <u>Yes</u> | |

APPROVAL OF MINUTES:

Resolution 13-002 approval of Town Board Minutes for December 28, 2013.

Motion by Councilperson Aldrich; Second Councilperson Gucciardi

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| Roll call vote: | Councilperson Aldrich <u>Yes</u> | Councilperson Gucciardi <u>Yes</u> |
| | Councilperson Knaul <u>Yes</u> | Councilperson Lattimore <u>Yes</u> |
| | Supervisor Wagner <u>Yes</u> | |

PUBLIC PARTICIPATION:

COMMUNICATIONS: Letter of appointment of Deputy Town Clerk and Deputy Tax Collector, Letter of recommendation from Town Justices consenting to appointment of Clerk to Town Justices, Letter of supervisor re appointment of Town Historian and Bookkeeper / Budget Officer. Letter from Tax Collector requesting designation of depository for funds, Agreement from Cayuga County. Dog Control Service Agreement.

COMMITTEE REPORTS: Will be posted on the Town Website.

OTHER BUSINESS: Kim Stone-Gridley a discussion on Re-Val

OLD BUSINESS:

NEW BUSINESS:

Resolution 13-003 to call for a public hearing for Local Law No. 1 of 2013 To Override the Tax Levy Limit Established in General Municipal Law §3-c.

It is the intent of this Local Law to override the limit on the amount of real property taxes that may be levied by the Town of Owasco, County of Cayuga pursuant to General Municipal Law §3-c, and to allow the Town of Owasco, County of Cayuga to adopt a town budget for (a) town purposes (b) fire protection districts and (c) any other special or improvement district governed by the Town Board for the fiscal year 2014 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Motion by Councilperson Knaul; Second Councilperson Gucciardi

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| Roll call vote: | Councilperson Aldrich <u>No</u> | Councilperson Gucciardi <u>Yes</u> |
| | Councilperson Knaul <u>Yes</u> | Councilperson Lattimore <u>No</u> |
| | Supervisor Wagner <u>Yes</u> | |

Resolution 13-004 to call for a public hearing for Local Law No. 2 of 2013 Procurement Policy.

Motion by **Councilperson Gucciardi**; Second **Councilperson Aldrich**

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| Roll call vote: | Councilperson Aldrich <u>Yes</u> | Councilperson Gucciardi <u>Yes</u> |
| | Councilperson Knaul <u>Yes</u> | Councilperson Lattimore <u>Yes</u> |
| | Supervisor Wagner <u>Yes</u> | |

Resolution 13-005 to call for a public hearing for Local Law No. 3 of 2013 Street Openings.

Motion by **Councilperson Knaul**; Second **Councilperson Gucciardi**

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| Roll call vote: | Councilperson Aldrich <u>Yes</u> | Councilperson Gucciardi <u>Yes</u> |
| | Councilperson Knaul <u>Yes</u> | Councilperson Lattimore <u>Yes</u> |
| | Supervisor Wagner <u>Yes</u> | |

Resolution 13-006 to group and approve resolutions 13-007 through 13-024

Motion by **Councilperson Aldrich**; Second **Councilperson Lattimore**.

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| Roll call vote: | Councilperson Aldrich <u>Yes</u> | Councilperson Gucciardi <u>Yes</u> |
| | Councilperson Knaul <u>Yes</u> | Councilperson Lattimore <u>Yes</u> |
| | Supervisor Wagner <u>Yes</u> | |

Resolution 13-007 appointing the Auburn Citizen as the official newspaper for 2013.

Resolution 13-008 re-appoint Tompkins Trust Company as the depository for Town funds for the Town Clerk, Tax Collector and the Supervisor for 2013, and to advertise for RFP's in August for same.

Resolution 13-009 authorizing the Supervisor to invest general funds, special district funds and highway moneys not obligated or required for immediate expenditure, in United States Treasury bills, savings accounts, time deposit or time certificates of deposit through Tompkins Trust Company; said investments to be payable or redeemable at the option of the Supervisor within such times as the proceeds may be needed to meet expenditures for which the moneys were provided, and to advertise for RFP's in August for same.

Resolution 13-010 establishing reimbursement of expenditures incurred in 2013 as follows:

\$56.5 cents per mile as mileage allowance for job-related travel per Internal Revenue Service for 2013.

Resolution 13-011 designating the second Thursday of each month as Town Board meeting night to be held at 5:00 P.M. at the Town Hall:

Resolution 13-012 requiring all itemized vouchers to be submitted to the Town Clerk's office before 4:00 P.M. of the Monday prior to the Board Meeting each month to qualify for audit and payment at the next regular Town Board Meeting.

Resolution 13-013 establishing hourly rates of pay for Highway personnel for 2013 as per the January 1, 2011 – December 31, 2013 C.S.E.A and the Town of Owasco Contract.

Resolution 13-014 establishing rates of pay for Board of Assessment Review, Zoning Board of Appeals, Planning Board, Deputy Clerks / Tax Collector and Election Commissioners for 2013.

Board of Assessment Review:

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| Member: | <u>\$25.00 per hour</u> |
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Zoning Board of Appeals:

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| Chairman: | <u>\$2,940.00 per year</u> |
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| Member: | <u>\$75.00 per Meeting</u> |
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| <u>Deputy Clerks /Tax Collectors:</u> | <u>\$15.12 per Hour</u> |
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| <u>Deputy Clerk / Tax Collector 1:</u> | <u>\$15.91 per Hour</u> |
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Resolution 13-015 establishing salaries for all elected and appointed officials and employees as set forth in the 2013 budget.

Resolution 13-016 appointing the following persons to the designated positions for 2013:

- Clerk to the Town Justices, upon advice and consent of the Town Justices: Donna “Vicky” Coraci.
- Deputy Town Clerks upon the advice and consent of the Town Clerk: Elizabeth Bowman, Pat Holt and Sharon Westover.
- Building and Code Inspector: J. Patrick Doyle
- Chairperson of the Zoning Board of Appeals: Dave Kalabanka
- Town Attorney Part Time to a term of office concurrent with Town Board: Riccardo Galbato
- Town Engineer Part Time to a term of office concurrent with Town Board: Barton & Loguidice
- Registrar of Vital Statistics to a term of office concurrent with Town Board: Robert Shaw
- Deputy Registrar of Vital Statistics: Elizabeth Bowman
- Town Historian upon the advice and consent of the Town Supervisor: Laurel Auchampaugh
- Deputy Supervisor upon the advice and consent of the Town Supervisor: Tony Gucciardi \$3,165.00 per year.
- Bookkeeper / Budget Officer upon the advice and consent of the Town Supervisor: Darcelle Foster.
- To re-appoint Frank Mancuso to the Zoning Board of Appeals term ending December 31 2019.
- To re-appoint Robert Westover to the Planning Board ending December 31 2019.
- To re-appoint Ronald Podolak as Chairman of the Planning Board
- To re-appoint Nancy Taylor as Chairman of the Board of Assessment Review (BAR).
- To re-appoint Debbie Donnelly as Crossing Guard Supervisor.
- To re-appoint Steve Simmons as Chairperson of the Recreation Board for 1 Year ending December 31, 2013.

Resolution 13-017 authorizing Supervisor to submit to the Town Clerk by February 28, 2013, a copy of his Annual Report to the State Comptroller and directing the Town Clerk to cause a notice to be published within ten (10) days after receipt of said report in the official newspaper of the Town that a copy of such report is on file and available for inspection in the Town Clerk’s office.

Resolution 13-018 authorizing the payment of utility bills, town real property tax bills, Justice Court Funds and postage prior to audit pursuant to Town Law section 8(2).

Resolution 13-019 reaffirming and re-adopting resolutions establishing the Procurement Policy adopted January 13, 1993 and the investment policy adopted February 10, 1993.

Resolution 13-020 to designate Councilperson Mike Aldrich and Councilperson Tony Gucciardi as audit committee for 2013.

Resolution 13-021 authorizing the Supervisor to sign an agreement with Cuddy & Ward, LLP to complete an Audit for the 2012 year at.

Resolution 13-022 to approve the twelve month contract for 2013 between Stacey Morris and the Town of Owasco for \$3,000 payable in twelve monthly installments of Two hundred Fifty dollars (\$250.00), \$25.00 fee per call for non-emergency after hour responses, \$10.00 per day for dog boarding fee for dogs seized and impounded, in accordance with the provisions of Article 7 of the Agriculture and Markets Law and/or any local law of ordinance. Transfer or euthanasia and disposal at the rate of \$40.00 per dog. The town shall be responsible for veterinary service cost for unidentified seized and /or impounded dogs during the statutory redemption period.

Resolution 13-023 Resolution: The Town Board appoints David Kalabanka, James Moochler, and Arthur Richardson to serve, at no pay, on the Board of Ethics until December 31, 2013.

Resolution 13-024 Resolution: The Town Board appoints Michael J. Evans as Crossing Guard substitute.

Resolution 13-025 Appoint Mark A Candido, Superintendent of Public Works for the Town of Fleming, to

The position of Part Time Utility Worker for the Town of Owasco at a rate of \$24.33 per hour. It should be noted that Mark's appointment is part of a continuing effort to consolidate sewer and water services for the towns of Owasco, Fleming, Sennett and Aurelius.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

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| Roll call vote: | Councilperson Aldrich <u>No</u> | Councilperson Gucciardi <u>Yes</u> |
| | Councilperson Knaul <u>Yes</u> | Councilperson Lattimore <u>No</u> |
| | Supervisor Wagner <u>Yes</u> | |

OTHER:

AUDIT AND PAYMENT OF CLAIMS:

Resolution 13-026 authorizing the audit and payment of the following claims:
General and Highway Funds, Special Districts, (Water and Sewer Districts), Capital Project and Reserve Fund claims, and ratifying the payment of the prepaid claims as authorized by resolution 13-018 adopted January 10, 2013, all in accordance with the attached abstract of claims. With the exception of Voucher 45 & 57 which will be pulled for further review and Voucher 55 take of the charge for a V belt in the amount of \$11.76.

ABSTRACT # 1. 2013 Vouchers 1-67 in the amount of \$396,501.91

Motion by Councilperson Gucciardi; Second Councilperson Knaul

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|-----------------|---|---|
| Roll call vote: | Councilperson Aldrich <u>Yes</u> | Councilperson Gucciardi <u>Yes</u> |
| | Councilperson Knaul <u>Yes</u> | Councilperson Lattimore <u>Yes</u> |
| | Supervisor Wagner <u>Yes</u> | |

Resolution 13-027 to adjourn to executive session at 6:32 PM to discuss personnel issues and Legal Issues involving the Sale or Lease of Real Property.

Motion by Councilperson Gucciardi; Second Councilperson Knaul

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| Roll call vote: | Councilperson Aldrich <u>Yes</u> | Councilperson Gucciardi <u>Yes</u> |
| | Councilperson Knaul <u>Yes</u> | Councilperson Lattimore <u>Yes</u> |
| | Supervisor Wagner <u>Yes</u> | |

Resolution 13-028 to return from executive session at 7:11 PM.

Motion by Councilperson Aldrich; Second Councilperson Lattimore

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| Roll call vote: | Councilperson Aldrich <u>Yes</u> | Councilperson Gucciardi <u>Yes</u> |
| | Councilperson Knaul <u>Yes</u> | Councilperson Lattimore <u>Yes</u> |
| | Supervisor Wagner <u>Yes</u> | |

ADJOURNMENT:

Resolution 13-029 to adjourn the meeting:

Motion by Councilperson Aldrich; Second Councilperson Gucciardi

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| Roll call vote: | Councilperson Aldrich <u>Yes</u> | Councilperson Gucciardi <u>Yes</u> |
| | Councilperson Knaul <u>Yes</u> | Councilperson Lattimore <u>Yes</u> |
| | Supervisor Wagner <u>Yes</u> | |

Meeting adjourned at 7:13 P.M.

Robert A. Shaw Town Clerk